

THIRTY-FIRST SESSION OF THE IPCC
Bali, 26-29 October 2009

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Agenda Item: 7
ENGLISH ONLY

**REVISION OF THE RULES OF PROCEDURES FOR THE ELECTION
OF THE IPCC BUREAU AND ANY TASK FORCE BUREAU**

(Submitted by the Co-Chairs of the Task Group on Rules of Procedures)

Note on the Revisions to the Rules of Procedures

The Panel, at its 29th Session, 31 August - 4 September 2008, requested that the Rules of Procedures for the Election of the IPCC Bureau and any Task Force Bureau be revised having regard to lessons learnt from their first implementation. At its 30th Session, 21-23 April 2009, the IPCC Chair requested that a task group, co-chaired by Mauritius and the United States, refine the document and present a revised draft for the 31st Session of the Panel.

The document attached was prepared for IPCC-30 in collaboration with WMO Legal Counsel, presenting the Rules as at present in force with proposed possible changes based on the difficulties and ambiguities faced during IPCC-29 as well as the preferences then expressed by the Panel. Text proposed by the Secretariat for addition appears underlined; proposed suppressions are crossed-out. Explanations as to the modifications proposed appear in brackets and italics underneath the provisions concerned. For this revision, the Co-Chairs of the Task Group have provided further suggestions to the draft, based on comments from members of the Task Group, additions of which are appear in *underlined italics* in the text. The Task Group Co-Chairs have provided explanations for the basis of the revisions where appropriate. We have retained the original comments by the secretariat for transparency's sake.

RULES OF PROCEDURES FOR THE ELECTION OF THE IPCC BUREAU AND ANY TASK FORCE BUREAU

Adopted by the Panel at its 25th Session, 26-28 April 2006

As revised at its .. Session,

I. Scope

Rule 1

These rules of procedures shall apply to any elections of the Intergovernmental Panel on Climate Change Bureau and any Task Force Bureau constituted by the Panel.

II. Definitions

Rule 2

For the purposes of these rules:

1. "Bureau Member" or "Member of Bureau" refers to any person that holds one of the posts in the IPCC Bureau.
2. "Delegate" means a member of a delegation of a Member of the IPCC.
3. "IPCC Bureau" refers to the body of elected members of the Bureau of the IPCC Bureau as given in Annex B Section I.
4. "Meeting" means a single sitting at a Session of the IPCC.
5. "Members of the IPCC" are countries, which are Members of the World Meteorological Organization and/or the United Nations.

[Secretariat Explanation: As a programme of the United Nations, UNEP does not have its own Member countries, its membership is that of the United Nations.]

6. "Principal delegate" means Head of the delegation of a Member of the IPCC.

7. "Region" means the geographical limits of the six WMO regions as defined in the General Regulations of the WMO and reproduced in Annex A.

[Secretariat Explanation: Drafting change suggested for greater clarity]

8. "Rules of Procedures" means these Rules of Procedures for the Election of the IPCC Bureau and any Task Force Bureau, including any annexes.

9. "Secretariat" means the permanent IPCC Secretariat established by WMO and UNEP.

10. "Session" refers to a series of meetings at the plenary level of the governmental representatives to the IPCC.

11. "Task Force" means an open-ended subsidiary body constituted by the Panel with a clearly defined and approved mandate and work plan as established by the Panel.

12. "Task Force Bureau" refers to the elected members of the Bureau of a Task Force.

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13 "Term of the IPCC Bureau" means the fixed period of time during which Bureau members serve in their appropriate capacities. This term will be decided by the Panel as described in Rule 8.

14. "Votes" ~~for the purpose of calculating the applicable majority, means votes cast for a candidate~~ and shall not include blank or invalid voting slips.

[Secretariat Explanaton: Insofar as these Rules of Procedures relate exclusively to an electoral process where a vote is the expression of a choice between candidates, concepts such as "Votes for and against" "affirmative and negative votes" or "abstentions", inherent to a " yes/no/abstention" type of vote are not necessary. In addition to the removal of these concepts, it is proposed to add a specific reference to the purpose of the definition, namely the calculation of the applicable majority.]

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III. Representation and Credentials

Rule 3

Each Member of the IPCC participating in a Session of the Panel shall be represented by a delegation consisting of a principal delegate and such other delegates as it may require.

