

TWENTY-FIFTH MEETING OF THE IPCC EXECUTIVE COMMITTEE
4 December 2013, 3:00-4:30 PM CET - Teleconference

CONCLUSIONS AND DECISIONS

Participants:

Members:

R. K. Pachauri (Chair); I. Elgizouli; H. Lee; J.-P. van Ypersele; T. Stocker; V. Barros; O. Edenhofer; R. Pichs-Madruga; T. Hiraishi.

Advisory Members:

R. Christ; P. Midgley; J. Minx.

Others:

G. Leone (minutes).

1. ADOPTION OF THE AGENDA

The ExCom adopted the provisional agenda of the meeting (EXCOM-XXV/Doc.1), as attached in **Annex 1**.

2. ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK

2.1 Handling of Review Editors' Reports

Appendix A of the Principles Governing IPCC Work reads that "Review Editors must submit a written report to the Working Group Sessions or the Panel (...)". The ExCom discussed how AR5 Review Editors' reports should be made available. The Chair and the Secretary of the IPCC emphasized the need for transparency and consistency among the Working Groups (WGs) in approaching this matter.

T. Stocker, Co-Chair, Working Group I (WGI), recalled that the Fifth Assessment Report (AR5) WGI Review Editors' final reports were distributed to the participants in the WGI approval session in Stockholm, last September. The intention of WGI is to make them available also on the WGI AR5 web site at the same time as the other components related to the review, i.e., the report drafts, review comments and author responses in January 2014.

A follow-up discussion on this issue will take place at a teleconference of the ExCom during the week of 16 December 2013.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
1.	To develop and distribute to the ExCom a note on the handling of Review Editors' reports as background for the discussion at the next ExCom teleconference.	T. Stocker	12 December 2013

3. MATTERS OF COORDINATION

3.1 UNFCCC COP 19: IPCC-related activities and decisions

The Secretary of the IPCC provided a report on the activities undertaken by the IPCC at COP 19 and an overview of the decisions taken there of relevance to the IPCC. In particular, she indicated that the recently-completed AR5 WGI Report and two Task Force on National Greenhouse Gas Inventories (TFI) Methodology Reports were presented and discussed at several successful events

during the meeting. The Chair of the IPCC addressed the opening session of COP 19 on 11 November 2013. A statement was delivered by the Secretary of the IPCC to the SBSTA that same day. The WGI Report was central to the discussion at the Structured Expert Dialogue (SED) on 12-13 November. The same Report and the two TFI Methodology Reports were presented to a large audience on 12 and 13 November respectively. Mr J.-P. van Ypersele, IPCC Vice-Chair, participated in the Workshop on Agriculture on 12 November. A workshop on the WGI Report for journalists from developing countries was hosted by the UNFCCC on 14 November. A very well-attended and interesting side event took place on 21 November to discuss user perspectives on the WGI report. Finally, IPCC officials and experts participated in several bilateral meetings and media events.

The Chair and the Secretary of the IPCC expressed their satisfaction at the results of the involvement of the IPCC in COP 19. T. Stocker, Co-Chair, WGI highlighted the intense and valuable substantive dialogue that he had witnessed in Warsaw between negotiators and scientists around the IPCC reports, and noted the fact that the Ad Hoc Working Group on the Durban Platform for Enhanced Action (ADP) documents quote text from the WGI Summary for Policymakers (SPM) *verbatim*.

4. COMMUNICATION AND OUTREACH ACTIVITIES

4.1 Overview of ongoing and planned communication and outreach activities

In the absence of the Senior Communications Manager, the discussion on this item will continue at next regular meeting.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
2.	To prepare a summary of the planned communications and outreach activities for the next 12 months and distribute it to the ExCom for review and comments.	J. Lynn	13 December 2013

T. Stocker, Co-Chair, WGI reported on the intense outreach programme that has taken him to several countries since the AR5 WGI approval session at the end of September 2013. Along with many WGI scientists, he will attend the American Geophysical Union's 46th annual Fall Meeting (San Francisco, USA, 9-13 December 2013), where more than 22,000 scientists, educators, students, and other leaders are expected. WGI will convene a town hall meeting and a union session entitled "IPCC Climate Change 2013: Assessment of the Future-Future of the Assessment" on 9-10 December. T. Stocker explained that any discussion on the future of the IPCC that will take place there will provide additional input to the process decided at IPCC-37.

