



INTERGOVERNMENTAL PANEL  
ON CLIMATE CHANGE

TWENTIETH SESSION  
Paris, 19-21 February 2003

IPCC-XX/Doc. 1, Add. 1  
(30.I.2003)

Agenda item: 1  
ENGLISH ONLY

## PROVISIONAL ANNOTATED AGENDA

Participants can register between 15.00 and 18.00 hours on 18 February 2003 and from 08.00 hours on 19 February 2003 at the Maison de l'UNESCO, 125, Avenue de Suffren, Paris.

There will be a cocktail reception at 18.30 hours on 19 February 2003, exact venue to be communicated later.

There are no plans for evening sessions, leaving lunch hours and evenings free for consultations among delegations.

### 1. OPENING OF THE SESSION (Doc. 1)

- 1.1 The Chair, Dr R.K. Pachauri will call the session to order at 10.00 hrs on Wednesday, 19 February 2003.
- 1.2 Opening Addresses  
The formal opening of the Session will commence at 14.30 hrs.
  - 1.2.1 Dr Pachauri will make his opening address
  - 1.2.2 A senior representative of the French Government will welcome the IPCC to Paris and deliver a keynote address on national climate change policies
  - 1.2.3 The Secretary-General of the World Meteorological Organization (WMO), Prof. G.O.P. Obasi will address the Session on key climate change issues
  - 1.2.4 The Executive Director of the United Nations Environment Programme (UNEP), Dr K. Töpfer will address the Session on key environmental and climate change issues
  - 1.2.5 Senior representatives of the French Government will speak on climate change policies as they relate to such areas as sustainable development, research, and new technologies
  - 1.2.6 The Chairman of the Subsidiary Body for Scientific and Technological Advice (SBSTA) of the United Nations Framework Convention on Climate Change (UNFCCC), Dr Halldor Thorgeirsson will speak on key scientific and technical issues for the Convention process.
- 1.3 The Chair will confirm the working arrangements which are suggested to include meeting hours of 10.00 to 13.00 for the morning sessions and 14.30 to 17.30 for the Wednesday afternoon session and 15.00 to 18.00 for the remaining afternoon sessions (Thursday and Friday).
- 1.4 Approval of the Agenda. The Provisional Agenda has been submitted for approval. The agenda may be amended at any time during the session.

## **2. APPROVAL OF THE DRAFT REPORT OF THE 19<sup>TH</sup> SESSION (Doc. 2)**

The draft report of the 19<sup>th</sup> Session has been submitted for approval.

The Chairman will introduce the Item.

## **3. PROGRESS REPORTS**

### **3.1 National Greenhouse Gas Inventory Programme (NGGIP) Tasks 1 and 2 (Doc. 7)**

CoP 7 in decision 11/CP.7, paragraph 3, on Land Use, Land-Use Change and Forestry (LULUCF) invites the IPCC to develop methodologies and good practice guidance for LULUCF related issues. The IPCC sub-divided this work into a number of Tasks in the NGGIP-LULUCF Programme, including:

- (a) Task 1 - Development of good practice guidance for the Revised 1996 IPCC Guidelines for National Greenhouse Gas Inventories and supplementary methods and good practice guidance arising from the Kyoto Protocol (covers para 3(a) and 3(b) 11/CP.7); and,
- (b) Task 2 - Development of definitions for direct human induced 'degradation' and 'devegetation' and methodological option to inventory and report on emissions from these activities (covers para 3(c) in 11/CP.7).

The Co-Chairs of the Task Force Bureau (TFB) will report on progress with Tasks 1 and 2.

### **3.2 Emission Factors Data Base (EFDB) (Doc. 8)**

Many countries have indicated (e.g., the Expert Group Meeting on National Feedback on the *Revised 1996 IPCC Guidelines for National Greenhouse Gas Inventories*, Havana, Cuba, September 1998) that an easily accessible public database on greenhouse gas emission factors, with supporting scientific information, would help improve the quality of greenhouse gas inventories in a cost-effective way. With this background, a project to establish a database on greenhouse gas emission factors was initiated with a scoping meeting held in New Delhi, India, on 24-25 July 2000. After this meeting, the Task Force Bureau (TFB) for the IPCC-NGGIP, at its 5<sup>th</sup> session (Geneva, 14 March 2001) endorsed a Strategic Implementation Plan (SIP) for the establishment of an Emission Factors Data Base (EFDB).

