

**THIRTY-SECOND SESSION OF THE IPCC  
Busan, 11-14 October 2010**

IPCC-XXXII/Doc. 18  
(20.IX.2010)  
Agenda Item: 7  
ENGLISH ONLY

**RULES OF PROCEDURES FOR THE ELECTION OF THE IPCC BUREAU  
AND ANY TASK FORCE BUREAU**

(Submitted by the IPCC Secretariat)

## Rules of Procedures for the Election of the IPCC Bureau and any Task Force Bureau

### Note by the IPCC Secretariat

The Panel, at its 29<sup>th</sup> Session, 31 August – 4 September 2008, Geneva, requested that the Rules of Procedures for the Election of the IPCC Bureau and any Task Force Bureau (Appendix C to the Principles Governing IPCC Work) be revised, having regard to the lessons learnt from the implementation of the Rules so far. Based on the discussions a revision of the Rules of Procedures was prepared and submitted to the Panel at its 30<sup>th</sup> Session (IPCC-XXX/Doc.2).

At the 30<sup>th</sup> IPCC Session, 21 – 23 April 2009, Antalya, the IPCC Chair proposed and the Panel decided to establish a Task Group, co-chaired by Mauritius and the United States, to refine document IPCC-XXX/Doc.2 and present a revised draft to the Panel at its 31<sup>st</sup> Session. The Task Group solicited comments from the IPCC Members in two rounds and submitted its revision of the Rules of Procedures (IPCC-XXXI/Doc. 15) to the Panel at its 31<sup>st</sup> Session accompanied by a brief Report of the Co-Chairs (IPCC-XXXI/Doc. 18).

At the 31<sup>st</sup> IPCC Session, 26 – 29 October 2009, Bali, a number of issues were raised but it was agreed that further consultations were needed before decisions could be taken on the subject. Consequently, by letter of 25 June 2010 the IPCC Secretariat solicited the comments from the IPCC members on documents IPCC-XXXI/Doc.15 and 18.

**Annex I** of the present document consists of document IPCC-XXXI/Doc.18 integrating by way of footnotes the proposed comments and changes received by the IPCC Secretariat in response to the letter of 25 June 2010.

A compilation of the comments received in response to the letter of 25 June 2010 is presented in **Annex II**.

In light of the many comments and suggestions made, and with a view to facilitate the discussions, the IPCC Secretariat has made an effort to combine, harmonize and integrate the essence in a clean, new text, which is contained in **Annex III**.

The Panel may wish to consider and take the text proposed by the Secretariat as the basis for its discussions in the understanding that following the outcome of the discussions on the report and recommendations of the InterAcademy Council (IAC) the text may need further amendments.

**Revisions to the Rules of Procedures for the Election of the IPCC Bureau  
and Any Task Force Bureau**

The attached document is based on Document IPCC-XXXI/Doc.15, which was submitted to the 31<sup>st</sup> Session of the IPCC, 26 – 29 October 2009, Bali, integrating comments received from IPCC members in reply to the letter dated 25 June 2010 of the Secretariat soliciting the comments on Document IPCC-XXXI/Doc.15 and IPCC-XXXI/Doc.18. The proposals for revision of the Rules appear in footnotes in the attached document in order to make the text more readable. Some of the explanations and comments of the Secretariat are indicated with P32 (32<sup>nd</sup> Session of the IPCC).

# RULES OF PROCEDURES FOR THE ELECTION OF THE IPCC BUREAU AND ANY TASK FORCE BUREAU

Adopted by the Panel at its 25th Session, 26-28 April 2006  
As revised at its .. Session, .....

## I. Scope

### Rule 1

These rules of procedures shall apply to any elections of the Intergovernmental Panel on Climate Change Bureau and any Task Force Bureau constituted by the Panel.

## II. Definitions

### Rule 2<sup>1</sup>

For the purposes of these rules:

1. "Bureau Member" or "Member of Bureau" refers to any person that holds one of the posts in the IPCC Bureau.

2 "Delegate" means a member of a delegation of a Member of the IPCC.

3. "IPCC Bureau" refers to the body of elected members of the Bureau of the IPCC Bureau as given in Annex B Section I.<sup>2</sup>

4. "Meeting" means a single sitting at a Session of the IPCC.

5. "Members of the IPCC" are countries, which are Members of the World Meteorological Organization and/or the United Nations.<sup>3</sup>

*[Secretariat Explanation: As a programme of the United Nations, UNEP does not have its own Member countries, its membership is that of the United Nations.]*

*[Secretariat Explanation - P32-: There is a difference between the membership of WMO and UN. The UN has 192 member countries and WMO has 183 member states, of which Cook Islands and Niue are not members of the UN. This makes the total number of IPCC member countries 194.]*

6. "Principal delegate" means Head of the delegation of a Member of the IPCC.

7. "Region" means the geographical limits of the six WMO regions as defined in the General Regulations of the WMO and reproduced in Annex A.

*[Secretariat Explanation: Drafting change suggested for greater clarity]*

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<sup>1</sup> Netherlands suggests to define "Credentials Committee", "Nominations Committee", "Plenary" and "Presiding Officer for the election".

<sup>2</sup> Sweden suggests to rephrase definition as follows: "IPCC Bureau" refers to the body of elected members of the IPCC Bureau given in Annex B Section I.

<sup>3</sup> Comment UK: Is there a difference between WMO and UN membership. If so, presumably IPCC should aim for maximum coverage.

8. "Rules of Procedures" means these Rules of Procedures for the Election of the IPCC Bureau and any Task Force Bureau, including any annexes.

9. "Secretariat" means the permanent IPCC Secretariat established by WMO and UNEP.

10. "Session" refers to a series of meetings at the plenary level of the governmental representatives to the IPCC.<sup>4</sup>

11. "Task Force" means an open-ended subsidiary body constituted by the Panel with a clearly defined and approved mandate and work plan as established by the Panel.

12. "Task Force Bureau" refers to the elected members of the Bureau of a Task Force.

13. "Term of the IPCC Bureau" means the fixed period of time during which Bureau members serve in their appropriate capacities. This term will be decided by the Panel as described in Rule 8.

14. "Votes" ~~for the purpose of calculating the applicable majority, means votes cast for a candidate and shall not include blank or invalid voting slips.~~<sup>5 6 7</sup>

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<sup>4</sup> Australia suggests to change definition "Session" to "Session of the Panel" to ensure consistency with definitions in Appendix A to the Principles Governing IPCC Work.

- <sup>5</sup> Australia proposes to add following definitions "Ballot" refers to a listing of candidates for a position or positions set down in Rules 14, 14 bis (see our recommendation in Rule 14) and 15 and used in voting.
- "Candidate" is a person standing for a position as described in Rules 12 through 15, and consider valid after consideration under Rules 18 through 23.
- "Presiding Officer" is the chair of the Session at which an election is being held. If a temporary chair is appointed, that person temporarily becomes the Presiding Officer.
- "Voting Slip" is a Ballot or collection of Ballots on a paper or equivalent medium used for recording votes. For simultaneous elections, a paper may contain several Ballots on the Voting Slip, or there may be separate Voting Slips for each Ballot.
- The defined term "Votes" is not used at all in the draft, though "votes" is used in a number of different contexts. In any case, the simple majority described in Rule 32 does not work off votes for a candidate, but valid votes. It may be best just to omit the definition.

Rule 7 refers to 'size, structure and composition' however these terms are not defined. It is not clear if composition is a synonym for structure or used to refer to the regional composition. (WMO regulations use the single term composition). Suggest the terms are defined to avoid doubt.

- "Composition" refers to the component parts of the IPCC Bureau and any Task Force Bureau, including guidance on regional distribution and the number of positions for each level in the Bureaux, as appropriate. For the avoidance of doubt, "Regional Composition of the IPCC Bureau" refers to the number of Bureau Members (or range) from each region, as determined by the Panel.
- "Size" refers to the total number of Bureau Members.
- "Structure" refers to the hierarchal arrangement of the Composition of the IPCC Bureau, such as Chair, Vice-Chairs, Working Group Co-Chairs and Working Group Vice-Chairs.

*[Secretariat Explanation: Insofar as these Rules of Procedures relate exclusively to an electoral process where a vote is the expression of a choice between candidates, concepts such as "Votes for and against" "affirmative and negative votes" or "abstentions", inherent to a " yes/no/abstention" type of vote are not necessary. In addition to the removal of these concepts, it is proposed to add a specific reference to the purpose of the definition, namely the calculation of the applicable majority.]*

### III. Representation and Credentials

#### Rule 3<sup>8</sup>

Each Member of the IPCC participating in a Session of the Panel shall be represented by a delegation consisting of a principal<sup>9</sup> delegate and such other delegates as it may require.<sup>10</sup>

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#### Rule 4

The credentials of delegates shall be submitted to the Secretariat prior to a Session at which elections will take place. Any later change in the composition of the delegation shall also be submitted to the Secretariat. The credentials shall be signed by, or on behalf of, an appropriate government authority of the Member of the IPCC and shall be regarded as appropriate credentials for the participation of the individuals named therein in all activity of the Session.

#### Rule 5

The Panel will establish a Credentials Committee immediately after the completion of the opening formalities and for the duration of the Session in which elections are being held. The Credentials Committee shall comprise of one representative appointed by each Region and shall elect a Chairperson from amongst its members. A representative of the Secretariat at the Session shall attend the Credentials Committee with a consultative status. This Committee shall examine the credentials of delegates, which are to be submitted to it by the Secretariat. It shall report as soon as possible to the Panel and thereafter as<sup>11</sup> required. Final decisions regarding credentials shall rest with the Panel.

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<sup>6</sup> Canada comments that "Vote" and "Voting Slip" appear to be used interchangeably in the Rules. A separate definition of a Voting Slip is recommended under Rule 2. There is a partial definition of a Voting Slip outlined under Rule 26 that could be integrated here.

A definition of the term "Simple Majority" is recommended under Rule 2. This term is used both in Rule 12 and Rule 32, with a partial definition provided under Rule 32.

