

**THIRTY-FIFTH SESSION OF THE IPCC**  
**Geneva, 6-9 June 2012**

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Agenda Item: 7.2  
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**REVIEW OF THE IPCC PROCESSES AND PROCEDURES**

**Proposal for corrections to Appendix A to the Principles Governing  
IPCC Work**

(Submitted by the IPCC Secretariat on behalf of the Co-Chairs and Rapporteur  
of the former Task Group on Procedures)

## IPCC 35th SESSION, 6-9 June 2012, GENEVA

### PROPOSAL FOR CORRECTIONS OF PROCEDURES APPENDIX A

*It has become clear that in the IPCC-34 decision on the revision of the procedures appendix A two earlier Plenary decisions have not been correctly implemented. The following corrections are therefore proposed by the former TG Procedures' co-chairs and rapporteur.*

#### **Confidentiality of draft reports**

For the integration of IPCC-33 decision on the confidentiality of draft reports

At its 33<sup>rd</sup> Session, the Panel decided that the drafts of IPCC Reports and Technical Papers which have been submitted for formal expert and/or government review, the expert and government review comments, and the author responses to those comments will be made available on the IPCC website as soon as possible after the acceptance by the Panel and the finalization of the report.  
IPCC considers its draft reports, prior to acceptance, to be pre-decisional, provided in confidence to reviewers, and not for public distribution, quotation or citation.

into Appendix A to the Principles Governing IPCC Work, the following replacement was decided at IPCC-34:

~~All written expert, and government review comments will be made available to reviewers on request during the review process and will be retained in an open archive in a location determined by the IPCC Secretariat on completion of the Report for a period of at least five years.~~

The drafts of IPCC Reports and Technical Papers which have been submitted for formal expert and/or government review, the expert and government review comments, and the author responses to those comments will be made available on the IPCC website as soon as possible after the acceptance by the Panel and the finalisation of the report. The IPCC considers its draft reports, prior to acceptance, to be pre-decisional, provided in confidence to reviewers, and not for public distribution, quotation or citation.

However, the deletion of the first part of the original sentence was erroneous. The IPCC-33 decision only pertained to the open availability of drafts, comments and responses, and not to the availability to reviewers on request. Hence, the erroneous deletion of the "All written . . . review process" should be corrected.

It is proposed that the Panel decides that the following, first part of the original sentence should be reinserted before the present sentences "The drafts . . . or citation":

"All written expert, and government review comments will be made available to reviewers on request during the review process."

#### **Nomination of writing team of Synthesis Report**

At IPCC-32 it was decided that the members of the Core Writing Team of the Synthesis Report will be "nominated by the IPCC Chair in consultation with the Co-Chairs of the Working Groups". This decision should have been included in the IPCC-34 revision of the procedures. Note that a similar phrase "in consultation with the Working Group Co-Chairs" was included in the IPCC-33 decision and subsequent IPCC-34 implementation with respect to the selection of participants to scoping meetings.

In addition, IPCC-33 decided to include criteria for selecting the writing teams of the Working Group reports, and to add reporting requirements to the Panel about the selection (section 4.3.2 of Appendix A to the Principles Governing IPCC Work). For consistency, these election criteria and reporting requirements should also apply to the writing team of the Synthesis Report.

It is proposed that the Panel decides that the present sentence in section 4.6.1 (The Synthesis Report)

"The IPCC Chair will lead a writing team whose composition is agreed by the Bureau, noting the need to aim for the range of scientific, technical and socio-economic views, expertise and geographical representation."

should be changed into

"The IPCC Chair will lead a writing team whose composition is agreed by the Bureau after nominations by the IPCC Chair in consultation with the Working Group Co-Chairs, noting the need to aim for the range of scientific, technical and socio-economic views, expertise and geographical representation. In selecting the writing team for the Synthesis report, consideration should be given to the following criteria: scientific, technical and socio-economic expertise, including the range of views; geographical representation; a mixture of experts with and without previous experience in IPCC; gender balance. The IPCC Chair will report to the Panel on the selection process including a description of how the selection criteria for participation and any other considerations have been applied."