In this regard, the Secretary informed the ExCom that progress is being made with the Co-Chairs of the Task Group on the Future Work of the IPCC, and that a questionnaire is about to be sent out to Governments to collect their inputs. Support was expressed by ExCom members to her suggestion that the scientific community also be approached soon.

5. RESPONSE TO POSSIBLE ERRORS

5.1 Posting of errata

The Deputy Secretary of the IPCC recalled the ExCom-18 decision to develop a downloadable "working version" of IPCC reports in which the text has not been modified in any way, but in which flags are inserted in the text containing or linking to corrections. Following that decision, the Secretariat, in consultation with C. Field, Co-Chair, Working Group II (WGII) had prepared and distributed to Technical Support Unit (TSU) Heads for comments an AR4 Chapter as sample, with errata showing in "sticky notes". The feedback had been generally positive, but some modifications

of the system had been suggested. P. Midgley, Head, WGI TSU expressed concern about the number of different versions of approved IPCC reports that would be accessible on the website.

It was agreed that this matter needs further discussion among a small group made up of the IPCC Secretariat and TSUs' representatives. The ExCom will then decide on whether the "sticky note" system is adequate, on the responsibility to prepare such versions of IPCC reports, and on the precise timing and scope of this exercise.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
3.	To organize a teleconference of Secretariat and TSUs' representatives if possible before next Communication Action Team (CAT) meeting.	Secretariat	20 December 2013

5.2 Handling of translation errors

The ExCom approved the draft proposal revised by C. Field and T. Hiraishi on the process of handling translation errors. It was decided also that such process will apply to the AR5 report, and that possible translation errors in other IPCC reports will be handled on a case-by-case basis.

6. ANY OTHER MATTERS

6.1 Date of next meeting

The next regular meeting of the ExCom is currently scheduled for 8 January 2014. However, as this date falls during Synthesis Report Core Writing Team meeting (SYR CWT-3) in De Bilt, the Netherlands, the ExCom agreed that it be postponed to a day of the following week.

6.2 Expert meeting on the potential study of the IPCC process

At its 37th Session held in Batumi, Georgia, in October 2013, the Panel requested the ExCom to initiate an expert meeting on the potential study of the IPCC process of up to 40 people, including relevant experts inside and outside the IPCC, to take place in 2014. It should produce a report that recommends principles to guide the IPCC's engagement with such research. The Chair of the IPCC confirmed that the expert meeting should be organized by the IPCC Secretariat and held after the approval of the AR5 WGII and WGIII reports, and suggested the establishment of a steering committee for that purpose.

	<i>Action Item</i>	<i>Responsibility</i>	<i>Deadline</i>
4.	To make a proposal on the organization of the expert meeting on the potential study of the IPCC process.	R. Christ	February ExCom meeting

The meeting closed at 04:30 PM.

IPCC EXECUTIVE COMMITTEE – TWENTY-FIFTH MEETING
Teleconference, 4 December 2013

EXCOM-XXV/Doc. 1
(27.XI.2013)
Agenda Item: 1
ENGLISH ONLY

PROVISIONAL AGENDA

(Submitted by the IPCC Secretariat)

- 1. ADOPTION OF THE AGENDA**
- 2. ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK**
 - 2.1 Handling of Review Editors' Reports
- 3. MATTERS OF COORDINATION**
 - 3.1 UNFCCC COP 19: IPCC-related activities and decisions
- 4. COMMUNICATION AND OUTREACH ACTIVITIES**
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- 5. RESPONSE TO POSSIBLE ERRORS**
 - 5.1 Posting of errata
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- 6. ANY OTHER MATTERS**
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