A definition of "Presiding Officer" could be included in Rule 2, as it is a formal title used frequently within the Rules.

<sup>7</sup> UK suggests defining blank slips as being invalid.

<sup>8</sup> Netherlands suggests to introduce two new rules:

Rule 3 bis - The Secretariat of the IPCC shall inform the Members of the IPCC on procedures of elections at least X month(s) before a scheduled election will take place.

Rule 3ter - The Secretariat will (pre)arrange suitable facilities and materials for the efficient functioning of the Regional sessions, the Nominations Committee and the Credentials Committee.

<sup>9</sup> Netherlands suggests to write "Principal" (capital P).

<sup>10</sup> UK suggests the following text: "Members of the IPCC shall notify the Secretariat beforehand of members of their delegations attending Sessions of the Panel, including identification of their principal delegate."

<sup>11</sup> Australia proposes to change words "and there after as" to "requested by the Panel".

*[Secretariat Explanation: A fixed composition of the Credentials Committee is proposed based on IPCC practice. In addition, greater flexibility is proposed regarding the timing of the first report of the Credentials Committee, as there is virtually no time between the two first meetings/sittings of a session of the Panel to convene the Committee, have it adopt a report and the Secretariat reproduce and distribute it. This is particularly true where the first two sittings of the Panel are held the first day, one in the morning and another in the afternoon. In order to speed up the review of credentials, it is nevertheless proposed – see note under Rule 24bis – to have the regions meet the first day before the opening of the Plenary in order for them to designate their representative to the Credentials Committee.]*

## Rule 6

Delegates shall be entitled to participate provisionally in a Session, pending a decision by the Panel to accept their credentials. Delegates admitted on a provisional basis are not entitled to vote.

## IV. Composition of the IPCC Bureau and Task Force Bureau

## Rule 7

The size, structure and composition of the IPCC Bureau and any Task Force Bureau will be reviewed and amended, as necessary, by the Panel at least one IPCC Session prior to the Session at which the IPCC Bureau or any Task Force Bureau are elected. In accordance with paragraph 5 of the IPCC Principles, the overall composition of the IPCC Bureau, the IPCC Working Group Bureaux and the Bureau of any Task Force of the IPCC shall reflect balanced geographic representation with due consideration for scientific and technical requirements,<sup>12 13</sup>

Option 1: Subject to the representation of all regions in each Working Group bureau, the composition and geographical balance of the IPCC Bureau and Task Force Bureau are described in Annex B, Sections I and II, respectively, of these Rules of Procedures.<sup>14 15</sup> Annex B will be amended in line with decisions taken by the Panel.

Option 2: Each Working Group Bureau, and the group comprising IPCC Vice-Chairs and Co-Chairs of Working Groups and Task Group Bureau, must contain at least one member from each Region (as defined in Annex A). Subject to this representation, the composition and geographical balance of the IPCC Bureau and Task Force Bureau are described in Annex B, Sections I and II, respectively, of these Rules of Procedures.<sup>16 17 18 19</sup>

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<sup>12</sup> Brazil comments that “balanced geographic representation” neither necessarily means representation of all regions nor “must contain at least one member from each Region”. A Region shall have the right to support another one, if there is an agreement on this sense.

<sup>13</sup> Malaysia proposes the following text for Rule 7: “The size, structure and composition of the IPCC Bureau and any Task Force Bureau will be reviewed and amended, as necessary by the Panel at least one Session prior at which the IPCC Bureau or any Task Force Bureau are elected. In accordance with paragraph 5 of the IPCC Principles, the overall composition of the IPCC Bureau, the IPCC Working Group Bureaux and the Bureau of any Task Force of the IPCC shall reflect balanced geographic representation with due consideration for scientific and technical requirements. Each Working group Bureau, and the group comprising IPCC Vice-Chairs and Co-Chairs of Working Groups and Task Force Bureau, must contain at least one member from each Region (as defined in Annex A). Subject to this representation, the composition and geographical balance of the IPCC Bureau and Task Force Bureau are described in Annex B, Section I and II, respectively, of these Rules of Procedures. Annex B will be amended in line with decisions taken by the Panel.”

<sup>14</sup> Canada prefers Option 1 as it grants greater flexibility in ensuring that IPCC Vice-Chairs and WG Co-chairs can be elected to meet the requirements for both geographical balance and scientific expertise.

<sup>15</sup> Uzbekistan prefers Option 1 of Rule 7.

<sup>16</sup> See proposed definitions Australia on Rule 7 in footnotes Rule 2. Furthermore Australia supports re-worded Option 2 as follows: : *Each Region (as defined in Annex A) is entitled to at least one member of each Working Group Bureau, and the group comprising IPCC Vice-Chairs and Co-Chairs of Working Groups and Task Group Bureau, must contain at least one member from each Region (as defined in Annex A). Subject to this representation, the Composition and geographical balance of the IPCC Bureau and Task Force Bureau are described in Annex B, Sections I and II, respectively, of these Rules of Procedures.*

*[Secretariat Explanation: Drafting changes suggested for greater clarity]*

*[Task Group co-Chairs Comments: We highlight two options for addressing the question of regional balance in this rule. The first option was proposed in the Secretariat's revision; the second option was proposed by a member of the Panel to enable all regions are represented among the leadership positions in the bureau. The Chairs of the Task Group provide it as an alternative to the second sentence of the Secretariat's proposed rules, and invites the Panel to consider these options.]<sup>20</sup>*

## V. Terms of Appointment

### Rule 8

The IPCC Bureau shall be elected for the Term of the IPCC Bureau.<sup>21 22</sup> The Term of the Bureau shall be sufficient for the preparation of an Assessment Report and shall extend approximately one year after the Session at which the Assessment Report has been accepted and shall end at the Session at which the succeeding IPCC Bureau is elected. The Term of the IPCC Bureau shall be defined at least one Session prior to the one at which the IPCC Bureau is elected. The Term of any Task Force Bureau shall normally be the same as the Term of the IPCC Bureau, and elections for any Task Force Bureau shall take place at the same Session at which the IPCC Bureau is elected, unless decided otherwise by the Panel.<sup>23</sup>

### Rule 9

The term of office of each member of the IPCC Bureau or <sup>24</sup> Task Force Bureau shall normally be equal to the Term of the IPCC Bureau or the Term of any Task Force Bureau to which the member has been elected. Subject to the provisions in Rules 11 and 12, the term of office of

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members of the IPCC Bureau or Task Force Bureau shall start at the end of the Session at which they are elected and shall end at the close of the Session at which their successors are elected.

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*[Secretariat Explanation: Drafting changes suggested for greater clarity]*

<sup>17</sup> Japan comments that as to the difference between Option 1 and Option 2, more detailed explanation would be helpful to clarify the intention of their proponents.

<sup>18</sup> Peru considers Option 2 to be more adequate.

<sup>19</sup> Sweden comments that Rule 7 is better as it stands. . Neither of the two options seem to go together with the addendum in Annex B (In the circumstance...) regarding Region V. Option 2 "three WG Bureau and the group comprising IPCC Vice-chairs and Co-chairs of WGs and Task Group Bureau" end up in four positions. This would need some further explanation.

<sup>20</sup> Comment UK: This is a reasonable aim, but it might prove to be too great a constraint in ensuring we get the right chair. Could we use option 1 with a "where possible" clause about co-chairs etc.

<sup>21</sup> Netherlands suggests to replace first sentence by: "The Members of the IPCC Bureau will be elected by the Panel for the Term of the Bureau."

<sup>22</sup> Sweden suggests to replace the first sentence by: "The IPCC Bureau shall be elected for the Term of one IPCC assessment cycle."

<sup>23</sup> Netherlands suggests to replace last line by: "...the Members of the IPCC Bureau are elected, unless otherwise decided by the Panel."

<sup>24</sup> Sweden suggests to add the word "any" before Task Force.



## Rule 10

Members of the IPCC Bureau and of any Task Force Bureau shall be eligible for re-election for a second consecutive term in the same office. Only those members that have served in an office under the provisions of Rules 11 and 12 for less than 2 years, shall be eligible for re-election for further two consecutive terms in the same office.<sup>25</sup>

## Rule 11

If the IPCC Chair resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, a new IPCC Chair shall be elected at the next IPCC Session to serve the remainder of the term of office of the departing IPCC Chair. Until a new IPCC Chair is elected an IPCC Vice-Chair, as agreed by the IPCC Bureau, shall serve as the Acting IPCC Chair.<sup>26</sup>

## Rule 12

If a member of the IPCC Bureau or any Task Force Bureau, other than the IPCC Chair, resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, the Member of the IPCC who nominated the member originally shall be asked to nominate a replacement with relevant expertise. This person shall replace the Bureau member as acting member until the next Session of the Panel. A person to fill the vacancy<sup>27</sup> is to be elected by the Plenary by simple majority as member of the Bureau for the remainder of the Term of the Bureau. If the relevant Member of the IPCC is unable to or fails to nominate a person within six months of notification by the IPCC Secretariat, or if the acting member is not confirmed by the Panel, the same regional group<sup>28</sup> will be invited to offer a nominee with a view<sup>29</sup> to their election at the next IPCC session to serve the remainder of the term of office of the departing member. The member shall be elected by simple majority to serve the remainder of the term of office of the departing member. Rule 18 shall apply.<sup>30</sup>

*[Secretariat Explanation: Drafting changes suggested to differentiate between a temporary replacement of an acting member – designated by the Member – and the appointment by the Panel of the person to fill the position left vacant.]*

*[Task Group Co-Chairs Comments: Further drafting changes for clarity in italics.]*

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<sup>25</sup> Australia suggests to replace last sentence Rule 10 by: “A member who has served in an office under the provisions of Rules 11 and 12 for more than 2 years is deemed to have served a full term”.