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Rule 4

The credentials of delegates shall be submitted to the Secretariat prior to a Session at which elections will take place. Any later change in the composition of the delegation shall also be submitted to the Secretariat. The credentials shall be signed by, or on behalf of, an appropriate government authority of the Member of the IPCC and shall be regarded as appropriate credentials for the participation of the individuals named therein in all activity of the Session.

Rule 5

The Panel will establish a Credentials Committee immediately after the completion of the opening formalities and for the duration of the Session in which elections are being held. ~~The Credentials Committee shall comprise of one representative appointed by each Region and shall elect a Chairperson from amongst its members.~~ A representative of the Secretariat at the Session shall attend the Credentials Committee with a consultative status. This Committee shall examine the credentials of delegates, which are to be submitted to it by the Secretariat. It shall report ~~as soon as possible to the Panel and thereafter as required.~~ Final decisions regarding credentials shall rest with the Panel.

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[Secretariat Explanation: A fixed composition of the Credentials Committee is proposed based on IPCC practice. In addition, greater flexibility is proposed regarding the timing of the first report of the Credentials Committee, as there is virtually no time between the two first meetings/sittings of a session of the Panel to convene the Committee, have it adopt a report and the Secretariat reproduce and distribute it. This is particularly true where the first two sittings of the Panel are held the first day, one in the morning and another in the afternoon. In order to speed up the review of credentials, it is nevertheless proposed – see note under Rule 24bis – to have the regions meet the first day before the opening of the Plenary in order for them to designate their representative to the Credentials Committee.]

Rule 6

Delegates shall be entitled to participate provisionally in a Session, pending a decision by the Panel to accept their credentials. Delegates admitted on a provisional basis are not entitled to vote.

IV. Composition of the IPCC Bureau and Task Force Bureau

Rule 7

The size, structure and composition of the IPCC Bureau and any Task Force Bureau will be reviewed and amended, as necessary, by the Panel at least one IPCC Session prior to the Session at which the IPCC Bureau or any Task Force Bureau are elected. In accordance with paragraph 5 of the IPCC Principles, the overall composition of the IPCC Bureau, the IPCC Working Group Bureaux and the Bureau of any Task Force of the IPCC shall reflect balanced geographic representation with due consideration for scientific and technical requirements,

Option 1: Subject to the representation of all regions in each Working Group bureau, the composition and geographical balance of the IPCC Bureau and Task Force Bureau are described in Annex B, Sections I and II, respectively, of these Rules of Procedures. Annex B will be amended in line with decisions taken by the Panel.

Option 2: Each Working Group Bureau, and the group comprising IPCC Vice-Chairs and Co-Chairs of Working Groups and Task Group Bureau, must contain at least one member from each Region (as defined in Annex A). Subject to this representation, the composition and geographical balance of the IPCC Bureau and Task Force Bureau are described in Annex B, Sections I and II, respectively, of these Rules of Procedures.

[Secretariat Explanation: Drafting changes suggested for greater clarity]

[Task Group co-Chairs Comments: We highlight two options for addressing the question of regional balance in this rule. The first option was proposed in the Secretariat's revision; the second option was proposed by a member of the Panel to enable all regions are represented among the leadership positions in the bureau. The Chairs of the Task Group provide it as an alternative to the second sentence of the Secretariat's proposed rules, and invites the Panel to consider these options.]

V. Terms of Appointment

Rule 8

The IPCC Bureau shall be elected for the Term of the IPCC Bureau. The Term of the Bureau shall be sufficient for the preparation of an Assessment Report and shall extend approximately one year after the Session at which the Assessment Report has been accepted and shall end at the Session at which the succeeding IPCC Bureau is elected. The Term of the IPCC Bureau shall be defined at least one Session prior to the one at which the IPCC Bureau is elected. The Term of any Task Force Bureau shall normally be the same as the Term of the IPCC Bureau, and elections for any Task Force Bureau shall take place at the same Session at which the IPCC Bureau is elected, unless decided otherwise by the Panel.

Rule 9

The term of office of each member of the IPCC Bureau or Task Force Bureau shall normally be equal to the Term of the IPCC Bureau or the Term of any Task Force Bureau to which the member has been elected. Subject to the provisions in Rules 11 and 12, the term of office of members of the IPCC Bureau or Task Force Bureau shall start at the end of the Session at which they are elected and shall end at the close of the Session at which their successors are elected.

[Secretariat Explanation: Drafting changes suggested for greater clarity]

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Members of the IPCC Bureau and of any Task Force Bureau shall be eligible for re-election for a second consecutive term in the same office. Only those members that have served in an office under the provisions of Rules 11 and 12 for less than 2 years, shall be eligible for re-election for further two consecutive terms in the same office.

