

## REPORT OF THE ELEVENTH MEETING OF THE IPCC EXECUTIVE COMMITTEE

4 July 2012, 03:00-04:30PM CET - Teleconference

### CONCLUSIONS AND DECISIONS

#### Participants:

##### *Members:*

R. K. Pachauri (Chair); I. Elgizouli; H. Lee; J.-P. van Ypersele; T. Stocker; V. Barros; C. Field; R. Pichs Madruga; Y. Sokona; T. Hiraishi.

##### *Advisory Members:*

R. Christ; P. Midgley; K. Ebi; J. Minx; L. Meyer.

##### *Others:*

G. Leone (minutes); J. Lynn; Z. Botao (silent observer as agreed by the Chair upon request of D. Qin)

#### **1. ADOPTION OF THE AGENDA**

The Executive Committee (ExCom) adopted the provisional agenda (EXCOM-XI/Doc.1) as contained in **Annex 1**.

#### **2. APPROVAL OF THE DRAFT REPORTS OF THE NINTH AND TENTH MEETINGS OF THE EXECUTIVE COMMITTEE**

The ExCom approved the reports of the Ninth and Tenth Meetings (EXCOM-XI/Doc.2 and EXCOM-XI/Doc.3 respectively) with no change. It was agreed that, in order to comply with the 4-week deadline for the distribution of conclusions and decisions of ExCom meetings, draft reports will be approved electronically by the Members, rather than at the subsequent ExCom meeting.

#### **3. FOLLOW-UP TO IPCC-35 DECISIONS OF RELEVANCE TO THE EXECUTIVE COMMITTEE**

The ExCom reviewed the issues discussed at IPCC-35 that explicitly require action by the ExCom, namely: (i) Governance and Management: participation in decisions on contract renewal, employment term limit, staff appraisal, and recruitment for senior staff; (ii) Report on the effectiveness of the ExCom since its establishment in 2011; (iii) Electronic version of IPCC reports as the document of record; (iv) Procedures: further issues pertaining to the role of the observer organizations in the AR5 review; (v) Duration of AR5 approval sessions; and (vi) Availability for the public of the conclusions and decisions of future ExCom meetings. Agreed action on these issues is given in the table below.

With reference to point (v), the ExCom agreed that the final decision on the appropriate duration of WG approval sessions should be made by each WG Bureau, taking into account guidance from the Panel, the IPCC Bureau and the ExCom. The ExCom therefore acknowledges that the duration of the approval session may vary among the WGs, due the specific structure and complexity of each WG report. The Co-Chair of WGI indicated that a decision on the duration of WGI-12, the approval session for the WGI contribution to AR5, needed to be taken now in order to provide planning security both for the WG and for the local host, the Government of Sweden. Recognising the concerns expressed at IPCC-35, T. Stocker assured the ExCom that, following past practice, a two-day meeting of the authors would be held prior to the approval session in order to carefully consider all comments submitted during the final government distribution. Taking into consideration this planning, together with the previous and recent experience of WGI, the WGI Bureau was unanimously of the opinion that the duration of WGI-12 should be four days, as originally scheduled.

The ExCom decided that the duration of WGI-12 should be four days and that this decision should be conveyed by the Chair to the IPCC Bureau in a note explaining the rationale.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
1.	(i) Governance and Management: To take action as requested by IPCC-35 in the relevant decision.	Chair	
2.	(ii) Report on the effectiveness of the ExCom: To prepare a note for follow-up by the ExCom.	Chair	31 July 2012
3.	(iii) Electronic version of IPCC reports as the document of record: To prepare a note for further action and decision by the ExCom.	C. Field	31 July 2012
4.	(iv) Procedures: further issues pertaining to the role of the observer organizations in the AR5 review: To prepare a note for further action and decision by the ExCom.	T. Stocker	31 July 2012
5.	(v) Duration of AR5 approval plenaries: To prepare a note for distribution to the Bureau with this report of the Eleventh Meeting of the ExCom.	WGI	11 July 2012
6.	(vi) Availability for the public of the conclusions and decisions of future ExCom meetings: To post the reports of future ExCom meetings on the IPCC website.	Secretariat	Starting with ExCom-10

