

EIGHTEENTH MEETING OF THE IPCC EXECUTIVE COMMITTEE

3 April 2013, 3:00-4:20PM CEST - Teleconference

CONCLUSIONS AND DECISIONS

Participants:

Members:

R. K. Pachauri (Chair); I. Elgizouli (Chair from 3:45PM); H. Lee; J.-P. van Ypersele; T. Stocker; V. Barros; C. Field; R. Pichs Madruga; T. Hiraishi; T. Krug.

Advisory members:

R. Christ; P. Midgley; D. Dokken; J. Minx; K. Tanabe; L. Meyer.

Others:

G. Leone (minutes); J. Lynn; Z. Botao (silent observer upon request of Q. Dahe); N. Leprince-Ringuet (silent observer upon request of R. K. Pachauri).

1. ADOPTION OF THE AGENDA

The ExCom adopted the provisional agenda of the meeting (EXCOM-XVIII/Doc.1), as attached as **Annex 1**.

2. MATTERS OF COORDINATION

2.1 Translation Process

The Secretary referred to the proposal on the process for the translation of the IPCC reports, developed in consultation with the WMO Language, Conference and Publishing Services Department. She reported that the translators welcomed the possibility of a quality check of their work by IPCC scientists channelled to them through a single point of contact. Each Working Group (WG) and Task Force on National Greenhouse Gas Inventories (TFI), or the Chair in the case of the Synthesis Report (SYR) can use a team of scientists to review the draft translations; however, the communications with the translators will be through a single point of contact for each language and report (WG/TFI/SYR), as described in the proposal. The ExCom endorsed the proposal as drafted on 21 March 2013.

The ExCom agreed that the AR5 Glossary and Table of Contents will be translated as soon as possible, with the understanding that changes may intervene in the course of the final stages of preparation of the report.

2.2 Status of English version of IPCC reports as the document of record

The ExCom agreed that the English version of IPCC reports is the only version of record as it is the only one to have undergone the entire process of approval. This needs to be stated in preface format in every report of the IPCC including the officially translated ones. Nonetheless, the versions officially translated in the other UN languages are official products of the IPCC.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
1.	To submit a proposal to IPCC-37 to amend the <i>Principles Governing IPCC Work</i> in relation to the status of language versions of IPCC reports.	Secretariat	September 2013

3. RESPONSE TO POSSIBLE ERRORS

3.1 Handling of translation errors

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
2.	To develop a separate process to handle translation errors and report at next ExCom regular meeting.	C. Field T. Hiraishi	ExCom-19, 1/5/13

3.2 Posting of errata

The ExCom endorsed the proposal by C. Field, Co-Chair, WG II, communicated by email to the members on 14/3/13, that the electronic document of record of IPCC reports, clearly marked as such on the website, cannot be changed. The website needs to indicate that corrections are in a separate file. There will be a downloadable "working version" in which the text has not been modified in any way, but in which flags are inserted in the text, containing or linking to corrections. With this approach, it is clear which text is original and what the changes are. The "working version" needs to be described as such on the web site, along with a direction to check the document of record version if there are any questions about authenticity. Note added following the meeting for clarification: it is proposed that this system be implemented starting with the AR5 cycle and the two Special Reports SRREN and SREX.

4. COMMUNICATION AND OUTREACH ACTIVITIES: POLICY ON SOCIAL MEDIA

Under this item, the ExCom first discussed the policy for the preparation of op-eds. Members spoke in favour of releasing op-eds in line with the current findings of the IPCC, but against addressing complex technical issues in op-eds. Regarding the recent proposal by the Communications Manager to prepare an op-ed signed by the IPCC Chair on the occasion of the release of the *WMO Statement on the Status of the Global Climate 2012*, it was suggested to monitor the reactions to this document and the possible questions that may arise after its release, and then decide whether the IPCC should issue an op-ed and revise the draft Chair's op-ed accordingly.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
3.	To consider the need for an op-ed and revise the existing draft in accordance with the agreed procedure, i.e. with comments from the Communications Action Team (CAT) with a 48-hour deadline; the Chair and the WG I and II Co-Chairs would then finalize the draft and re-submit it to the CAT for immediate reactions before it is published.	J. Lynn to coordinate process	After the release of the <i>WMO Statement on the Status of the Global Climate 2012</i>

The Chair had to leave and requested I. Elgizouli, Vice-Chair, to lead the meeting in his absence.

The Secretary introduced the draft *Policy on Social Media* that had been distributed to the ExCom.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
4.	To submit comments on the draft <i>Policy on Social Media</i> to J. Lynn for review by the CAT and report to next ExCom regular meeting.	ExCom members J. Lynn to coordinate process	Comments by 15/4/13

5. COOPERATION WITH UNFCCC: JOINT WORKING GROUP MEETING

The meeting of the UNFCCC-IPCC Joint Working Group (JWG) will be held in Bonn, Germany on 13 June 2013, preferably in the morning. The agenda of the meeting is likely to focus on how to reflect the AR5 inputs into the current and future work of the UNFCCC, in workshops and/or regular sessions of the COP and its subsidiary bodies. The JWG will not be able to take final decisions on these matters, which are governed by the UNFCCC Bureau. The JWG is open to the ExCom members who will be at the UNFCCC meetings being held in Bonn at that time. The Secretary will continue liaising with the UNFCCC Secretariat to finalize the arrangements. The latter will send out the JWG invitations and agenda when finalized.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
5.	To submit suggestions for the JWG meeting agenda to R. Christ.	ExCom members	15/4/13

6. ANY OTHER MATTERS

6.1 Status of preparation of WG II Fourth Lead Authors Meeting (LAM-4)

The Secretary informed the ExCom that the signing of the Letter of Agreement with the host country of the upcoming WG II LAM-4 was almost finalised, as all pending issues appeared to be solved.

The meeting closed at 04:20PM.

**IPCC EXECUTIVE COMMITTEE – EIGHTEENTH MEETING
Teleconference, 3 April 2013**

EXCOM-XVIII/Doc. 1
(25.III.2013)
Agenda Item: 1
ENGLISH ONLY

PROVISIONAL AGENDA

(Submitted by the IPCC Secretariat)

- 1. ADOPTION OF THE AGENDA**
- 2. MATTERS OF COORDINATION**
 - 2.1 Translation Process
 - 2.2 Status of English version of IPCC reports as the document of record
- 3. RESPONSE TO POSSIBLE ERRORS**
 - 3.1 Handling of translation errors
 - 3.2 Posting of errata
- 4. COMMUNICATION AND OUTREACH ACTIVITIES: POLICY ON SOCIAL MEDIA**
- 5. COOPERATION WITH UNFCCC: JOINT WORKING GROUP MEETING**
- 6. ANY OTHER MATTERS**