Rule 11

If the IPCC Chair resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, a new IPCC Chair shall be elected at the next IPCC Session to serve the remainder of the term of office of the departing IPCC Chair. Until a new IPCC Chair is elected an IPCC Vice-Chair, as agreed by the IPCC Bureau, shall serve as the Acting IPCC Chair.

Rule 12

If a member of the IPCC Bureau or any Task Force Bureau, other than the IPCC Chair, resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, the Member of the IPCC who nominated the member originally shall be asked to nominate a replacement with relevant expertise. This person shall replace the Bureau member as acting member until the next Session of the Panel. A person to fill the vacancy is to be elected by the Plenary by simple majority as member of the Bureau for the remainder of the Term of the Bureau. If the relevant Member of the IPCC is unable to or fails to nominate a person within six months of notification by the IPCC Secretariat, or if the acting member is not confirmed by the Panel, the same regional group will be invited to offer a nominee with a view to their election at the next IPCC session to serve the remainder of the term of office of the departing member. The member shall be elected by simple majority to serve the remainder of the term of office of the departing member. Rule 18 shall apply.

[Secretariat Explanation: Drafting changes suggested to differentiate between a temporary replacement of an acting member – designated by the Member – and the appointment by the Panel of the person to fill the position left vacant.]

[Task Group Co-Chairs Comments: Further drafting changes for clarity in italics.]

VI. Elections – general principles

New Rule 12 bis. For decisions on elections to be valid the majority of the members of the IPCC must be present at the Session of the Panel.

[Task group co-Chairs Comments: responds to question regarding the nature of a quorum.]

Rule 13

Elections for all positions shall be held at a single Session of the Panel. If the person chairing the meeting is a candidate for a position for which elections are to be conducted, he/she shall recuse himself/herself from chairing that portion of the meeting during which the election is considered and conducted, in which case the IPCC Bureau will select a temporary Chair, who will be the Presiding Officer for the election.

Rule 14

The IPCC Chair and other IPCC Bureau members will be elected by the Panel in the following order:

- a) the IPCC Chair;
- b) the Co-Chairs of the Working Groups and of any Task Force Bureau ;
- c) the IPCC Vice-Chairs;

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- d) ~~the Vice-Chairs of the Working Groups,~~
- e) ~~the Members of Any Task Force Bureau.~~

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[Secretariat Explanation: Drafting change suggested for greater clarity]

[Task group Co-Chairs Comments: additional change for clarity]

Rule 15

Election of any Task Force Bureau shall normally be undertaken at the same Session as elections for the IPCC Bureau unless the Panel has decided otherwise. Task Force Bureau members shall be elected after all members of the IPCC Bureau are elected.

Rule 16

All elections shall be held by secret ballot, unless otherwise decided by the Panel at the Session.

~~When there is one candidate only for a given position, or there is the same number of candidates as offices to be filled, c~~ candidates may be declared elected without a ballot if the Panel so decides.

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[Secretariat Explanation: WMO rules and practice have it that when there is only one candidate for a post or office or an equal number of candidates as posts to be filled, candidates are declared elected without a vote as of right. The initial proposal of the IPCC Rules of Procedures was consistent with this principle. However, the rule eventually adopted provides that elections without a vote are at the discretion of the Panel. Rule 24 relating to the election without a vote where there is regional consensus is similarly drafted as a discretionary power of the Panel. This discretionary power is in line with the general principle whereby the Panel may wish to use the vote as an expression of its confidence in or level of support for a candidate, even if it has no other choices of candidates. The proposed addition aims at clarifying the cases where the Panel may use its discretion to declare a candidate elected without a vote.]

Rule 17

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Each delegation of a Member of the IPCC represented in the Panel Session shall have one vote. ~~Unless otherwise specified in the credentials of a Member of the IPCC, any member of a delegation accredited to the Session will be deemed to be authorized to take part in any vote on behalf of the Member concerned.~~

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Deleted: Principal Delegate of a Member of the IPCC shall have the right to vote or to designate any other member

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[Secretariat Explanation: When conducting a roll-call vote, the Presiding officer or the Secretariat do not call one by one the principal delegate or the designated substitute of each Member by their name; they rather invite a country to cast a vote, each country being free to designate the member of its delegation who can exercise its voting rights. The formulation proposed aims at aligning the rule with current practice in order to simplify the administration of credentials and to avoid the difficulties that would arise for many countries if the existing rule was strictly applied – for instance, inability of a country to take part in a vote because the principal delegate is not present when called and has not designated a substitute; absence of the principal delegate and substitute at a night sitting at which another member of the delegation is nevertheless present, etc.]