The Co-Chairs of the TFB will report on progress with the establishment of the EFDB.

### **3.3 Task Group on Scenarios for Climate and Impacts Assessment (TGCIA) (Doc. 11, Rev. 1)**

The Task Group on Scenarios for Climate and Impacts Assessment (TGCIA) was established following a recommendation made at the IPCC Workshop on Regional Climate Change Projections for Impact Assessment (London, 24-26 September 1996), and further considered by the IPCC Bureau at its Eleventh Session (Geneva, 6-7 November 1996). The Panel at its 13th Session (Maldives, 22-28 September 1997) agreed to the establishment of a TGCIA Data Distribution Centre. The TGCIA facilitates the co-operation between the modelling and the impacts community, in particular through providing consistent datasets and guidance material to support research on climate change and its potential implications. The TGCIA facilitates

applications of scenarios and sharing of information across the three main IPCC working groups.  
The interim Chair of the TG CIA will report to the Session on its workplan and other matters.

The Session will be invited to consider the issue of appointment of a Chair of the TG CIA for the term of the Fourth Assessment.

#### 3.4 GCOS Adequacy Report (Doc. 12)

The UNFCCC Subsidiary Body for Scientific and Technological Advice (SBSTA) endorsed the preparation of a Second Adequacy Report at its 15<sup>th</sup> session. The objective of the Adequacy Report is to assess the adequacy of the global observing systems for climate to meet the observational needs in support of the UNFCCC. This progress report has been prepared by GCOS in collaboration with GOOS and GTOS.

The Director of the GCOS Office will present this Report.

#### 3.5 Outcomes from CoP 8 (INF. 1)

There were a number of decisions taken, and conclusions drawn at CoP 8 and SBSTA 17 with particular relevance for the IPCC workprogramme. The IPCC also undertook a number of activities during CoP 8. These are briefly reported under this Item.

The Chairman will introduce the Item.

### **4. A DECISION FRAMEWORK FOR SPECIAL REPORTS, METHODOLOGY REPORTS AND TECHNICAL PAPERS (Doc. 4)**

In response to Decision 4 of the 18<sup>th</sup> Session of the Panel (Wembley, UK, 24-29 September 2001), the IPCC Bureau has addressed the matter of decision frameworks relating to Special Reports, Methodology Reports and Technical Papers. The attached document presents the outcomes of the Bureau discussions.

The Chairman will introduce the Item.

### **5. PREPARATIONS FOR THE FOURTH ASSESSMENT REPORT**

#### 5.1 Chairman's overview (Doc. 15)

A briefing document is provided for consideration by the Session. This Document outlines, as background, decisions made by previous Sessions of the Panel that relate to the Fourth Assessment Report (AR4). The document details the manner in which cross-cutting themes would be addressed in AR4 and identifies possible themes.

The briefing document on this item also notes that two meetings are planned to develop the scope and structure of the AR4. In addition to this, the document notes that two consultative meetings, one with industry and another with non-government organisations are planned. It is proposed that issues relating to the AR4 Synthesis Report be held over until the 21st Session of the Panel, which is currently scheduled for October 2003.

The Chair will introduce this Item.

- 5.2 WG I update (Doc. 5)  
The Co-chairs of WG I will advise of the preparatory work being done by their Working Group for the AR4.
- 5.3 WG II update (Doc. 6)  
The Co-chairs of WG II will advise of the preparatory work being done by their Working Group for the AR4.
- 5.4 WG III update  
The Co-chairs of WG III will advise of the preparatory work being done by their Working Group for the AR4.

## **6. PROCEDURAL MATTERS**

- 6.1 Procedures for approving Methodology Reports (Doc. 10)

Decision 5 of the 19<sup>th</sup> Session of the Panel (Geneva, 18-20 April 2002) included the requirements that Task Force Co-Chairs would arrange for the preparation of draft amendments for the: “Procedures for the Preparation, Review, Acceptance, Adoption, Approval and Publication of IPCC Reports” to cover all methodology reports. The Decision also required the 20<sup>th</sup> Session of the Panel to address the approval/acceptance procedures for Tasks 1 and 2.

The TFB Co-Chairs will introduce this Item.