<sup>26</sup> Comment UK: This is too vague - what happens if he/she runs off at the beginning of a meeting? Also, that presupposes that we have a suitable candidate. I think we need to note that the Secretariat needs to invite Members to nominate candidates for the position of chair. On what authority would they do this and when? Would we for example need a meeting of the Bureau?

<sup>27</sup> In Rule12 China suggests to replace the words “A person to fill the vacancy...” by “The person nominated by a Member of the IPCC to fill the vacancy...”

<sup>28</sup> Comment UK: this is not just a matter for the regional group – what happens if a co-chair resigns? Shouldn’t all regions be able to nominate – as these are important roles. Would be good to add a paragraph here.

<sup>29</sup> Sweden suggests to change word “view”.

<sup>30</sup> Canada per comment under Rule 2, it is suggested that the term “simple majority” be formally defined at the outset of the Rules. It is suggested that Rule 12 be separated into sections (e.g., a, b, c) to increase clarity on steps to replacing vacated Bureau positions. It is suggested that the term “majority” be defined operationally in the context of Rule 12bis.

## VI. Elections – general principles

**New Rule 12 bis.** For decisions on elections to be valid the majority of the members of the IPCC must be present at the Session of the Panel.<sup>31 32 33</sup>

*[Task group co-Chairs Comments: responds to question regarding the nature of a quorum.]*

*[Secretariat Explanation - P32:- Both UNEP and WMO have a regulation that the presence of the majority of their members is required to constitute a quorum. WMO in Art. 12 of the WMO Convention and UNEP in Rule 31 of the Rules of Procedure of the Governing Council. Since the IPCC has 194 Members, this means that the presence of at least 98 Members is required.]*

### Rule 13<sup>34</sup>

Elections for all positions shall be held at a single Session of the Panel. If the person chairing the meeting is a candidate for a position for which elections are to be conducted, he/she shall recuse himself/herself from chairing that portion of the meeting during which the election is considered and conducted, in which case the IPCC Bureau will select a temporary Chair, who will be the Presiding Officer<sup>35</sup> for the election.

### Rule 14<sup>36 37</sup>

The IPCC Chair and other IPCC Bureau members will be elected by the Panel in the following order:

- a) the IPCC Chair;
- b) the Co-Chairs of the Working Groups and of any Task Force Bureau ;
- c) the IPCC Vice-Chairs;
- d) the Vice-Chairs of the Working Groups;
- e) the Members of Any Task Force Bureau .<sup>38 39</sup>

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*[Secretariat Explanation: Drafting change suggested for greater clarity]*

*[Task group Co-Chairs Comments: additional change for clarity]*

<sup>31</sup> Madagascar commented on new Rule 12bis if the majority of the Members would mean more than 50% of the present number of Members.

<sup>32</sup> Peru considers that Rule 12bis might improve the process.

<sup>33</sup> UK comment: So is 50% a quorum? Are we sure this is enough? Maybe 75% is more suitable?

<sup>34</sup> Canada comments that Rule 13 and 15 are repetitive and could be integrated.

<sup>35</sup> Australia proposes to replace “Presiding Officer” by “presiding officer” since it is not a defined term.

<sup>36</sup> Australia suggests new Rule 14bis to read: “A separate Ballot is conducted for each position under Rule 14 (a), (b) and (e). For the IPCC Vice-Chair position and the Vice-Chair positions of the Working Groups, a single Ballot is conducted for the positions.”

<sup>37</sup> Japan proposes the following amendment with respect to Rules 14 and 15:

a) switch the order of Rule 14(hereafter orig14) and Rule 15(hereafter orig15),  
b)insert "and IPCC Task Force Bureau" in the first line of orig14, just after "other IPCC Bureau", then the modified line reads "The IPCC Chair and other IPCC Bureau and IPCC Task Force Bureau members will be elected by the Panel in the following order".

Considering the fact that IPCC Bureau and IPCC Task Force Bureau are juxtaposed in some rules preceding Rule 14, and IPCC Task Force Bureau needs specific treatment of its own as shown in orig15, it would be more natural to present both of them in the first line of orig14. orig15 is Task Force Bureau specific rule, so putting it before orig14 would make the reason of separate presentation of IPCC Bureau and Task Force Bureau clearer.

<sup>38</sup> Argentina proposes to delete par. e of Rule 14.

<sup>39</sup> UK comments that this paragraph is a repetition.

## Rule 15<sup>40 41</sup>

Election of any Task Force Bureau shall normally be undertaken at the same Session as elections for the IPCC Bureau unless the Panel has decided otherwise. Task Force Bureau members shall be elected after all members of the IPCC Bureau are elected<sup>42</sup>.

## Rule 16

All elections shall be held by secret ballot, unless otherwise decided by the Panel at the Session.

When there is one candidate only for a given position, or there is the same number of candidates as offices<sup>43</sup> to be filled, candidates may be declared elected without a ballot<sup>44</sup> if the Panel so decides<sup>45</sup>.

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*[Secretariat Explanation: WMO rules and practice have it that when there is only one candidate for a post or office or an equal number of candidates as posts to be filled, candidates are declared elected without a vote as of right. The initial proposal of the IPCC Rules of Procedures was consistent with this principle. However, the rule eventually adopted provides that elections without a vote are at the discretion of the Panel. Rule 24 relating to the election without a vote where there is regional consensus is similarly drafted as a discretionary power of the Panel. This discretionary power is in line with the general principle whereby the Panel may wish to use the vote as an expression of its confidence in or level of support for a candidate, even if it has no other choices of candidates. The proposed addition aims at clarifying the cases where the Panel may use its discretion to declare a candidate elected without a vote.]*

## Rule 17

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Each delegation of a Member of the IPCC represented in the Panel Session shall have one vote.

Unless otherwise specified in the credentials of a Member of the IPCC, any member of a delegation accredited to the Session will be deemed to be authorized to take part in any vote on behalf of the Member concerned.<sup>46</sup>

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*[Secretariat Explanation: When conducting a roll-call vote, the Presiding officer or the Secretariat do not call one by one the principal delegate or the designated substitute of each Member by their name; they rather invite a country to cast a vote, each country being free to designate the member of its delegation who can exercise its voting rights. The formulation proposed aims at aligning the rule with current practice in order to simplify the administration of credentials and to avoid the difficulties that would arise for many countries if the existing rule was strictly applied – for instance, inability of a country to take part in a vote because the principal delegate is not present when called and has not designated a substitute; absence of the principal delegate and substitute at a night sitting at which another member of the delegation is nevertheless present, etc.]*

## VII. Nominations

<sup>40</sup> See comments Canada under Rule 13.

<sup>41</sup> See comments Japan under Rule 14.

<sup>42</sup> Australia suggests that with new par. e of Rule 14, the last sentence of Rule 15 is no longer needed.

<sup>43</sup> Australia suggests to use “position” rather than “office(s)”.

<sup>44</sup> Australia suggests to use “a vote” rather than “a ballot”.

<sup>45</sup> Canada comments that the phrase “if the Panel so decides” leaves the method by which the Panel makes decisions vague. The Rules do not make linkages back to the Principles Governing IPCC Work, although they are an Appendix to the Principles. The Rules could include a preamble indicating that the Principles Governing IPCC Work are the basis for all actions during Bureau elections (consensus-based procedures).

<sup>46</sup> Brazil comments that : It is neither safe for the process nor for the members of IPCC, having any member of a delegation accredited to the session being deemed to be authorized to take part in any vote on behalf of the Member concerned. Brazil prefers to retain the authority of Principal Delegate to vote or to designate other member of the same delegation to vote on his/her behalf.

## Rule 18

Nominations for the position of the IPCC Chair, the IPCC Bureau and any Task Force Bureau are to be made by the government <sup>47</sup> of a Member of the IPCC.<sup>48</sup>

## Rule 19

All nominees for election to the IPCC Bureau or any Task Force Bureau shall have relevant scientific, technological or socio-economic expertise. Curriculum vitae of all nominees shall be submitted to the Secretariat and made available<sup>49</sup> to delegations accredited<sup>50</sup> to the Session before the elections.<sup>51 52</sup>

*[Secretariat Explanation: The compilation of the CVs of nominees – usually a document exceeding a hundred pages - is distributed in-session only. The obligation on the Secretariat should therefore be limited vis-à-vis Members present at the IPCC Session, and not all 194 countries to which IPCC's membership is open]*

## Rule 20<sup>53 54</sup>

(a) The Secretary of the IPCC shall invite Members of the IPCC to submit to the IPCC Secretariat written nominations and accompanying curriculum vitae of nominees for the IPCC Chair six months or more before the scheduled election of the IPCC Chair, unless Rule 11 applies.<sup>55</sup>

(b) The Secretary of the IPCC shall invite Members of the IPCC to submit to the IPCC Secretariat written proposals and accompanying curriculum vitae of nominees for all other IPCC Bureau and Task Force Bureau, positions six months or more before the scheduled election of the IPCC Bureau or a Task Force Bureau.

(c) Nominations should be submitted in writing to the Secretariat, at least one month before a scheduled election. The IPCC Secretariat shall make every reasonable effort to post the names of persons nominated, as well as the identity of the Members making the nomination, and the curriculum vitae of the person nominated, on the IPCC's web site in a time frame<sup>56</sup> that will facilitate consideration of such persons by Members of the IPCC.

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Deleted: , the names of the nominees that it is nominating or proposing pursuant to paragraphs (a) or (b),

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<sup>47</sup> Netherlands suggests to delete “the government of”.

<sup>48</sup> UK comments that there is no guidance on how much time is required in which to make nominations and who starts the ball rolling.

<sup>49</sup> UK comments that there is an inconsistency in rule 19 and that nominees should be informed if and how their details will be made available.

<sup>50</sup> UK suggests to replace word “accredited” by word “attending”.

<sup>51</sup> Brazil does not agree with the revision of this rule. Before the elections, Curriculum vitae of all nominees should be submitted to the secretariat and made available to all **Members of the IPCC**, instead of to **delegations accredited to the Session**, as it has been proposed. It is relevant having all countries being invited to evaluate the curriculums.