VII. Nominations

Rule 18

Nominations for the position of the IPCC Chair, the IPCC Bureau and any Task Force Bureau are to be made by the government of a Member of the IPCC.

Rule 19

All nominees for election to the IPCC Bureau or any Task Force Bureau shall have relevant scientific, technological or socio-economic expertise. Curriculum vitae of all nominees shall be submitted to the Secretariat and made available to delegations accredited to the Session before the elections.

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[Secretariat Explanation: The compilation of the CVs of nominees – usually a document exceeding a hundred pages - is distributed in-session only. The obligation on the Secretariat should therefore be limited vis-à-vis Members present at the IPCC Session, and not all 194 countries to which IPCC's membership is open]

Rule 20

(a) The Secretary of the IPCC shall invite Members of the IPCC to submit to the IPCC Secretariat written nominations and accompanying curriculum vitae of nominees for the IPCC Chair six months or more before the scheduled election of the IPCC Chair, unless Rule 11 applies.

(b) The Secretary of the IPCC shall invite Members of the IPCC to submit to the IPCC Secretariat written proposals and accompanying curriculum vitae of nominees for all other IPCC Bureau and Task Force Bureau positions six months or more before the scheduled election of the IPCC Bureau or a Task Force Bureau.

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(c) Nominations should be submitted in writing to the Secretariat, at least one month before a scheduled election. The IPCC Secretariat shall make every reasonable effort to post the names of persons nominated, as well as the identity of the Members making the nomination, and the curriculum vitae of the person nominated, on the IPCC's web site in a time frame that will facilitate consideration of such persons by Members of the IPCC.

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(d) Members of the IPCC may also nominate a person for the IPCC Chair, the IPCC Bureau or the Task Force Bureau by making oral representations to the Panel at the IPCC Session at which an election is to be held. Individuals so nominated must provide a curriculum vitae for distribution to the Panel at the time of nomination.

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[Secretariat Explanation: Changes to paragraphs (b) and (c) are for clarity purposes, it being understood that the one month period referred to in paragraph (c) cannot be mandatory, as Members continue having the possibility of submitting candidatures during the session of the Panel. However, the text proposed in paragraph (d) is intended to give the Panel the power to set a time limit for the submission of nominations. Indeed, practice has shown that at the opening of an Election Session of the Panel, there might not be sufficient nominations for the number of positions available to each region, thus the need to allow for last minute nominations. At the same time, the possibility under Rule 20(d) and 23 as at present in force to submit nominations up to the time when the election procedure has started, has proved to be counterproductive, as it can jeopardize negotiations and agreements reached within or between the regions. The Panel may therefore wish to consider introducing a time limit for the presentation of nominations. This could be a general fixed time limit (for instance midnight of the opening day of the Session at which elections are held) or adapted to the circumstances (a time limit for each position or group of positions to be elected, to be determined directly by the Panel or on the recommendation of its Nominations Committee). It should also be noted that the WMO context from which the possibility to present nomination orally has been inspired does not correspond to the considerations at issue for the IPCC Bureau election.]

[Task Group Co-Chairs Comments: Commenters on this rule preferred to retain the flexibility inherent Rule 20(d) and 23, and suggested deleting the final proposed sentence of Rule 20. Commenters also expressed the desire to be able to review curriculum vitae of nominees prior to the Session. Other changes for clarity.]

Rule 21

If the Panel decides at a Session when an election is being held to establish a Nominations Committee for the duration of the Session, each Region shall nominate two representatives to serve on the Committee. The Committee members shall choose a Chair from among their members. The Nominations Committee may invite other persons to attend its meetings with consultative status. The Nominations Committee shall prepare and submit to the Session a list of Nominees for each office for which an election is to be held. Any nominee that has the support of a Member of the IPCC shall be included on the list of nominees. The lists prepared by the Nominations Committee shall be made available to the Panel, to the extent possible in writing.

