

**THIRTY-NINTH SESSION OF THE IPCC
Berlin, Germany, 7-12 April 2014**

IPCC-XXXIX/Doc. 1, Add.1
(7.III.2014)
Agenda Item: 1
ENGLISH ONLY

PROVISIONAL ANNOTATED AGENDA

(Submitted by the IPCC Secretariat)

The web version of this document will be updated with links to new documents as they become available.

PROVISIONAL ANNOTATED AGENDA

The Thirty-Ninth Session of the IPCC (IPCC-39) will take place on 7-12 April 2014 at the Estrel Convention Centre, Sonnenallee 225, Berlin, Germany.

Simultaneous interpretation in Arabic, Chinese, English, French, Russian and Spanish will be provided during the plenary meetings of the session. All documentation will be in English only.

Pre-session documentation will not be distributed on paper. The IPCC papersmart system will allow registered participants to access session documents in electronic format during the meeting on a dedicated web portal via individual credentials linked to their registration. Specific guidance on the use of the papersmart system is made available in advance of IPCC sessions. Participants are encouraged to download the documentation on their computers in advance of the session.

It is suggested that the working hours be from 10.00–13.00 and from 15.00–18.00 hours.

Additional information on IPCC-39 is available on the dedicated web page at www.ipcc.ch

1. OPENING OF THE SESSION

The IPCC Chair will call the session to order at 10:00 am on Monday, 7 April 2014. After the official opening, the Twelfth Session of Working Group III (WGIII-12) will convene. The main agenda items of WGIII-12 will be the approval of the Summary for Policymakers (SPM) of the WGIII contribution to the AR5 and acceptance of the underlying scientific technical assessment. After its conclusion, IPCC-39 will reconvene on 12 April 2014 to accept the actions taken at WGIII-12 and address other agenda items.

The provisional agenda [IPCC-XXXIX/Doc.1](#) will be submitted to the Panel for approval. The agenda may be amended at any time during the session.

2. APPROVAL OF THE DRAFT REPORT OF THE 38th SESSION

IPCC-XXXIX/Doc.11

The draft report of the 38th Session of the IPCC will be presented to the Panel for approval.

3. IPCC PROGRAMME AND BUDGET

[IPCC-XXXIX/Doc.2,Corr.1](#)

3.1 Statement of income and expenditure

Audited financial statements about income and expenditures during the year 2013 will be submitted to the Panel for information. The Secretariat will report on action taken with regard to the decision taken at its 37th Session on “IPCC Trust Fund Programme and Budget”.

3.2 Budget for the years 2015, 2016 and 2017

In accordance with Appendix B to the Principles Governing IPCC Work, a budget proposal for the year 2015 will be submitted to the Panel for consideration and adoption. The Panel is also invited to note the forecast budget for the year 2016 and the indicative budget proposal for the year 2017. In addition, a revised 2014 budget proposal is submitted to the Panel for consideration and approval. As per practice, the IPCC Chair may call on the Financial Task Team (FITT) to consider the documentation and proposals before submitting them for consideration and decision to the Panel.

3.3 Any other matters

The Secretariat will report on action taken with regard to the decision of IPCC-37 on “IPCC Trust Fund Programme and Budget”, namely: (i) request the Secretariat “to write a letter specific to communications activities to the respective IPCC focal point, inviting them to consider making provisions for funding to also cover outreach activities after the launch of a report, including outreach activities related to the UNFCCC process”; (ii) request the Secretariat “to continue its dialogue with WMO in an effort to resolve travel issues to ensure the effective participation of developing country delegates”; (iii) request the Secretariat “to provide explanatory notes on Appendix B to the Principles Governing IPCC Work instead of a revision of the text, not later than IPCC-39”.

4. ACCEPTANCE OF THE ACTIONS TAKEN AT THE 12TH SESSION OF WORKING GROUP III

The Panel will accept the action taken at WGIII-12 in accordance with Sections 4.4 and 4.5 of Appendix A to the Principles Governing IPCC Work.