<sup>52</sup> China comments that in order to reflect equity, all the required information concerning any nominees should be made open to all Members. The accessibility to such information cannot be denied with an excuse that the Member state is not able to attend the meeting.

<sup>53</sup> Netherlands suggests to use numbering of items (paragraphs) and not alphabetical order.

<sup>54</sup> Peru suggests that the invitation for nominations should come from the IPCC Chair.

<sup>55</sup> UK comments that Rule 11 has no information on process.

<sup>56</sup> UK comments that this is inconsistent with Rule 20.

(d) Members of the IPCC may also nominate a person for the IPCC Chair, the IPCC Bureau or the Task Force Bureau by making oral representations to the Panel at the IPCC Session at which an election is to be held. Individuals so nominated must provide a curriculum vitae for distribution to the Panel at the time of nomination<sup>57 58 59</sup>

Deleted: [The IPCC may fix a time limit for the submission of new nominations during the Session.]

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*[Secretariat Explanation: Changes to paragraphs (b) and (c) are for clarity purposes, it being understood that the one month period referred to in paragraph (c) cannot be mandatory, as Members continue having the possibility of submitting candidatures during the session of the Panel. However, the text proposed in paragraph (d) is intended to give the Panel the power to set a time limit for the submission of nominations. Indeed, practice has shown that at the opening of an Election Session of the Panel, there might not be sufficient nominations for the number of positions available to each region, thus the need to allow for last minute nominations. At the same time, the possibility under Rule 20(d) and 23 as at present in force to submit nominations up to the time when the election procedure has started, has proved to be counterproductive, as it can jeopardize negotiations and agreements reached within or between the regions. The Panel may therefore wish to consider introducing a time limit for the presentation of nominations. This could be a general fixed time limit (for instance midnight of the opening day of the Session at which elections are held) or adapted to the circumstances (a time limit for each position or group of positions to be elected, to be determined directly by the Panel or on the recommendation of its Nominations Committee). It should also be noted that the WMO context from which the possibility to present nomination orally has been inspired does not correspond to the considerations at issue for the IPCC Bureau election.]*

*[Task Group Co-Chairs Comments: Commenters on this rule preferred to retain the flexibility inherent Rule 20(d) and 23, and suggested deleting the final proposed sentence of Rule 20. Commenters also expressed the desire to be able to review curriculum vitae of nominees prior to the Session. Other changes for clarity.]*

## Rule 21<sup>60</sup>

<sup>57</sup> Canada prefers to have a nomination deadline and proposes that the outgoing Bureau creates a nominations committee at the last Bureau meeting prior to the electoral Session to ensure that the slate of nominated candidates provides adequate regional and gender balance.

<sup>58</sup> Japan supports the comments of Task Group Co-Chairs for the deletion of the last sentence of Rule 20 d), but to set certain deadline for providing CVs would be necessary to avoid unexpected confusion and to clarify the procedure, an example of such deadline would be before the start of voting.

<sup>59</sup> Sweden suggests to have a nomination deadline and to delete Rule 20 (d) and Rule 23.

<sup>60</sup> Netherlands suggests to replace Rule 21 as follows:

“At a Session where an election is being held and where there is more than one candidate for any position, the Panel shall establish a Nominations Committee for the duration of the Session. Each Region shall nominate two representatives to serve on the Nominations Committee. Members of the IPCC that will nominate candidates for positions on the IPCC Bureau or Task Force Bureau will abstain from nominating a representative to serve on the Nominations Committee, unless this will result in too few representatives from that region. The Nominations Committee members shall choose a Chair from among their members. The Nominations Committee may invite other persons to attend its meetings, who shall have consultative status. The Nominations Committee shall prepare and submit to the Panel a list of Nominees for each position for which an election is to be held.\* Any nominee that has the support of a Member of the IPCC shall be included in the list of nominees. The Nominations Committee shall draft reports on its decisions. The lists and reports prepared by the Nominations Committee shall be made available to the Panel, *to the extent possible* in writing.”

\*This part requires further elaboration to the process of creating the list of nominees and the regional balance within the IPCC Bureau. The Nominations Committee prepares a list of nominees in order to allocate the nominated candidates to the positions of the Bureau in accordance with the regional balance (as specified in Annex B). To increase transparency a definition of the function(s) of the Nominations Committee should be included in which a reference is made to the regional balance. Furthermore guidance on the functions of the Nominations Committee should be included to inform members of the Committee and the Panel on the procedures of the Committee.

If the Panel decides at a Session when an election is being held to establish a Nominations Committee<sup>61</sup> for the duration of the Session, each Region shall nominate two representatives to serve on the Committee. The Committee members shall choose a Chair from among their members. The Nominations Committee may invite other persons<sup>62</sup> to attend its meetings with consultative status<sup>63</sup>. The Nominations Committee shall prepare and submit to the Session a list of Nominees for each office for which an election is to be held. Any nominee that has the support of a Member of the IPCC shall be included on the list of nominees. The lists prepared by the Nominations Committee shall be made available to the Panel, to the extent possible in writing.<sup>64</sup>

**Deleted:** developed and developing country co-

**Deleted:** To the extent possible,

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**Deleted:** A representative of the Secretariat may be invited to attend the

**Deleted:** Nominations Committee with consultative status

*[Secretariat Explanation: The Panel may wish to consider providing for the mandatory constitution of a Nominations Committee, instead of its optional nature at present. It may also wish to provide for a single Chair appointed by the Committee, rather than the two Co-Chairs, a practice that has shown some drawbacks and operational difficulties in practice. At the 29th Session of the Panel, some delegations also stressed the need for a better definition of the terms of reference of the Nominations Committee]*

*[Task group Co-Chairs Comments: We invite the Panel to consider the need for further guidance on the functions of the Nominations Committee. Members of the Task Force commenting on the question of a single chair or co-chairs preferred go retain co-chairs. The change to last sentence for clarity.]*

*[Secretariat Explanation: During IPCC 29, a request was made for the reports/lists of the Nominations Committee to be distributed in writing. In view of the limited duration of the sessions of the Panel and the time and resources necessary to produce and distribute reports in writing, a general requirement for all reports to be distributed in writing would appear impracticable. Whenever such distribution is not possible, efforts will be made to make such lists/reports readily available through projection of the text in the meeting room or posted on the Website].*

## Rule 22<sup>65</sup>

Prior to each election for a position, or group of positions, a list of the candidates shall be compiled by the Presiding Officer of the meeting. The list will comprise the nominations contained in the list of the Nominations Committee, if it was established. If not<sup>66</sup> the list will comprise nominations received by the IPCC Secretariat from IPCC Members.

**Deleted:** to be elected

**Deleted:** voted upon

**Deleted:** The list shall include only the names of those persons who

**Deleted:** have stated that they are willing to be included among the candidates for election.

**Deleted:** ¶

*[Secretariat Explanation: The provision proposed for deletion replicates a WMO rule that does not seem necessary in the IPCC electoral context, as it can be assumed that candidates whose CV have been circulated are aware and willing to accept their nominations.]*

<sup>61</sup> UK comments that the role of the Nominations Committee has always been rather obscure and that the IPCC needs a clearer view on what it can and cannot do.

<sup>62</sup> China would like to have a definition of “other persons” who might be invited to attend the meetings.

<sup>63</sup> UK comments on meaning of persons attending with consultative status. What will their job be?

<sup>64</sup> Canada recommends that Terms of Reference be developed for the Nominations Committee in order to increase the transparency of their operations.

See also comments under Rule 20 where Canada proposes a fixed deadline for nominations to reduce the operational challenges with distributing the Nominations Committee’s list/reports in writing. Written distribution should be a requirement and Canada suggests to remove the phrase “to the extent possible” from Rule 21.

<sup>65</sup> Canada suggests to combine Rule 22 with a revised Rule 21.

<sup>66</sup> Netherlands suggests to add a comma after “not”.



## Rule 23<sup>67 68</sup>

Other nominees may be added to the list following any oral presentation to the Panel made by any IPCC Member at the Session<sup>69</sup> while the list of nominations remains open. The list of nominations shall remain open until the Presiding Officer formally announces that the election procedure has started.

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*[Secretariat Explanation: See note under Rule 20 – if a time limit is introduced for the submission of nominations, the second sentence of Rule 23 would become redundant]<sup>70</sup>*

*[Task Group Co-Chairs Comments: Those commenting supported retaining this sentence. Assuming further work on Rule 21, would be useful to clarify role of nominating committee on late nominations.]*

## Rule 24

Where there is consensus support from a Region for the nominees proposed by that Region for Bureau positions, those nominees may be elected without a vote, provided that the positions do not conflict with those potentially available to another region.<sup>71</sup> If a regional consensus cannot be obtained, elections for these positions shall be held.<sup>72 73</sup>

Deleted: ballots

*[Secretariat Explanation: This provision as at presently drafted was a major cause for confusion during IPCC-29; thus the need to clarify that regional consensus can only be accepted where the positions at issue do not conflict with the interest of other regions]*

## Rule 24bis

In order to facilitate regional consultations, provision will be made at sessions at which elections are held for each region to meet immediately after the opening of the Session with a view to:<sup>74</sup>

Deleted: prior to

- (a) designating the representative of the region to the Credentials Committee;
- (b) designating the two representatives of the region to the Nominations Committee;
- (c) considering the nominations to the IPCC and Task Force Bureau positions from the region.

Each region may thereafter hold meetings during the Session as required.<sup>75 76 77 78</sup>

<sup>67</sup> As per Canada's comments on Rule 20. Rule 23 could be deleted if a nomination deadline is set.

<sup>68</sup> As per Sweden's comments on Rule 20 (d) Rule 23 could be deleted if a nomination deadline is set.

<sup>69</sup> Australia suggests to insert: "in accordance with Rule 20".

<sup>70</sup> UK notes that the issue is surely that candidates state or sign that they agree to abide by the IPCC rules of procedure and that they declare any potential conflicts of interest.