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[Secretariat Explanation: The Panel may wish to consider providing for the mandatory constitution of a Nominations Committee, instead of its optional nature at present. It may also wish to provide for a single Chair appointed by the Committee, rather than the two Co-Chairs, a practice that has shown some drawbacks and operational difficulties in practice. At the 29th Session of the Panel, some delegations also stressed the need for a better definition of the terms of reference of the Nominations Committee]

[Task group Co-Chairs Comments: We invite the Panel to consider the need for further guidance on the functions of the Nominations Committee. Members of the Task Force commenting on the question of a single chair or co-chairs preferred go retain co-chairs. The change to last sentence for clarity.]

[Secretariat Explanation: During IPCC 29, a request was made for the reports/lists of the Nominations Committee to be distributed in writing. In view of the limited duration of the sessions of the Panel and the time and resources necessary to produce and distribute reports in writing, a general requirement for all reports to be distributed in writing would appear impracticable. Whenever such distribution is not possible, efforts will be made to make such lists/reports readily available through projection of the text in the meeting room or posted on the Website].

Rule 22

Prior to each election for a position, or group of positions, a list of the candidates shall be compiled by the Presiding Officer of the meeting. The list will comprise the nominations contained in the list of the Nominations Committee, if it was established. If not the list will comprise nominations received by the IPCC Secretariat from IPCC Members.

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[Secretariat Explanation: The provision proposed for deletion replicates a WMO rule that does not seem necessary in the IPCC electoral context, as it can be assumed that candidates whose CV have been circulated are aware and willing to accept their nominations.]

Rule 23

Other nominees may be added to the list following any oral presentation to the Panel made by any IPCC Member at the Session while the list of nominations remains open. The list of nominations shall remain open until the Presiding Officer formally announces that the election procedure has started.

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[Secretariat Explanation: See note under Rule 20 – if a time limit is introduced for the submission of nominations, the second sentence of Rule 23 would become redundant]

[Task Group Co-Chairs Comments: Those commenting supported retaining this sentence. Assuming further work on Rule 21, would be useful to clarify role of nominating committee on late nominations.]

Rule 24

Where there is consensus support from a Region for the nominees proposed by that Region for Bureau positions, those nominees may be elected without a vote, provided that the positions do not conflict with those potentially available to another region. If a regional consensus cannot be obtained, elections for these positions shall be held.

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[Secretariat Explanation: This provision as at presently drafted was a major cause for confusion during IPCC-29; thus the need to clarify that regional consensus can only be accepted where the positions at issue do not conflict with the interest of other regions]

Rule 24bis

In order to facilitate regional consultations, provision will be made at sessions at which elections are held for each region to meet immediately after the opening of the Session with a view to:

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- (a) designating the representative of the region to the Credentials Committee;
- (b) designating the two representatives of the region to the Nominations Committee;
- (c) considering the nominations to the IPCC and Task Force Bureaux positions from the region.

Each region may thereafter hold meetings during the Session as required.

[Secretariat Explanation: The Panel may wish to consider adding a new provision to the Rules to formalize the meetings of the regions, including a meeting prior to the opening of the Plenary in order to facilitate the immediate conduct of business by the Panel]

[Task Group Co-Chairs Comments: Comments highlighted that holding such consultations "immediately after" the opening of the Session enables the Chair to provide guidance and clarity about administration of the meeting and the status of nominations prior to regional group meetings.]

Rule 24ter

The Panel shall decide at its Session preceding that Session at which the IPCC and Task Force Bureaux are elected, whether candidates nominated for those IPCC and Task Force Bureaux positions should be present during the session at which the elections are held as well as the financial arrangements for such presence.

[Secretariat Explanation: The Panel may wish to consider whether to include a reference to the presence of candidates to Bureau positions during electoral Sessions, and in the affirmative any arrangements for the payment of the candidates travel costs. For instance, the Panel could financially support the attendance of up to two persons from each developing country and from countries in economies in transition. The estimated cost for the attendance of 30 additional persons as candidates would amount to approximately CHF]

VIII. Elections – voting procedures

Rule 25

In all voting by secret ballot, two tellers selected from among the Delegates present shall be appointed by the Presiding Officer to count the votes. Before voting begins, the Secretariat shall hand to the two tellers the list of Members of the IPCC present at the Session whose credentials have been accepted and the list of candidates, prepared in accordance with the provisions of Rule 22.

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[Secretariat Explanation: Drafting changes suggested for greater clarity]

Rule 26

The Secretariat shall distribute a voting slip to each delegation. Each voting slip shall be of the same size and colour without distinguishing marks.

Rule 27

The tellers shall satisfy themselves and the delegations that the ballot box is empty and lock it.

