

IPCC EXECUTIVE COMMITTEE – FIFTY-FIRST MEETING
Teleconference, 2 June 2017 at 1400 CET

CONCLUSIONS AND DECISIONS

Participants

Chair

Hoesung Lee

Members

Ko Barrett (IPCC Vice Chair), Thelma Krug (IPCC Vice Chair), Youba Sokona (IPCC Vice Chair), Valerie Masson Delmotte (WGI Co-Chair), Panmao Zhai (WGI Co-Chair), Hans-Otto Pörtner (WGII Co-Chair), Jim Skea (WG III Co-Chair), Priyadarshi Shukla (WGIII Co-Chair), Kiyoto Tanabe (TFI Co-Chair).

Advisory members

Andrej Kranjc (TFI TSU), Anna Pirani (WGI TSU), Melinda Tignor (WG II TSU), Elvira Poloczanska (WG II TSU), Raphael Slade (WG III TSU), Abdalah Mokssit (IPCC Secretary).

Apologies

Joy Pereira (WG II Vice Chair), Debra Roberts (WG II Co- Chair)

Others

Kerstin Stendahl (IPCC Deputy Secretary), Jonathan Lynn (IPCC Head, Communications and Media Relations), Sophie Schlingemann (IPCC Legal Officer), Judith Ewa (IPCC Programme Officer).

1. ADOPTION OF THE AGENDA

The Chair of the IPCC, Mr Lee opened the meeting. The attached provisional agenda EXCOM-LI/Doc.1 was adopted, with the addition of the issue of visas for IPCC members, to be discussed under Any other matters.

2. URGENT ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK THAT REQUIRE PROMPT ATTENTION BY THE IPCC BETWEEN PANEL SESSIONS

2.1. The Strategic Planning Schedule

The IPCC Secretariat presented the Strategic Planning Schedule. During the discussions the ExCom members requested that the Secretariat should not publish the strategic planning schedule before the ExCom has agreed to it. It was further suggested that acronyms be avoided and past years should not be included.

The ExCom also noted that the assessment to be done of the IPCC Plenary and Bureau back-to-back sessions may affect scheduling of meetings.

The ExCom agreed that members would send comments to the IPCC Secretariat on the Strategic Planning Schedule. The IPCC Secretariat would revise it accordingly and finalize it with the Technical Support Units (TSUs) before submitting it for approval to the ExCom.

2.2. Update from the Secretariat on the preparations for P-46 and B-54

The Secretary of the IPCC informed ExCom members of the preparations for upcoming Plenary and Bureau sessions.

The ExCom took note of the information.

3. COMMUNICATION AND OUTREACH ACTIVITIES

3.1. Ongoing and planned activities

Jonathan Lynn informed the members of upcoming outreach in Montreal and in Saudi Arabia for September 2017 as well as during the First Lead Author Meeting of the Special Report on the Ocean and Cryosphere in a Changing Climate to be held in Fiji. The ExCom discussed the need for improved recognition of the work of the expert reviewers so as to clearly acknowledge their invaluable work.

The ExCom agreed that the IPCC Secretariat will prepare a proposal with options on how to best acknowledge and recognize expert reviewers.

4. RESPONSE TO POSSIBLE ERRORS IN COMPLETED ASSESSMENTS AND OTHER IPCC PRODUCTS

4.1. Update on the implementation of the Error Protocol

The Deputy Secretary of the IPCC informed that there were no new cases to report.

The ExCom took note of the information.

5. COORDINATION BETWEEN WORKING GROUPS AND TASK FORCES ON ACTIVITIES AND ISSUES PERTAINING TO THE PRODUCTION OF ASSESSMENTS AND OTHER RELEVANT IPCC PRODUCTS

5.1. AR6 Scoping document

The IPCC Secretariat presented the process and the timelines for the contributions from the working groups. In the discussions it was agreed that the earliest feasible date for submission of documents from the working groups containing the outlines for the Sixth Assessment Report (AR6) reports would be 16 June 2017.

The ExCom agreed that working group reports would be submitted to the Secretariat after 16 June 2017.

5.2. Communication of the outcomes of author selection

The ExCom discussed the process and timing of informing experts who had not been selected. Many felt that experts had received the information far too late.

The IPCC Secretary said that it would be advisable to send out letters confirming selection and non-selection at the same time. It was noted that also a letter of regret could be drafted in such a manner so as to encourage experts to contribute in other ways.

The ExCom agreed to the *modus operandi* outlined above.

5.3. Letter of concern about conflicts of interest of authors for SR1.5.

Ms Sophie Schlingemann informed the ExCom about the process whereby the Conflict of Interest Committee will be addressing a concern about a possible conflict of interest.

The ExCom took note of the information.

5.4. Short-lived climate forcers (SLCF)

The Task Force on National Greenhouse Gas Inventories (TFI) Co-chairs noted that the short-lived climate forcers are well taken into account in the proposed AR6 outlines. The ExCom discussed further process to deliberate on the issue and the feasibility and financial implications of engaging the TFI in the further work. It was noted that the SLCF is also on the agenda of IPCC-46 as a self-standing item.

The Chair concluded and the ExCom agreed that the TFI co-chairs should work closely with the secretariat in drafting the document and also prepare a document for the next ExCom.

6. ANY OTHER MATTERS

The ExCom discussed the problem with obtaining visas for IPCC Lead Author Meetings and other meetings. It was noted that visa applications should be made in timely fashion and that the IPCC Secretariat, focal-points and governments should all work closely on this issue.

The next ExCom meeting will be held on Wednesday, 5 July at 2 pm CET.

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EXCOM-LI/ Doc. 1
(2.VI.2017)
Agenda Item: 1
ENGLISH ONLY

PROVISIONAL AGENDA

(Submitted by the Secretary of the IPCC)

- 1. ADOPTION OF THE AGENDA**
- 2. URGENT ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK THAT REQUIRE PROMPT ATTENTION BY THE IPCC BETWEEN PANEL SESSIONS**
 - 2.1. The Strategic Planning Schedule
 - 2.2. Update from the Secretariat on the preparations for P-46 and B-54
- 3. COMMUNICATIONS AND OUTREACH ACTIVITIES**
 - 3.1. Ongoing and planned activities
 - 3.2. Communication and recognition of the work of the expert reviewers
- 4. RESPONSE TO POSSIBLE ERRORS IN COMPLETED ASSESSMENTS AND OTHER IPCC PRODUCTS**
 - 4.1. Update on the implementation of the Error Protocol
- 5. COORDINATION BETWEEN WORKING GROUPS AND TASK FORCES ON ACTIVITIES AND ISSUES PERTAINING TO THE PRODUCTION OF ASSESSMENTS AND OTHER RELEVANT IPCC PRODUCTS**
 - 5.1. AR 6 Scoping document
 - 5.2. Communication of the outcomes of author selection
 - 5.3. Letter of concern about conflicts of interest of authors for SR1.5.
 - 5.4. Short-lived climate forcers (SLCF)
- 6. ANY OTHER MATTERS**