<sup>71</sup> UK raises the question if this is always clear? If there is conflict, a formal vote may be necessary.

<sup>72</sup> Australia suggests rewording : Where there is a consensus proposal from a Region for the positions available to that Region, those nominees may be elected without a vote, provided that in so doing no region is disadvantaged

<sup>73</sup> : Brazil does not support the revision of this rule. If a regional consensus is obtained it must be accepted without restriction. The sentence "provided that the positions do not conflict with those potentially available to another region" would bring elements of confusion.

<sup>74</sup> Canada prefers to hold regional consultations after the opening of the Session rather than prior to the Session.

<sup>75</sup> Australia comments: "The formalisation of regional consultations appears beneficial as it will allow for time to be scheduled for meetings. We do not support the additional provision suggested by the Secretariat for meetings prior to the opening of the Plenary."

<sup>76</sup> Netherlands suggests that the regional consultations will be chaired by the current chair of that region within the WMO.

<sup>77</sup> Peru welcomes formalization as suggested in Rule 24bis.

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*[Secretariat Explanation: The Panel may wish to consider adding a new provision to the Rules to formalize the meetings of the regions, including a meeting prior to the opening of the Plenary in order to facilitate the immediate conduct of business by the Panel]*

*[Task Group Co-Chairs Comments: Comments highlighted that holding such consultations “immediately after” the opening of the Session enables the Chair to provide guidance and clarity about administration of the meeting and the status of nominations prior to regional group meetings.]*

## **Rule 24ter**

The Panel shall decide at its Session preceding that <sup>79</sup> Session at which the IPCC and Task Force Bureaux are elected, whether candidates nominated for those IPCC and Task Force Bureaux positions should be present during the session at which the elections are held as well as the financial arrangements for such presence. <sup>80 81 82 83 84</sup> -

*[Secretariat Explanation: The Panel may wish to consider whether to include a reference to the presence of candidates to Bureau positions during electoral Sessions, and in the affirmative any arrangements for the payment of the candidates travel costs. For instance, the Panel could financially support the attendance of up to two persons from each developing country and from countries in economies in transition. The estimated cost for the attendance of 30 additional persons as candidates would amount to approximately ..... CHF]*

## **VIII. Elections – voting procedures**

### **Rule 25**

In all voting by secret ballot, two tellers selected from among the Delegates present shall be appointed by the Presiding Officer to count the votes. Before voting begins, the Secretariat shall hand to the two tellers the list of Members of the IPCC present at the Session whose credentials have been accepted and the list of candidates, prepared in accordance with the provisions of Rule 22. <sup>85 86</sup>

Deleted: presiding officer of the meeting

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*[Secretariat Explanation: Drafting changes suggested for greater clarity]*

<sup>78</sup> UK comments this is more like a standing order – is this the right place for it? Also, won’t this increase meeting costs, for example, a waste of translation resources whilst regional groups conduct meetings.

<sup>79</sup> Netherlands suggests that the word “that” be replaced by the word “the”.

<sup>80</sup> Australia comments: “As this issue is largely around Co-Chairs and IPCC Vice-Chairs we suggest adding ‘whether some or all of the candidates...’ to allow flexibility”.

<sup>81</sup> Canada supports the requirement of attendance of nominees during the electoral Session. Per Canada’s comments under Rule 20, the establishment of a deadline for nominations in advance of the session would make the candidate’s attendance at the Session easier.

<sup>82</sup> Madagascar supports requirement of presence of nominated candidates at the electoral Session.

<sup>83</sup> Peru comments that Rule 24ter is not necessary.

<sup>84</sup> UK notes that it would be better to just have a set rule for whether they should be present or not, rather than deciding every time.

<sup>85</sup> Australia comments that assuming “Ballot” will be defined Rule 25 should end with ....”Rule 22 for the Ballot or Ballots.”

<sup>86</sup> UK raises the question who should take responsibility – surely it should be the Presiding Officer? Of course the Secretariat will be working in the background to make sure everything is in place but it would be good to ensure that the Presiding Officer takes responsibility for the whole process regardless of who does what in the background.



## Rule 26

The Secretariat shall distribute a voting slip to each delegation.<sup>87</sup> Each voting slip shall be of the same size and colour without distinguishing marks.<sup>88 89</sup>

## Rule 27

The tellers shall satisfy themselves and the delegations that the ballot box is empty and lock it.

## Rule 28

Members of the IPCC shall be called in turn to vote in the English alphabetical order of the Members whose credentials have been accepted in accordance with rules 5 and 6 above<sup>90</sup>. At the conclusion of the calling of the Members of the IPCC, the presiding officer<sup>91</sup> of the meeting shall ensure that all the Members of the IPCC accredited<sup>92 93</sup> have been called to vote.

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*[Secretariat Explanation: It is proposed to codify the existing IPCC practice to follow the English alphabetical order, as in-session documents, including the report of the Credentials Committee on the basis of which voting lists are drawn, are produced in English only. The new text is also intended to clarify that only Members accredited will be called to vote.]*

## Rule 29

After the ballot box has been opened the tellers shall immediately count the voting slips in the presence of the meeting. The voting slips shall be destroyed after the announcement of the results by the presiding officer<sup>94</sup> and its acceptance by the meeting.<sup>95 96</sup>

## Rule 30

A voting slip shall be invalid if it contains more names than the number of positions to be filled, or if it includes the name of any other person not appearing in the list of candidates as established by the Session in accordance with the provisions Rule 22.

<sup>87</sup> Netherlands suggests that the first sentence of Rule 26 should read: “The Secretariat shall distribute to each delegation one voting slip per position”.

<sup>88</sup> Australia comments: The notion of a “vote” and/or “voting slip” is critical for interpretation of the current Rules, In particular, it is common place to use a single voting slip for multiple votes, for efficiency. Including a definition of ‘voting slip’ (as suggested above) would be beneficial so “voting slip” would become “Voting Slip”.

<sup>89</sup> As per comment under Rule 2, Canada suggests that the term “voting slip” be formally defined at the outset of the Rules.

<sup>90</sup> Netherlands suggests to add at the end of the first sentence of Rule 26: ...”by putting their voting slips in the ballot box.”

<sup>91</sup> Netherlands suggest to write “Presiding Officers” (capital letters).

<sup>92</sup> Australia: “presiding officer of the meeting” should become “Presiding Officer” with a definition.

<sup>93</sup> UK comments This is good but what will he/she do if they have not all been called or if for example, someone is temporarily not present?

<sup>94</sup> Netherlands suggest to write “Presiding Officers” (capital letters).

<sup>95</sup> Australia: a definition of a ‘voting slip’ would be useful to clarifying rule 29 and it should be noted that the tellers are actually counting votes recorded on the Voting Slips or Slips. The confusion between voting slips and votes was at the heart of several issues at the past election. ‘presiding officer’ should be ‘Presiding Officer’

<sup>96</sup> Canada suggests that the IPCC considers including a provision allowing for requests to recount votes. Such a provision would require a reasonable time period following the announcement of the results by the Presiding Officer and the destruction of the voting slips.

## Rule 31

The presiding officer<sup>97</sup> shall announce to the Session the counting of the votes as reported by the tellers. After completion of the elections<sup>98</sup> After completion of the elections, the number of votes for and against<sup>99 100 101</sup> each candidate and the number of abstentions shall be recorded in the report of the Session<sup>102 103 104 105 106</sup>

*[Secretariat Explanation: Drafting changes suggested for greater clarity; see also note to the definition of votes under Rule 2]*

*[Task group Co-Chairs Comments: changes reflect further drafting changes for clarification from Secretariat, and are in line with WMO Rule 62.]*

Deleted: , the number of votes for each candidate,

Deleted: and

Deleted: the number of invalid and blank votes cast and

Deleted: abstentions

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## Rule 32

Candidates shall be elected by a simple majority. The simple majority shall be the next integer immediately above the half of the voting slips received, excluding abstentions and blank or invalid voting slips. Where the Panel decides to combine in a voting slip a ballot for two or more distinct positions, the tellers shall count the votes and determine the required majority separately in respect of each distinct position or group of positions<sup>107 108 109 110 111</sup>

Deleted: of the votes cast

<sup>97</sup> Netherlands suggest to write “Presiding Officers” (capital letters).

<sup>98</sup> Netherlands suggests to remove words: “After completion of the elections”.

<sup>99</sup> Netherlands suggests to remove words: ...“and against”.

<sup>100</sup> Sweden suggests to remove words: ...“and against” since you only count yes votes.

<sup>101</sup> UK notes that the IPCC does not vote against anyone.

<sup>102</sup> Argentina proposes the following text for Rule 31: The presiding officer shall announce to the Session the counting of the votes as reported by the tellers. After completion of the elections, the required majority shall be recorded in the report of the Session.

<sup>103</sup> Australia suggests to re-write the rule as: “Votes for a Ballot on a Voting Slip will be invalid if there are more votes cast than positions available for that Ballot. If the votes cast are fewer than the number of positions available the vote remains valid. The votes cast on a Ballot on a Voting Slip will be invalid if the Voting Slip contains any alteration to, or modification of the Ballot.”

<sup>104</sup> Canada proposes to delete the words “and against”. Votes can only be cast for a nominee – it is not possible to cast votes against.

<sup>105</sup> Sweden comments that there is a duplication in the second sentence.

<sup>106</sup> UK suggests to add “and the number of invalid papers”.

<sup>107</sup> Argentina proposes to delete: “abstentions and” in Rule 32.

<sup>108</sup> Australia proposes to re-write rule as: Candidates shall be elected by a simple majority for any Ballot. The simple majority shall be the next integer immediately above the half of the valid ballots (unless voting slips are invalid if any part of it is invalid, in which case the number of slips equals the number of ballots) received, excluding abstentions and blank or invalid ballots. Where the Panel decides to combine in a voting slip two or more Ballots, the tellers shall count the Ballots and determine the required majority separately in respect of each Ballot.