5. ADMISSION OF OBSERVER ORGANIZATIONS [IPCC-XXXIX/Doc.3](#)

Since IPCC-37, seven requests for observer status have been submitted in time in accordance with the “IPCC Policy and Process for Admitting Observer Organizations”. On 16 January 2014, the Secretariat requested the members of the Bureau by e-mail to review the requests and provide written comments, if any, by 28 February 2014. Since no comments were received by that date, the applications have been submitted to the Panel for its consideration. Consistent with the IPCC Policy, the Panel will be invited to admit new observer organizations by consensus.

6. FUTURE WORK OF THE IPCC – FIRST PROGRESS REPORT BY THE TASK GROUP IPCC-XXXIX/Doc.7, [IPCC-XXXIX/INF.1](#), IPCC-XXXIX/INF.1 Add.1

As indicated in the Terms of Reference of the Task Group on the Future Work of the IPCC decided at IPCC-37, the Task Group will hold its first meeting in conjunction with IPCC-39 on 6 April 2014 and will submit its first progress report to IPCC-39.

7. REPORT ON THE ACTIVITIES OF THE IPCC EXECUTIVE COMMITTEE

The decision taken by the Panel at its 33rd Session states that the “Executive Committee is accountable to the Panel, and the Chair of the IPCC should report on the activities of the Executive Committee to the Panel and the Bureau”. The Chair will report on the activities of the Executive Committee since IPCC-37.

8. REPORT OF THE CONFLICT OF INTEREST (COI) COMMITTEE IPCC-XXXIX/Doc.10

Consistent with the decision taken by the Panel at its 35th Session on the Method of Working of the COI Committee, the Chair of the COI Committee will present a report to the Panel.

9. PROGRESS REPORTS

9.1 Progress in the preparation of the Fifth Assessment Report Synthesis Report (SYR) [IPCC-XXXIX/Doc.5](#)

The Chair will provide a progress report on the preparation of the AR5 Synthesis Report.

9.2 Progress Report on the TFI
[IPCC-XXXIX/Doc.6](#)

The TFB Co-chairs will provide a progress report on TFI activities.

9.3 Progress Report on the TGICA
[IPCC-XXXIX/Doc.9](#)

The TGICA Co-Chairs will provide a progress report on its activities.

9.4 Update on options and measures to reduce the carbon footprint of IPCC activities
[IPCC-XXXIX/Doc.8](#)

At its 37th Session, the IPCC agreed that the Secretariat would continue studying and mapping out the options and alternative models to reduce the carbon footprint of IPCC activities, taking into account the viewpoints expressed by Panel members.

The Panel is invited to consider the report submitted by the Secretariat and provide further guidance, as agreed at IPCC-37, with a view to eventually decide on how to move forward on this subject.

9.5 Other Progress Reports

The Secretariat will provide a progress report on the Scholarship Programme and on the Potential Study of the IPCC Process.

10. COMMUNICATION AND OUTREACH ACTIVITIES
[IPCC-XXXIX/Doc.4](#)

The Secretariat will report on communications and outreach activities undertaken since IPCC-37 and currently planned.

11. MATTERS RELATED TO UNFCCC AND OTHER INTERNATIONAL BODIES

The Secretariat will provide information to the Panel regarding UNFCCC COP-19, concentrating in particular on key decisions relevant to the future work of the IPCC and will update the Panel on plans for presenting findings of the AR5 to COP-20 and to UNFCCC Subsidiary Body meetings. The representative of the UNFCCC will be invited to provide further information.

Representatives of other relevant international organizations will also be invited to bring matters related to the work of the IPCC to the Panel's attention.

12. OTHER BUSINESS

Delegates will be invited to raise and discuss other matters that may require the Panel's attention at the Session.

13. TIME AND PLACE OF THE NEXT SESSION

The 40th Session of the IPCC will be held from 27-31 October 2014 in Copenhagen, Denmark, for the adoption and approval of the AR5 SYR.

14. CLOSING OF THE SESSION

The Session is expected to close at 06:00 pm on Saturday, 12 April 2014.