Rule 28

Members of the IPCC shall be called in turn to vote in the English alphabetical order of the Members whose credentials have been accepted in accordance with rules 5 and 6 above. At the conclusion of the calling of the Members of the IPCC, the presiding officer of the meeting shall ensure that all the Members of the IPCC accredited have been called to vote.

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[Secretariat Explanation: It is proposed to codify the existing IPCC practice to follow the English alphabetical order, as in-session documents, including the report of the Credentials Committee on the basis of which voting lists are drawn, are produced in English only. The new text is also intended to clarify that only Members accredited will be called to vote.]

Rule 29

After the ballot box has been opened the tellers shall immediately count the voting slips in the presence of the meeting. The voting slips shall be destroyed after the announcement of the results by the presiding officer and its acceptance by the meeting.

Rule 30

A voting slip shall be invalid if it contains more names than the number of positions to be filled, or if it includes the name of any other person not appearing in the list of candidates as established by the Session in accordance with the provisions Rule 22.

Rule 31

The presiding officer shall announce to the Session the counting of the votes as reported by the tellers. After completion of the elections, After completion of the elections, the number of votes for and against each candidate and the number of abstentions shall be recorded in the report of the Session

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[Secretariat Explanation: Drafting changes suggested for greater clarity; see also note to the definition of votes under Rule 2]

[Task group Co-Chairs Comments: changes reflect further drafting changes for clarification from Secretariat, and are in line with WMO Rule 62.]

Rule 32

Candidates shall be elected by a simple majority. The simple majority shall be the next integer immediately above the half of the voting slips received, ~~excluding abstentions and~~ blank or invalid voting slips. Where the Panel decides to combine in a voting slip a ballot for two or more distinct positions, the tellers shall count the votes and determine the required majority separately in respect of each distinct position or group of positions.

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[Secretariat Explanation: As requested during IPCC-29, the proposed addition is intended to allow for the possibility of combining several votes in a single ballot paper while at the same time providing to the extent possible for the discrete counting of invalid and blank ballots in respect of each distinct position or group of positions. Moreover, the Panel may wish to append to the Rules of Procedures the guidelines governing the task of the tellers in the interest of transparency and legal certainty].

[Task group Co-Chairs Comments: Secretariat provided drafting for clarification at the request of the chairs.]

Rule 33

The candidate who obtains a simple majority as described in Rule 32 shall be declared elected. If, in the first ballot, no candidate obtains a simple majority, a second ballot, which shall be restricted to the two candidates who obtained the highest numbers of votes in the first ballot, shall be held. However, if any other candidate has obtained the same number of votes in the first ballot as the second candidate, he/she shall also be included in the second ballot.

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If the number of candidates securing a simple majority exceeds the number of positions to be filled, those candidates who obtained the highest number of votes (to the extent of the number of positions to be filled) shall be declared elected.

[Task Group Co-Chairs Comments: It was pointed out that so long as each position is voted upon separately, as provided for in draft revisions in Rule 32, there can only be one candidate obtaining a simple majority. If the voting is on more than one position, then there can never be more candidates with a simple majority than the number of positions to be filled. Rule 34 and 35 do not make sense in this context. Since Rule 36 is based on Rule 34 and 35, Rule 36 should be deleted as well.]

Deleted: Rule 35

If the number of candidates who obtained a simple majority during the first ballot is less than the number of positions to be elected, those who obtained the simple majority shall be declared elected and a further ballot shall be held to fill the remaining positions.

Rule 37

Similar ballots shall be held as necessary until all positions on the IPCC Bureau and any Task Force Bureau have been filled.

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In the subsequent ballot, the list of candidates shall comprise those not previously elected who secured the highest number of votes in the previous ballot, but the number of candidates in the list shall not be greater than twice the number of positions to be filled. However, if in the previous ballot, any candidate has obtained the same number of votes as the last candidate in the list, he/she shall also be included in the list. The procedures applicable to the results of the first ballot shall be applied to those of the second ballot.

Rule 38

Whenever more than one ballot is necessary in the elections described in Rules 32,33[, and 34] and where any of the ballots results in the attainment of a number of positions for a Region which is equal to the maximum under the provisions of the regional balance determined by the Panel, the names of all the remaining candidates from that Region shall be deleted from the list of candidates for the next ballot.

Rule 39

If, in a ballot, a decision is not reached between two or more candidates because they have obtained the same number of votes, another ballot shall be held and, if no decision is reached in this new ballot, the decision between those candidates shall be made by drawing lots.