<sup>109</sup> Canada suggests that separate voting slips be required for each ballot and for each Bureau position. Combined voting slips increase the risk of invalidation (as identified under Rule 30) since the entire slip shall be invalid if it contains more names than the number of positions to be filled or if it includes the names of people not appearing on the list of candidates.

Per comment under Rule 2, it is suggested that the terms “simple majority” and “voting slip” be formally defined at the outset of the Rules.

<sup>110</sup> Netherlands suggests to remove last sentence: “Where the Panel ... group of positions”.

<sup>111</sup> UK comments that this would still lay open the possibility for ambiguity about invalid voting slips and thinks it would be simpler and more robust to have one vote per piece of paper. Of course Members could be handed more than one slip at a time if there were more than one vote.

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Deleted: distinct positions

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Deleted: distinct position or group of positions

*[Secretariat Explanation: As requested during IPCC-29, the proposed addition is intended to allow for the possibility of combining several votes in a single ballot paper while at the same time providing to the extent possible for the discrete counting of invalid and blank ballots in respect of each distinct position or group of positions. Moreover, the Panel may wish to append to the Rules of Procedures the guidelines governing the task of the tellers in the interest of transparency and legal certainty].*

*[Task group Co-Chairs Comments: Secretariat provided drafting for clarification at the request of the chairs.]*

## Rule 33

The candidate who obtains a simple majority as described in Rule 32 shall be declared elected. If, in the first ballot, no candidate obtains a simple majority, a second ballot, which shall be restricted to the two candidates who obtained the highest numbers of votes in the first ballot, shall be held. However, if any other candidate has obtained the same number of votes in the first ballot as the second candidate, he/she shall also be included in the second ballot.<sup>112</sup>

*[Task Group Co-Chairs Comments: It was pointed out that so long as each position is voted upon separately, as provided for in draft revisions in Rule 32, there can only be one candidate obtaining a simple majority. If the voting is on more than one position, then there can never be more candidates with a simple majority than the number of positions to be filled. Rule 34 and 35 do not make sense in this context. Since Rule 36 is based on Rule 34 and 35, Rule 36 should be deleted as well.]<sup>113 114 115</sup>*

## Rule 37

Similar ballots shall be held as necessary until all positions on the IPCC Bureau and any Task Force Bureau have been filled.

## Rule 38

Whenever more than one ballot is necessary in the elections described in Rules 32,33<sup>116</sup>, and 34] and where any of the ballots results in the attainment of a number of positions for a Region which is equal to the maximum under the provisions of the regional balance determined by the Panel, the names of all the remaining candidates from that Region shall be deleted from the list of candidates for the next ballot.<sup>117</sup>

<sup>112</sup> Australia suggests that if there are multiple positions to be filled the rule should read: A candidate who obtains a simple majority as described in Rule 32 shall be declared elected. If, in the first ballot, no candidate obtains a simple majority, a second ballot, which shall be restricted to the candidates who obtained the highest numbers of votes in the first ballot up to a number one more than the number of positions being filled, shall be held. However, if any other candidate has obtained the same number of votes in the first ballot as a candidate on the ballot, he/she shall also be included in the second ballot.

<sup>113</sup> Australia comments that Rule 32 and 33 need to be clarified before the deletion of Rules 34, 35 and 36 can be agreed.

<sup>114</sup> Canada agrees that Rules 34, 35 and 36 could be deleted.

<sup>115</sup> Peru agrees that Rules 34, 35 and 36 could be deleted.

<sup>116</sup> Netherlands suggests to write: Rule 32 and 33.

<sup>117</sup> Australia comments that Rule 32 and 33 need to be clarified before the deletion of [, and 34] can be agreed.

### Deleted: Rule 34¶

¶ If the number of candidates securing a simple majority exceeds the number of positions to be filled, those candidates who obtained the highest number of votes (to the extent of the number of positions to be filled) shall be declared elected.¶

### Deleted: Rule 35¶

¶ If the number of candidates who obtained a simple majority during the first ballot is less than the number of positions to be elected, those who obtained the simple majority shall be declared elected and a further ballot shall be held to fill the remaining positions.

### Deleted: Rule 36¶

¶ In the subsequent ballot, the list of candidates shall comprise those not previously elected who secured the highest number of votes in the previous ballot, but the number of candidates in the list shall not be greater than twice the number of positions to be filled. However, if in the previous ballot, any candidate has obtained the same number of votes as the last candidate in the list, he/she shall also be included in the list. The procedures applicable to the results of the first ballot shall be applied to those of the second ballot.¶

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## Rule 39

If, in a ballot, a decision is not reached between two or more candidates because they have obtained the same number of votes, another ballot shall be held and, if no decision is reached in this new ballot, the decision between those candidates shall be made by drawing lots.

## IX. Amendments and suspension

### Rule 40

These Rules of Procedures<sup>118</sup> may be amended only by the Panel.<sup>119 120</sup>

*[Secretariat Explanation: IPCC is an open-ended body, open to the participation of any Members of the WMO and the UN. The list of Members is included in Appendix A and may vary without requiring the approval of the Panel. It is therefore proposed to exclude Annex A from the scope of Rule 40]*

*[Task Group Co-Chairs Comments: Commenters preferred to retain the authority to amend Annex A]*

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Deleted: or Annexes

### Rule 41

Any amendments proposed to these Rules of Procedures submitted by Members of the IPCC or by the IPCC Bureau should be communicated to all Members of the IPCC at least eight weeks before they are submitted to the IPCC Session.<sup>121</sup>

*[Secretariat Explanation: During IPCC 29 the question arose as to whether the Panel could amend or suspend its Rules of Procedure with immediate effect. The text in rule 41bis is intended to afford that possibility subject to certain procedural safeguard].*

*[Task group Co-Chairs Comments: This was seen by many on the Task Group to create more problems than it solved, and it is suggested to delete the rule.]<sup>121 122 123</sup>*

*[Secretariat Explanation: The Secretariat intends to explore the possibility of using one of the electronic voting systems used by other international organizations for the next IPCC Bureau elections. The use of electronic devices would require adjustments to certain rules, in particular those regarding the actual ballot papers, the tellers and the counting of the votes].*

*[Task Group Co-Chairs Comments: comments indicated a preference to introduce such procedures in line with Rule 41, rather than making it explicit in the rules at this stage.]<sup>124</sup>*

Deleted: ¶

Deleted: Rule 41bis¶

¶  
The Panel may in special cases suspend in whole or in part any of the provisions of the present Rules, including Annex B. Except with the unanimous consent of the Panel, no suspension can become effective before the meeting following that at which the suspension is initially proposed. If requested by more than one delegation present at the Session, the proposed suspension shall be distributed in writing. A suspension shall be valid in respect of the Session at which it is decided.

Deleted: Rule 41ter¶

¶  
If the Panel decides to vote using electronic means, Rules 25 to 31 will be adjusted to the extent required to conduct the vote electronically.

<sup>118</sup> Argentina suggests not to mention Annex A in Rule 40.

<sup>119</sup> Brazil does not support the revision of this rule and prefers to retain the authority to amend Annex A, Annex B or other annexes.

<sup>120</sup> Canada comments that it is preferable to retain the authority of the Panel to amend Annex A.

<sup>121</sup> Argentina supports view to delete proposed Rule 41bis.

<sup>122</sup> Canada agrees that Rule 41bis and 41ter can be removed in keeping with the Task Group's recommendations.

<sup>123</sup> Peru agrees that Rule 41bis and 41ter could be deleted.

<sup>124</sup> As to electronic voting system, we support the last comment by Task Group Co-Chairs that indicated a preference to introduce certain procedure in line with Rule 41, rather than making it explicit in the rules at this stage.

## Annex A

### IPCC MEMBERS GROUPED ACCORDING TO WMO REGIONS

(As at September 2008)

This Annex will be reviewed by the Secretariat as required to reflect any change in the membership of each region or in the overall membership of the WMO or the United Nations in time for any election.

|            |  |
|------------|--|
| Region I   | - Africa   |
| Region II  | - Asia   |
| Region III | - South America                                    |
| Region IV  | - North America, Central America and the Caribbean |
| Region V   | - South-West Pacific                               |
| Region VI  | - Europe   |

For the purposes of the elections to the IPCC Bureau and any Task Force Bureau, a Member can only belong to one region. Members in a Region shall be deemed to be those having their seat of government (capital) within the Region.

*[Secretariat Explanation: Drafting changes suggested for greater clarity]*

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### AFRICA (Region I)

(53 Members)

|  |                             |
|--|-----------------------------|
| Algeria                                | Madagascar                  |
| Angola                                 | Malawi                      |
| Benin                                  | Mali                        |
| Botswana                               | Mauritania                  |
| Burkina Faso                           | Mauritius                   |
| Burundi                                | Morocco                     |
| Cameroon                               | Mozambique                  |
| Cape Verde                             | Namibia                     |
| Central African Republic               | Niger                       |
| Chad                                   | Nigeria                     |
| Comoros                                | Rwanda                      |
| Congo, <a href="#">Republic of the</a> | Sao Tome and Principe       |
| Côte d'Ivoire                          | Senegal                     |
| Democratic Republic of the Congo       | Seychelles                  |
| Djibouti                               | Sierra Leone                |
| Egypt                                  | Somalia                     |
| Equatorial Guinea                      | South Africa                |
| Eritrea                                | Sudan                       |
| Etiópía                                | Swaziland                   |
| Gabon                                  | Togo                        |
| Gambia                                 | Tunisia                     |
| Ghana                                  | Uganda                      |
| Guinea                                 | United Republic of Tanzania |
| Guinea Bissau                          | Zambia                      |
| Kenya                                  | Zimbabwe                    |
| Lesotho                                |                             |
| Liberia                                |                             |
| Libyan Arab Jamahiriya                 |                             |

**ASIA (Region II)**

(32 Members)

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Afghanistan  
Bahrain  
Bangladesh  
Bhutan  
Cambodia  
China  
Democratic People's Republic of Korea  
India  
Iran, Islamic Republic of  
Iraq  
Japan  
Kazakhstan  
Kuwait  
Kyrgyzstan  
Lao People's Democratic Republic  
Maldives

