

Our ref.: 5229-16/IPCC/AR6

Annex(es): 1

To designated IPCC Focal Points and  
Ministries of Foreign Affairs (MFAs)  
(if no focal point has been designated)

Geneva, 21 September 2016

Sir/Madam,

The Panel at its 43<sup>rd</sup> Session (11 to 13 April 2016, Nairobi, Kenya) decided on the strategy and timeline for the preparation of the Sixth Assessment Report.

To develop the scope and outline of the Sixth Assessment Report, a Scoping Meeting will be held in May 2017. The Scoping Meeting would result in a draft Scoping Paper describing the objectives and an annotated outline of the Sixth Assessment Report.

On behalf of the Chair of the Intergovernmental Panel on Climate Change, I have the honour of inviting you to respond to a questionnaire aiming at identifying policy relevant questions and scientific and technical topics to be addressed in the Sixth Assessment Report. The responses received will be synthesized and made available to the Scoping Meeting participants and the Panel.

Please complete the attached questionnaire and submit it by e-mail directly to: [ipcc-ar6topics@wmo.int](mailto:ipcc-ar6topics@wmo.int) by **Wednesday 30 November 2016 (midnight CEST)**.

I thank you in advance for your consideration of this matter.

A copy of this letter is being sent for information to the Ministry of Foreign Affairs and to the Permanent Representatives from your country to the World Meteorological Organization (WMO) and to the United Nations Environment Programme (UNEP).

Yours sincerely,



(Abdalah Mokssit)  
Secretary of the IPCC