- 6.2 Election procedures

The Bureau considered the issue of election procedures and, as a consequence, the Chairman has commissioned a small group of Bureau members, led by IPCC Vice-Chairman, Prof. Richard Odingo, to develop set of draft IPCC election procedures for consideration by the Panel at an appropriate time.

The Chairman will introduce this Item.

- 6.3 Review of IPCC Principles

Paragraph 16 of the “Principles Governing IPCC Work” (adopted in 1998) states: “These Principles shall be reviewed every five years and amended as appropriate”.

The Chairman will introduce this Item.

## **7. PROPOSALS FOR SPECIAL REPORTS, METHODOLOGY REPORTS AND TECHNICAL PAPERS**

- 7.1 Proposal for further action on “factoring out human induced changes in carbon stocks” (Task 3)

In decision 11/CP.7 CoP 7 invited the IPCC to “develop practical methodologies to factor out human induced changes in carbon stocks and greenhouse gas emissions by sources and removals by sinks due to indirect human-induced and natural effects (such as those from carbon dioxide fertilisation and nitrogen deposition), and effects due to past practices in forests (pre-reference year)”, to be submitted to CoP 10 (end-2004). In response to this invitation and Decision 5 of the 19<sup>th</sup> Session of the Panel the

TFB, in consultation with the Working Groups, has developed a proposal for further action.

The Chairman will introduce this Item.

- 7.2 Proposal for a Special Report on the role of substitutes to gases affected by the Montreal Protocol (PFCs and HFCs) as greenhouse gases. (Doc. 17, INF. 3)

UNFCCC CoP 8 and the 14<sup>th</sup> Meeting of the Parties to the Montreal Protocol have invited the IPCC and the Technology and Economic Assessment Panel (TEAP) to publish a Special Report on the subject of the relationship between efforts to protect the stratospheric ozone layer, and efforts to safeguard the global climate system. The intention would be to complete the Report by early 2005.

A Steering Committee, comprising three Co-Chairs from IPCC Working Groups I and III (Drs Solomon, Metz and Davidson) and three Co-Chairs of TEAP (Drs Kuijpers, Pons and Andersen), has co-ordinated the development of the proposal to be considered by this Plenary.

The Co-chairs from WG III will introduce this Item.

- 7.3 Proposal for a Special Report on carbon capture and storage

CoP 7 has agreed on a draft decision for CoP/MoP 1, which includes an invitation to the IPCC to prepare a technical paper on geological storage technologies. At the 19<sup>th</sup> Session the Panel decided (Decision 7) to hold a workshop to consider the issues associated with geological and oceanic carbon separation, capture and storage. The outcome of the workshop to be a scoping paper, timetable and detailed outline for a Special Report and a proposed list of authors for a decision by the Panel at this Session.

The Co-Chairs from WG III will introduce this Item.

- 7.4 Proposal to revise the *Revised 1996 IPCC Guidelines for National Greenhouse Gas Inventories* (Doc. 9)

SBSTA, at its 17<sup>th</sup> Session invited the IPCC to revise its *Revised 1996 IPCC Guidelines for National Greenhouse Gas Inventories*, taking into consideration the relevant work under the Convention and the Kyoto protocol, and to aim to complete the work by early 2006. A draft workplan to address this request is presented for consideration by the Panel.

The Co-chairs of the TFB will introduce this Item.

- 7.5 Proposal for a Technical Paper on *Levels of Greenhouse Gases in the Atmosphere and Dangerous Anthropogenic Interference with the Climate System* (Doc. 14, INF. 2)

On 21-22 January 2003 an Expert Meeting was conducted in Geneva to address this issue and make recommendations with respect to further work.

Vice-Chair, Prof. Yuri Izrael, will introduce this Item.

**8. OUTREACH (Doc. 13, Doc. 16)**

The issue of continuing to develop the IPCC's outreach activities has been considered by the Bureau. A new IPCC Outreach Strategy is provided for consideration by the Panel.

The Chairman will introduce this Item for discussion.

**9. IPCC PROGRAMME AND BUDGET FOR 2003 TO 2007 (Doc. 3, Rev. 1)**

A summary is provided of the IPCC's financial situation. The assessment takes as a starting point 1 January 2001 and presents a summarised account of the cash flows in 2001 and a more detailed account of the cash flows in 2002.

The Chairman will introduce this Item for discussion.

**10. OTHER BUSINESS**

**11. TIME AND PLACE OF THE NEXT SESSION**

**CLOSING OF THE SESSION**