Mongolia  
Myanmar  
Nepal  
Oman  
Pakistan  
Qatar  
Republic of Korea  
Saudi Arabia  
Sri Lanka  
Tajikistan  
Thailand  
Turkmenistan  
United Arab Emirates  
Uzbekistan  
Vietnam  
Yemen

**SOUTH AMERICA (Region III)**

(12 Members)

Argentina  
Bolivia  
Brazil  
Chile  
Colombia  
Ecuador

Guyana  
Paraguay  
Peru  
Suriname  
Uruguay  
Venezuela, [Bolivarian](#)

**NORTH AMERICA, CENTRAL AMERICA AND THE CARIBBEAN (Region IV)**

(23 Members)

Antigua and Barbuda  
Bahamas  
Barbados  
Belize  
Canada  
Costa Rica  
Cuba  
Dominica  
Dominican Republic  
El Salvador  
Grenada  
Guatemala

Haiti  
Honduras  
Jamaica  
Mexico  
Nicaragua  
Panama  
Saint Kitts and Nevis  
Saint Lucia  
Saint Vincent and the Grenadines  
Trinidad and Tobago  
United States of America

## SOUTH-WEST PACIFIC (Region V)

(22 Members)

|                                 |                           |
|---------------------------------|---------------------------|
| Australia                       | Niue                      |
| Brunei Darussalam               | Palau                     |
| Cook Islands                    | Papua New Guinea          |
| Fiji                            | Philippines               |
| Indonesia                       | Samoa                     |
| Kiribati                        | <a href="#">Singapore</a> |
| Malaysia                        | Solomon Islands           |
| Marshall Islands                | Timor-Leste               |
| Micronesia, Federated States of | Tonga                     |
| Nauru                           | Tuvalu                    |
| New Zealand                     | Vanuatu                   |

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## EUROPE (Region VI)

(52 Members)

|                        |   |
|------------------------|---|
| Albania                | Luxembourg  |
| Andorra                | Lithuania   |
| Armenia                | Liechtenstein   |
| Austria                | Malta   |
| Azerbaijan             | <a href="#">Moldova</a>                                   |
| Belarus                | Monaco  |
| Belgium                | <a href="#">Montenegro</a>                                |
| Bosnia and Herzegovina | Netherlands   |
| Bulgaria               | Norway  |
| Croatia                | Poland  |
| Cyprus                 | Portugal  |
| Czech Republic         | Romania   |
| Denmark                | Russian Federation  |
| Estonia                | San Marino  |
| Finland                | Serbia  |
| France                 | Slovakia  |
| Georgia                | Slovenia  |
| Germany                | Spain   |
| Greece                 | Sweden  |
| Hungary                | Switzerland   |
| Iceland                | Syrian Arab Republic                                      |
| Ireland                | <a href="#">The former Yugoslav Republic of Macedonia</a> |
| Israel                 | Turkey  |
| Italy                  | Ukraine   |
| Jordan                 | United Kingdom of Great Britain & Northern Ireland        |
| Latvia                 |   |
| Lebanon                |   |

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**Composition of the IPCC Bureau and Task Force Bureau  
(as agreed in April and September 2008)**

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This annex will be amended in line with relevant decisions of the Panel.

I. IPCC Bureau

The IPCC Bureau is composed of 30 members.

It consists of:

1. the IPCC-Chair,
2. three IPCC Vice-Chairs with specific responsibilities,
3. two Co-Chairs of the Task Force Bureau on National Greenhouse Gas Inventories,
4. three Working Group Bureaux, each with two Working Group Co-Chairs and six Working Group Vice-Chairs<sup>126</sup>.

Subject to the following overall regional balance within the IPCC Bureau:

Region I: 5 positions  
 Region II: 5 positions  
 Region III: 4 positions  
 Region IV: 4 positions  
 Region V: 3 positions<sup>127</sup>  
 Region VI: 8 positions

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In filling elective positions, account should be taken of the need to ensure that:

- the three IPCC Vice-Chairpersons are appointed from different regions [including at least one from a developing country]
- all members of the Bureau are of different nationalities;<sup>128</sup>
- one Co-Chair in each Working Groups and in the Task Force Bureau is elected from a developing country.
- 

<sup>125</sup> Canada comments that Annex B need to be revised to be consistent with the option that is ultimately selected under Rule 7. In filling posts for IPCC Vice-Chairs and WG Co-Chairs, Canada suggests that “developing countries” be changed to “developing countries/economies in transition”. It would therefore be helpful if the Rules pointed to a reference for how DC/EITs are defined under the WMO or UN system. The footnote of Annex B should acknowledge the temporary decision by the IPCC to increase the Bureau to 31 members.

<sup>126</sup> In accordance with the decision of the 29th Session of the Panel (Geneva, September 2008), the Bureau of Working Group III (Mitigation) is exceptionally composed of three Co-Chairs and five Vice-Chairs for the term of office corresponding to the Fifth Assessment Report.

*[Exceptional decision of IPCC 29 concerning the composition of the Bureau of WG-3 for the Fifth Assessment Report]*

<sup>127</sup> Australia suggests that Region V’s positions should be stated as 3-4 positions to comply with Rule 7. Each region requires a minimum of 4 positions to have the option of representation in all groups as per the principle in of Rule 7. Region V is currently the only region who is unable to have representation in all groups.

<sup>128</sup> Brazil expresses its concern on the revision of Annex B and doesn’t support that “all members of the Bureau are of different nationalities”. If there is consensus support from a Region for the nominees proposed by that Region, even being from the same nationality, this decision should be accepted.



- one Co-Chair in each Working Group and in the Task Force Bureau is elected from a country which is ready to host the Technical Support Unit.<sup>129</sup>
- appropriate targets are set to secure progressive gender parity.

In the circumstance where a Region V member is elected as an IPCC Vice-Chair, and as long as the total representation from Region V is limited to three members, there will no longer be a requirement to have a representative of Region V on each of the Working Group Bureaux.

*[Secretariat Explanation: See also the requirement in Rule 7 that each region has to be represented in the bureau of each Working Group. Proposed changes are intended to include new parameters in the composition of the various positions within the IPCC Bureau and Task Force Bureau. The Panel should adopt a definition of the concept developing country be it by reference to the UN scale or any other identifiable and objective list]*

*[Task Group Co-Chairs Comments: the proposed addition to clarifies an instance when the proposal under Rule 7 to have all regions represented on the bureau of each working group and task force cannot be met.]*<sup>130</sup>

The IPCC Chair does not represent a region.

## II. Task Force Bureau

The Task Force Bureau on National Greenhouse Gas Inventories is composed of the two Co-Chairs elected to form part of the IPCC Bureau, and 12 members, 2 each of whom should be drawn from each WMO Region.

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<sup>129</sup> Brazil comments that “one Co-Chair in each Working Group and (...) Technical Support Unit” is too restrictive.

<sup>130</sup> Sweden has some difficulty in the added blue text compared to Rule 7. In the new text in Annex B, only IPCC Vice chair is mentioned while in Rule 7 it says “Each WG Bureau and the group comprising IPCC Vice-chairs and Co-chairs of WGs and Task Group Bureau...” How does these two go together?

**Compilation of Comments concerning the Revision of the Rules of Procedures for the Election of the IPCC Bureau and Any Task Force Bureau**

Consistent with the decision taken by the Panel at its 31<sup>st</sup> Session, which took place in Bali from 26 to 29 October 2009, the Secretariat by letter of 25 June 2010 invited Governments to provide comments on documents IPCC-XXXI/Doc. 15 and IPCC-XXXI/Doc. 18 concerning the Revision of the Rules of Procedures for the Election of the IPCC Bureau and Any Task Force Bureau in order to prepare a revised document for consideration by the Panel at its 32<sup>nd</sup> Session.

Comments were received from the following countries:

- Algeria
- Argentina
- Australia
- Bahrain
- Brazil
- Canada
- Cape Verde
- China
- Greece
- Japan
- Madagascar
- Malaysia
- Netherlands
- Peru
- Slovenia
- Sweden
- United Kingdom
- United Republic of Tanzania
- Uzbekistan

## ALGERIA

Few comments on the rules of procedures

- Rule7 : option 2
- Rule12 : replace the word “elected” in the sentence « A person to fill the vacancy is to be **elected**...” by “declared elected” or “confirmed” (see rule 16)

Mohamed Senouci  
National Focal Point  
Algeria

# ARGENTINA



## *Misión Permanente de la República Argentina*

JRN/egd  
IV/130/180  
Nº 252/10

La Misión Permanente de la República Argentina ante los Organismos Internacionales en Ginebra presenta sus atentos saludos a la Secretaría del Panel Intergubernamental sobre Cambio Climático (IPCC) y en relación a su Nota Ref. 7001-10/IPCC/AR5 del 25 de junio de 2010 sobre la revisión de las Reglas de Procedimiento para la elección de los Miembros del Consejo tiene el honor de comunicar a la Secretaría del IPCC los siguientes comentarios de la República Argentina:

- Se sugiere suprimir el inciso e) como agregado propuesto por el Grupo de Trabajo a la mencionada Regla 14.
- En relación con la Regla 20, inciso d), se estima conveniente el agregado propuesto por la Secretaría, en relación con la facultad del IPCC de fijar un límite temporal para la presentación de candidaturas durante la sesión.
- En lo referente a la Regla 21 se considera apropiado el establecimiento, con carácter obligatorio, de un Comité de Candidaturas. Asimismo, se estima conveniente apoyar el planteo del Grupo de Trabajo, acerca de la necesidad de precisar las funciones de dicho Comité.
- En lo atinente a la Regla 31, y considerando la modificación propuesta por la Secretaría para el punto 14 de la Regla 2 -que consistiría en eliminar conceptos como 'votes for and against' o 'yes/no/abstention', entre otros-, se sugiere mantener la redacción actual de la Regla sub examine, la cual rezaría:

"The presiding officer shall announce to the Session the counting of the votes as reported by the tellers. After completion of the elections, the required majority shall be recorded in the report of the Session."