#### **4. CHANGES IN THE OUTLINE OF THE FIFTH ASSESSMENT REPORT (AR5) SYNTHESIS REPORT**

The ExCom considered the recent work of the Core Writing Team of the AR5 Synthesis Report on the detailed outline of the Synthesis Report and concluded that the action is fully consistent with the decision of IPCC-32, which reads as follows: *“The outline as approved by the Panel consists of four Topics and a Box. The topic and box headings and the structure for the SYR, as outlined below, are decided by the Panel. However, flexibility is provided to the SYR writing team in the development of the proposed content (list of bullets) provided here as guidance, and not as a constraint. All bullets will be considered by the core writing team (CWT). The coverage of the bullets will depend on the assessment of the literature by the authors, cognizant of the page length restrictions. The IPCC Chair will report to the Panel on the evolution of the outline of the SYR after the zero order draft has been produced.”* (see [report of IPCC-32](#), Annex 4). It was agreed that further adjustments to the Synthesis Report outline can only be based on consensus of the full Core Writing Team.

#### **5. UPDATE ON COMMUNICATIONS STRATEGY IMPLEMENTATION**

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
7.	To provide comments to the Communications Manager on the list of key implementation issues for the Communications Strategy distributed to the ExCom on 29 June 2012.	ExCom Members	11 July 2012

The Secretary stressed the importance of the upcoming decisions of the ExCom on this matter, in particular in relation to decision-making processes, accountability, consistency of messages, and continuity between IPCC Assessment Report cycles.

## 6. UPDATE ON ERROR PROTOCOL IMPLEMENTATION

The ExCom agreed that meetings of review committees that may be established in accordance with the Error Protocol need to take place by teleconference and should not normally involve travel. The Secretary reminded the Members of the importance of inputting the information required in the Error Protocol tracking system to keep it updated. She also referred to the responsibility of the Secretariat to implement certain action of the Error Protocol, such as informing claimants, which requires that the Secretariat is informed of claims addressed directly to WGs/TSU.

## 7. CONSISTENCY OF PUBLICATION OF AR5

The ExCom discussed the following two issues: (i) need for an early discussion on the consistent appearance of all the AR5 volumes, including on issues of lay-out, choice of cover photographs, and the preparation of a call for tender for printing; and (ii) consistency of title of the AR5 contributions by WGs. On the latter issue, it was recalled that there is a difference in the titles of the AR5 contributions decided by IPCC-31, as follows: WGI: *“Climate Change 2013: The Physical Science Basis”*, WGII: *“Climate Change 2014: Impacts, Adaptation, and Vulnerability”*, WGIII: *“Climate Change 2014: Mitigation of Climate Change”*, and there are reasons for these differences. It was agreed to put this issue on the agenda of a future ExCom meeting for further discussion.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
8.	To explore options for the use of cover photos and report to the ExCom.	Secretariat and WG TSUs.	31 August 2012

## 8. ANY OTHER MATTERS

**Media:** WGIII is considering the preparation of a response to the article that appeared in Frankfurter Allgemeine Zeitung on 4 July. Working Group III agreed that it would keep the Communications Manager and the other Working Groups informed in case any actions are taken.

**Duration of future ExCom meetings:** The ExCom agreed to scheduling future teleconference meetings for duration of one and a half hour.

As the IPCC Chair had to leave at 04:10, Mr. Hoesung Lee, IPCC Vice-Chair, chaired the final part of the meeting. The meeting closed at 04:30PM.

**IPCC EXECUTIVE COMMITTEE – ELEVENTH MEETING  
Teleconference, 4 July 2012**

EXCOM-XI/Doc. 1  
(2.VII.2012)  
Agenda Item: 1  
ENGLISH ONLY

**PROVISIONAL AGENDA**

(Submitted by the IPCC Secretariat)

- 1. ADOPTION OF THE AGENDA**
- 2. APPROVAL OF THE DRAFT REPORTS OF THE NINTH AND TENTH MEETINGS OF THE EXECUTIVE COMMITTEE**
- 3. FOLLOW-UP TO IPCC-35 DECISIONS OF RELEVANCE TO THE EXECUTIVE COMMITTEE**
- 4. CHANGES IN THE OUTLINE OF THE FIFTH ASSESSMENT REPORT (AR5) SYNTHESIS REPORT**
- 5. UPDATE ON COMMUNICATIONS STRATEGY IMPLEMENTATION**
- 6. UPDATE ON ERROR PROTOCOL IMPLEMENTATION**
- 7. CONSISTENCY OF PUBLICATION OF AR5**
- 8. ANY OTHER MATTERS**