IX. Amendments and suspension

Rule 40

These Rules of Procedures ~~may~~ may be amended only by the Panel.

[Secretariat Explanation: IPCC is an open-ended body, open to the participation of any Members of the WMO and the UN. The list of Members is included in Appendix A and may vary without requiring the approval of the Panel. It is therefore proposed to exclude Annex A from the scope of Rule 40]

[Task Group Co-Chairs Comments: Commenters preferred to retain the authority to amend Annex A]

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Rule 41

Any amendments proposed to these Rules of Procedures submitted by Members of the IPCC or by the IPCC Bureau should be communicated to all Members of the IPCC at least eight weeks before they are submitted to the IPCC Session.

[Secretariat Explanation: During IPCC 29 the question arose as to whether the Panel could amend or suspend its Rules of Procedure with immediate effect. The text in rule 41bis is intended to afford that possibility subject to certain procedural safeguard].

[Task group Co-Chairs Comments: This was seen by many on the Task Group to create more problems than it solved, and it is suggested to delete the rule.]

[Secretariat Explanation: The Secretariat intends to explore the possibility of using one of the electronic voting systems used by other international organizations for the next IPCC Bureau elections. The use of electronic devices would require adjustments to certain rules, in particular those regarding the actual ballot papers, the tellers and the counting of the votes].

[Task Group Co-Chairs Comments: comments indicated a preference to introduce such procedures in line with Rule 41, rather than making it explicit in the rules at this stage.]

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The Panel may in special cases suspend in whole or in part any of the provisions of the present Rules, including Annex B. Except with the unanimous consent of the Panel, no suspension can become effective before the meeting following that at which the suspension is initially proposed. If requested by more than one delegation present at the Session, the proposed suspension shall be distributed in writing. A suspension shall be valid in respect of the Session at which it is decided.

Deleted: Rule 41ter

If the Panel decides to vote using electronic means, Rules 25 to 31 will be adjusted to the extent required to conduct the vote electronically.

Annex A

IPCC MEMBERS GROUPED ACCORDING TO WMO REGIONS

(As at September 2008)

This Annex will be reviewed by the Secretariat as required to reflect any change in the membership of each region or in the overall membership of the WMO or the United Nations in time for any election.

Region I	- Africa
Region II	- Asia
Region III	- South America
Region IV	- North America, Central America and the Caribbean
Region V	- South-West Pacific
Region VI	- Europe

For the purposes of the elections to the IPCC Bureau and any Task Force Bureau, a Member can only belong to one region. Members in a Region shall be deemed to be those having their seat of government (capital) within the Region.

[Secretariat Explanation: Drafting changes suggested for greater clarity]

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AFRICA (Region I)

(53 Members)

Algeria	Libyan Arab Jamahiriya
Angola	Madagascar
Benin	Malawi
Botswana	Mali
Burkina Faso	Mauritania
Burundi	Mauritius
Cameroon	Morocco
Cape Verde	Mozambique
Central African Republic	Namibia
Chad	Niger
Comoros	Nigeria
Congo, <u>Republic of the</u>	Rwanda
Côte d'Ivoire	Sao Tome and Principe
Democratic Republic of the Congo	Senegal
Djibouti	Seychelles
Egypt	Sierra Leone
Equatorial Guinea	Somalia
Eritrea	South Africa
Etiopía	Sudan
Gabon	Swaziland
Gambia	Togo
Ghana	Tunisia
Guinea	Uganda
Guinea Bissau	United Republic of Tanzania
Kenya	Zambia
Lesotho	Zimbabwe
Liberia	

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ASIA (Region II)

(32 Members)

Afghanistan
Bahrain
Bangladesh
Bhutan
Cambodia
China
Democratic People's Republic of Korea
India
Iran, Islamic Republic of
Iraq
Japan
Kazakhstan
Kuwait
Kyrgyzstan
Lao People's Democratic Republic
Maldives

Mongolia
Myanmar
Nepal
Oman
Pakistan
Qatar
Republic of Korea
Saudi Arabia
Sri Lanka
Tajikistan
Thailand
Turkmenistan
United Arab Emirates
Uzbekistan
Vietnam
Yemen

SOUTH AMERICA (Region III)

(12 Members)

Argentina
Bolivia
Brazil
Chile
Colombia
Ecuador

Guyana
Paraguay
Peru
Suriname
Uruguay
Venezuela, Bolivarian

NORTH AMERICA, CENTRAL AMERICA AND THE CARIBBEAN (Region IV)

