

**TWENTY-FOURTH MEETING OF THE IPCC EXECUTIVE COMMITTEE**  
6 November 2013, 3:00-4:05 PM CEST - Teleconference

**CONCLUSIONS AND DECISIONS**

Participants:

*Members:*

R. K. Pachauri (Chair); H. Lee; J.-P. van Ypersele; T. Stocker; Q. Dahe; C. Field; O. Edenhofer; R. Pichs-Madruga; T. Krug.

*Advisory Members:*

R. Christ; P. Midgley; D. Dokken; J. Minx; K. Tanabe.

*Others:*

G. Leone (minutes); J. Lynn.

**1. ADOPTION OF THE AGENDA**

The ExCom adopted the provisional agenda of the meeting (EXCOM-XXIV/Doc.1), as attached as **Annex 1**.

**2. ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK**

**2.1 Correction of errors in the Fifth Assessment Report (AR5) Working Group I (WGI) Summary for Policymakers (SPM)**

T. Stocker, Co-Chair, WGI, recalled that, following the approval of the AR5 WGI SPM and its release on 27 September 2013 subject to copy-edit and final layout, the authors of the report had discovered some errors in the SPM. These errors were being handled in accordance with the *IPCC Protocol for Addressing Possible Errors in the IPCC Assessment Reports, Synthesis Reports, Special Reports and Methodology Reports* (the Error Protocol). In particular, the Panel had been notified about the errors and the proposed corrections with a letter from the IPCC Secretariat on 31 October and had agreed to delegate the approval of the errata to the Executive Committee.

In keeping with the authority delegated by the Panel, the ExCom approved the errata provided by the Co-Chairs of WGI and already approved by the WGI Bureau.

	<i><b>Action Item</b></i>	<i><b>Responsibility</b></i>	<i><b>Deadline</b></i>
1.	To develop a note containing the approved errata statement and the background. This will be printed in time for COP 19 along with the final, copy-edited and laid-out version of the SPM to be made available there. The final SPM and the errata statement are to be posted on the IPCC website.	WGI Co-Chairs and TSU	7 November 2013
2.	Following the action above, to issue a note to media confirming that the final, copy-edited and laid-out version of the SPM has been posted on the IPCC website and that corrections have been made in accordance to the IPCC Error Protocol.	J. Lynn in consultation with WGI Co-Chairs and TSU	11 November 2013

3.	To review the comments received from three members states on the 27 September version of the SPM, and take the necessary action in response as soon as possible (one set of comments has been already responded to). To send out a note to ExCom containing plans on the response.	WGI Co-Chairs and TSU	Week of 11 November 2013
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### 3. MATTERS OF COORDINATION

#### 3.1 IPCC-37: Decisions and follow-up of relevance to the Executive Committee

The Secretary recalled the issue of geographical names that had been raised by some member states at IPCC-36 and IPCC-37 with reference to the AR5 WGI report. The Chair stressed the importance of this issue.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
4.	To review the AR5 drafts and make sure that proper UN practice with reference to geographical names and maps is followed accurately and that the UN disclaimer on this matter is included in the reports.	WGI, WGII and WGIII Co-Chairs and TSU	

Future Work of the IPCC: The Secretary announced that she will meet the Co-Chairs of the Task Group on the Future Work of the IPCC established by IPCC-37 at COP 19 to discuss the next steps and the organization of the Task Group's work.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
5.	To circulate a note to the ExCom reporting on the discussion to be held at COP 19 with the Co-Chairs of the Task Group on the Future Work of the IPCC.	R. Christ	22 November 2013

Expert Meeting on the Study of the IPCC Process:

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
6.	To contact the Co-Chairs of the IPCC-37 Contact Group on the Expert Meeting on the Study of the IPCC Process for any further views and advice that they may have.	Secretariat	15 November 2013

The ExCom will then discuss this issue at a future meeting.

#### 3.2 IPCC-related activities at COP 19

The Secretary provided a review of the IPCC-related activities at the upcoming UNFCCC COP 19 in Warsaw, Poland. The Senior Communications Manager reported on the outreach events being organized on that occasion. The ExCom confirmed that, in the absence in Warsaw of T. Hiraishi, Co-Chair, Task Force Bureau (TFB), T. Krug, the other Co-Chair, TFB, will participate in the Task Force on National Greenhouse Gas Inventories (TFI) related events at COP 19.

### 4. COMMUNICATION AND OUTREACH ACTIVITIES

#### 4.1 Overview of ongoing and planned communication and outreach activities

The discussion on this item was postponed to next meeting.

**5. RESPONSE TO POSSIBLE ERRORS**

**5.1 Posting of errata**

**5.2 Handling of translation errors**

The discussion on these items was postponed to next meeting.

**6. ANY OTHER MATTERS**

T. Krug, Co-Chair, TFB, reported on a letter received from a partner of the TFI work on wetlands that had raised some issues related to the recently-accepted *2013 Supplement to 2006 IPCC Guidelines for National Greenhouse Gas Inventories: Wetlands*.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
7.	To share the letter and the draft reply with the ExCom for comments.	TFI TSU	7 November 2013

The meeting closed at 04:05 PM.

**IPCC EXECUTIVE COMMITTEE – TWENTY-FOURTH MEETING  
Teleconference, 6 November 2013**

EXCOM-XXIV/Doc. 1  
(1.XI.2013)  
Agenda Item: 1  
ENGLISH ONLY

**PROVISIONAL AGENDA**

(Submitted by the IPCC Secretariat)

- 1. ADOPTION OF THE AGENDA**
- 2. ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK**
  - 2.1 Correction of errors in the AR5 Working Group I Summary for Policymakers
- 3. MATTERS OF COORDINATION**
  - 3.3 IPCC-37: Decisions and follow-up of relevance to the Executive Committee
  - 3.4 IPCC-related activities at COP 19
- 4. COMMUNICATION AND OUTREACH ACTIVITIES**
  - 4.1 Overview of ongoing and planned communication and outreach activities
- 5. RESPONSE TO POSSIBLE ERRORS**
  - 5.1 Posting of errata
  - 5.2 Handling of translation errors
- 6. ANY OTHER MATTERS**