

TWENTY-NINTH MEETING OF THE IPCC EXECUTIVE COMMITTEE
18 September 2014, 17:30-18:00 PM CET – Geneva, Switzerland

CONCLUSIONS AND DECISIONS

Participants:

Members:

R. K. Pachauri (Chair); I. Elgizouli; H. Lee; J.-P. van Ypersele (part time); T. Stocker; V. Barros; C. Field; O. Edenhofer; R. Pichs-Madruga; Y. Sokona; T. Hiraishi; T. Krug

Advisory Members:

R. Christ; G.K. Plattner; J. Minx; L. Meyer; K. Tanabe.

Secretariat:

C. Martin-Novella (minutes); J. Lynn

Apologies:

D. Qin; D. Dokken.

1. ADOPTION OF THE AGENDA

The ExCom adopted the provisional agenda of the meeting (EXCOM-XXIX/Doc.1), as attached in **Annex 1**.

2. URGENT ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK

2.1 Update on correction of errors

The Secretariat reported on the state of play regarding the Rapid Response procedure under the Error Protocol for the Summary for Policymakers of Working Group III. The procedure was launched on September 15 and the deadline of the submission to National Focal Points is set for September 22. So far no reaction has been received by the Secretariat.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
1.	To follow up on the Rapid Response procedure in the light of the outcome of the submission to National Focal Points.	Secretariat	22 September 2014

T. Hiraishi reported on a translation mistake in the Chinese version of Working Group I and requested the opinion of the ExCom on whether this should be addressed under the Error Protocol. The ExCom convened that this type of mistakes are outside of the scope of the Error Protocol.

3. MATTERS OF COORDINATION

3.1 Expert meeting on the potential study of the IPCC process

The Secretariat reported that after agreement was reached on the scoping paper, a meeting via teleconference of the Scientific Steering Committee is now scheduled for October 6. The meeting is expected to agree on the draft agenda for the Expert Meeting and on a list of experts to be recommended to the IPCC Chair to be invited to the Expert Meeting. This will also be an opportunity for exchanging opinions on how to address different issues during the Expert Meeting

scheduled for 16-17 November 2014. The Secretariat also informed about the desirability of involving Technical Support Units (TSUs) in this exercise and the positive preliminary consultations with WGI TSU, WGII TSU and WGIII TSU on this regard.

The ExCom discussed the tight deadlines foreseen for hosting the Expert Meeting and presenting its outcomes to the Plenary and recommended to postpone the Expert Meeting to the beginning of 2015.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
2.	To prepare a note on the support necessary from TSUs and circulate it to the ExCom.	Secretariat	—
3.	To postpone the Expert Meeting to the beginning of 2015	Secretariat	—

4. COMMUNICATION AND OUTREACH ACTIVITIES

4.1 Overview of on-going and planned communication and outreach activities

The IPCC Chair pointed out that this topic was already discussed in depth at the 47th Session of the IPCC Bureau earlier in the day and invited members of the ExCom to raise any additional issue should they wish to. No point was raised.

4.2 UN Secretary-General's Climate Summit (23 September 2014)

The IPCC Chair will speak to the Plenary of the Summit and T. Stoker will participate in one of the thematic panel discussions. Some other members of the ExCom are also invited to participate as observers. The Secretariat will support outreach efforts in New York. No additional point was raised.

5. ANY OTHER MATTERS

5.1 Quorum at ExCom meetings

The ExCom discussed the difficulties frequently encountered to reach quorum in its meetings. It was agreed to make a proposal to the Plenary to lower the quorum threshold.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
4.	To make a proposal to the Plenary to lower the threshold for quorum in meetings of the Executive Committee.	Chair	—

5.2 Role of Review Editors

C. Field seek advice on what to do when an Author and a Review Editor disagree on any issue under consideration in a report.

O. Edenhofer pointed out that in such a case it should be the role of the Co-Chairs to ensure balance and that reviewers should not be entitled to impose their opinion. He said that reviewers have to ensure that all comments are considered appropriately but it should be up to the authors to decide how to do it on the substance.

C. Field suggested asking the panel for further advice on this issue and T. Stoker added that it would be advisable to set a small group during the next circle to reflect on the role of the review authors.

The IPCC Chair concluded that after the Synthesis Report is finalized a meeting of the ExCom will be convened to consider the matter and whether would it be necessary a decision of the Plenary on this regard. O. Edenhofer suggested the establishment of an Editorial Group with the power to take editorial decisions and the Chair indicated that this will be considered as an option.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
5.	To convene a meeting of the ExCom to consider the matter of the role of the Review Editors.	Chair	After IPCC-40

At this point the Secretary of the IPCC pointed out that some IPCC procedures might need to be reviewed.

The meeting closed at 18:00 PM.

**IPCC EXECUTIVE COMMITTEE – TWENTY-NINTH MEETING
Geneva, 18 September 2014**

EXCOM-XXIX/Doc. 1
(28.VIII.2014)
Agenda Item: 1
ENGLISH ONLY

PROVISIONAL AGENDA

(Submitted by the IPCC Secretariat)

- 1. ADOPTION OF THE AGENDA**
- 2. URGENT ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK**
 - 2.1 Update on correction of errors
- 3. MATTERS OF COORDINATION**
 - 3.1 Expert meeting on the potential study of the IPCC process
- 4. COMMUNICATIONS AND OUTREACH ACTIVITIES**
 - 5.1. Overview of ongoing and planned communication and outreach activities
 - 5.2. UN Secretary-General's Climate Summit (23 September 2014)
- 5. ANY OTHER MATTERS**