(23 Members)

Antigua and Barbuda
Bahamas
Barbados
Belize
Canada
Costa Rica
Cuba
Dominica
Dominican Republic
El Salvador
Grenada
Guatemala

Haiti
Honduras
Jamaica
Mexico
Nicaragua
Panama
Saint Kitts and Nevis
Saint Lucia
Saint Vincent and the Grenadines
Trinidad and Tobago
United States of America

SOUTH-WEST PACIFIC (Region V)

(22 Members)

Australia
Brunei Darussalam
Cook Islands
Fiji
Indonesia
Kiribati
Malaysia
Marshall Islands

Micronesia, Federated States of
Nauru
New Zealand
Niue
Palau
Papua New Guinea
Philippines
Samoa

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Singapore
Solomon Islands
Timor-Leste

Tonga
Tuvalu
Vanuatu

EUROPE (Region VI)

(52 Members)

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Albania
Andorra
Armenia
Austria
Azerbaijan
Belarus
Belgium
Bosnia and Herzegovina
Bulgaria
Croatia
Cyprus
Czech Republic
Denmark
Estonia
Finland
France
Georgia
Germany
Greece
Hungary
Iceland
Ireland
Israel
Italy
Jordan
Latvia
Lebanon
Luxembourg

Lithuania
Liechtenstein
Malta
Moldova
Monaco
Montenegro
Netherlands
Norway
Poland
Portugal
Romania
Russian Federation
San Marino
Serbia
Slovakia
Slovenia
Spain
Sweden
Switzerland
Syrian Arab Republic
The former Yugoslav Republic of Macedonia
Turkey
Ukraine
United Kingdom of Great Britain & Northern Ireland

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Deleted: Republic of Moldova

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Annex B

Composition of the IPCC Bureau and Task Force Bureau (as agreed in April and September 2008)

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This annex will be amended in line with relevant decisions of the Panel.

I. IPCC Bureau

The IPCC Bureau is composed of 30 members.

It consists of:

1. the IPCC-Chair,
2. three IPCC Vice-Chairs with specific responsibilities,
3. two Co-Chairs of the Task Force Bureau on National Greenhouse Gas Inventories,
4. three Working Group Bureaux, each with two Working Group Co-Chairs and six Working Group Vice-Chairs¹.

Subject to the following overall regional balance within the IPCC Bureau:

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Region I: 5 positions

Region II: 5 positions

Region III: 4 positions

Region IV: 4 positions

Region V: 3 positions

Region VI: 8 positions

In filling elective positions, account should be taken of the need to ensure that:

- the three IPCC Vice-Chairpersons are appointed from different regions [including at least one from a developing country]
- all members of the Bureau are of different nationalities;
- one Co-Chair in each Working Groups and in the Task Force Bureau is elected from a developing country.
-
- one Co-Chair in each Working Group and in the Task Force Bureau is elected from a country which is ready to host the Technical Support Unit;
- appropriate targets are set to secure progressive gender parity.

In the circumstance where a Region V member is elected as an IPCC Vice-Chair, and as long as the total representation from Region V is limited to three members, there will no longer be a requirement to have a representative of Region V on each of the Working Group Bureaux.

[Secretariat Explanation: See also the requirement in Rule 7 that each region has to be represented in the bureau of each Working Group. Proposed changes are intended to include new parameters in the composition of the various positions within the IPCC Bureau and Task Force Bureau. The Panel should adopt a definition of the concept developing country be it by reference to the UN scale or any other identifiable and objective list]

¹ In accordance with the decision of the 29th Session of the Panel (Geneva, September 2008), the Bureau of Working Group III (Mitigation) is exceptionally composed of three Co-Chairs and five Vice-Chairs for the term of office corresponding to the Fifth Assessment Report.

[Exceptional decision of IPCC 29 concerning the composition of the Bureau of WG-3 for the Fifth Assessment Report]

[Task Group Co-Chairs Comments: the proposed addition to clarifies an instance when the proposal under Rule 7 to have all regions represented on the bureau of each working group and task force cannot be met.]

The IPCC Chair does not represent a region.

II. Task Force Bureau

The Task Force Bureau on National Greenhouse Gas Inventories is composed of the two Co-Chairs elected to form part of the IPCC Bureau, and 12 members, 2 each of whom should be drawn from each WMO Region.

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