//

- En cuanto a la Regla 32, atento lo manifestado en el punto precedente, se sugiere la supresión de la expresión 'abstentions and'.
- En relación con la Regla 40 se sugiere no incluir la mención al Anexo A, dentro de las facultades de enmienda con que cuenta el Panel.
- En lo referente a la Regla 41, en el mismo sentido que lo expresado por el Grupo de Trabajo, se estima conveniente eliminar la Regla 41 bis, relacionada con la facultad del Panel de suspender parcialmente la vigencia de las Reglas de marras.

La Misión Permanente de la República Argentina ante los Organismos Internacionales en Ginebra reitera a la Secretaría del Panel Intergubernamental sobre Cambio Climático (IPCC) las seguridades de su más distinguida consideración.

Ginebra, 3 de agosto de 2010.



SECRETARIA DEL PANEL INTERGUBERNAMENTAL SOBRE CAMBIO  
CLIMATICO (IPCC)  
Fax 022 730 80 25/13  
Ginebra

## AUSTRALIA

### REVIEW OF THE RULES OF PROCEDURES FOR THE ELECTION OF THE IPCC BUREAU AND ANY TASK FORCE BUREAU

| Rule                    | Australian Government comment against IPCC-XXXI/Doc. 15   |
|-------------------------|---|
| Rule 1                  | No comment  |
| Rule 2<br>(definitions) | <p>It is unhelpful to have inconsistencies between the definitions in Appendix A (Procedures for the preparation, review, acceptance, adoption, approval and publication of IPCC Reports) and Appendix C (Rules of Procedure for the Election of the IPCC Bureau and any Task Force Bureau). The lead in text should read ‘The Definitions of Appendix A are supplemented by the following for the purpose of these rules:’</p> <ul style="list-style-type: none"> <li>• No. 5 - Agree with change to definition of ‘member of the IPCC’ however the Appendix A definition which still includes UNEP also needs to be changed.</li> <li>• No. 7 – Agree with change to definition of ‘Region’</li> <li>• No. 10 – suggest change to ‘Session of the Panel’ to ensure consistency with definitions in Appendix A.</li> <li>• No. 14 – Suggest this definition needs to describe the process of listing alternative candidates for a position or positions as set down in Rule 14 and 15. The definition of ‘Votes’ needs to refer to a ‘Ballot’ and ‘Voting Slip.’ We suggest additional definitions: <ul style="list-style-type: none"> <li>– “Ballot” refers to a listing of candidates for a position or positions set down in Rules 14, 14 bis (<a href="#">see our recommendation in Rule 14</a>) and 15 and used in voting.</li> <li>– “Candidate” is a person standing for a position as described in Rules 12 through 15, and consider valid after consideration under Rules 18 through 23.</li> <li>– “Presiding Officer” is the chair of the Session at which an election is being held. If a temporary chair is appointed, that person temporarily becomes the Presiding Officer.</li> <li>– “Voting Slip” is a Ballot or collection of Ballots on a paper or equivalent medium used for recording votes. For simultaneous elections, a paper may contain several Ballots on the Voting Slip, or there may be separate Voting Slips for each Ballot.</li> </ul> </li> <li>• Rule 7 refers to ‘size, structure and composition’ however these terms are not defined. It is not clear if composition is a synonym for structure or used to refer to the regional composition. (WMO regulations use the single term composition). Suggest the terms are defined to avoid doubt.</li> </ul> |

|        |   |
|--------|---|
|        | <ul style="list-style-type: none"> <li>– “Composition” refers to the component parts of the IPCC Bureau and any Task Force Bureau, including guidance on regional distribution and the number of positions for each level in the Bureaux, as appropriate. For the avoidance of doubt, “Regional Composition of the IPCC Bureau” refers to the number of Bureau Members (or range) from each region, as determined by the Panel.</li> <li>– “Size” refers to the total number of Bureau Members.</li> <li>– “Structure” refers to the hierarchal arrangement of the Composition of the IPCC Bureau, such as Chair, Vice-Chairs, Working Group Co-Chairs and Working Group Vice-Chairs.</li> </ul> <p>The defined term “Votes” is not used at all in the draft, though “votes” is used in a number of different contexts. In any case, the simple majority described in Rule 32 does not work off votes for a candidate, but valid votes. It may be best just to omit the definition.</p>   |
| Rule 3 | No comment  |
| Rule 4 | No comment  |
| Rule 5 | Agree in principle with suggested changes as they clarify the reality that the Credential Committee reported to the Plenary immediately prior to each set of elections (Members could still be accredited after the initial round). Suggested rewording ‘...and there after as <b>requested by the Panel</b> ’.   |
| Rule 6 | No comment  |
| Rule 7 | <p>We would propose Size, Structure and Composition be used, drawing off the definitions proposed earlier, to add clarity.</p> <p>Australia would like to support a re-worded Option 2. This option implies Region V representation may be increased by 1. Region V has been disadvantaged in the past by not having a member connected to the Executive. However for both the AR4 and AR5 no candidate for WGIII was put forward by Region V making a compulsory rule difficult to comply with (other regions have also found themselves in the position of not have a suitable candidate for a WG). We believe the re-wording of option 2 below is suitable as it states a preferred position but removes the mandatory element. This option will require additional drafting in the Annex B (this rewording is suggested at the end of page 7).</p> <p><b>Option 2:</b> Each Region <i>(as defined in Annex A)</i> is entitled to at least one <b>member of each</b> Working Group Bureau, and the group comprising IPCC Vice-Chairs and Co-Chairs of Working Groups and Task Group Bureau, <del>must contain at least one member from each Region (as defined in Annex A).</del> Subject to this representation, the Composition and geographical balance of the IPCC Bureau and Task Force Bureau are described in Annex B, Sections I and II, respectively, of these Rules of Procedures.</p> |

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|---------|--|
|         | The general principle should be that each region has (a) a right to a member of the Executive, and (b) a right to be part of each Working Group. In the event a Region is not represented after the elections of WG and TF co-Chairs, then they have first pick of an IPCC Vice-Chair if they wish to take it up. After this process each Region has a right to representation on each WG. Each Region needs at least 4 positions to achieve this.   |
| Rule 8  | No comment   |
| Rule 9  | No comment   |
| Rule 10 | Rule 10 implies that a Member of the IPCC Bureau who has served full-time for 2 or more years within a Term of the Bureau shall be deemed to have served a (full) Term. However Rule 10 is referenced against Rules 11 and 12 (resignation, inability to fulfil a full term) and is thus silent on cases where Members have chosen to share a Term, such as with both the current Bureaux and the previous Bureaux. Suggest replacing the last sentence in Rule 10 with:<br><br>"A member who has served in an office under the provisions of Rules 11 and 12 for more than 2 years is deemed to have served a full term." |
| Rule 11 | No comment   |
| Rule 12 | Agree to suggested changes as they clarify acting and appointed members.   |
| Rule 13 | For the avoidance of doubt, Rule 13 should make clear the process for selecting a temporary Chair, and the period for which that role applies.<br><br>"Presiding Officer" should be "presiding officer" as it is not a defined term or an office of the IPCC unless recommend definition above is adopted.   |
| Rule 14 | Agree to suggested changes but suggest a 14 bis to clarify where Ballots may include more than one position:<br><br>"14 bis           A separate Ballot is conducted for each position under Rule 14 (a), (b) and (e). For the IPCC Vice-Chair position and the Vice-Chair positions of the Working Groups, a single Ballot is conducted for the positions."   |
| Rule 15 | With the Task Force Bureau now mentioned in the order of Rule 14, the last sentence is no longer need.   |
| Rule 16 | Agree to suggested changes which clarify when a candidate can be elected without a ballot, however for consistency use "positions" rather than "offices" and "a vote" rather than "a ballot".  |
| Rule 17 | No comment   |
| Rule 18 | No comment   |
| Rule 19 | Agree to suggested changes.  |
| Rule 20 | Agree to revised wording.  |



|            |  |
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| Rule 21    | <p>A number of issues arose with the Nominations Committee at the 29<sup>th</sup> Session. Several delegations questioned whether the Nominations Committee had the power to negotiate with Regions on nominations or whether that was the prerogative of the Panel itself. Rule 21 as drafted would appear to suggest the Nominations Committee is solely a Committee for consolidating nomination information from Regions, and feeding information back when appropriate. Rule 21 does not ask the Nominations Committee to review the credentials or qualifications of nominees.</p> <p>Rule 21 is also vague on the order of tasks though Rule 14 would imply an order of preference. The Rule should probably state that the Panel should provide instructions to the Nominations Committee as appropriate, to ensure the election process is efficient. In particular, the Nominations Committee should assign priority for its tasks in line with the order of Rule 14.</p> <p>We suggest/agree with:</p> <ul style="list-style-type: none"> <li>– Making the formation of a Nominations Committee mandatory</li> <li>– Agree a single chair only, as in the draft</li> <li>– The need for better terms of reference detailing the role of the Nominations Committee (this could clarify the power the Committee has to negotiate on nominations and clarify the order of preference for tasks in accordance with Rule 14 e.g. Chair, Co-chairs, Vice Chairs)</li> <li>– The need, and practicality issues, for lists to be made available in writing</li> </ul> |
| Rule 22    | <p>Agree to rule change which assumes candidates are aware of their nomination, although note that it is possible for a candidate to not be aware of nomination.</p> <p>If the definition of Ballot is accepted, this could start “Prior to each Ballot for ...”</p>   |
| Rule 23    | Insert “in accordance with Rule 20” after Session in line 2.   |
| Rule 24    | <p>Suggest rewording:</p> <p>“Where there is <u>a consensus</u>, <u>proposal</u> from a Region for the <u>positions available to</u> that Region, those nominees may be elected without a vote, provided that <u>in so doing no</u> region <u>is disadvantaged</u>.”</p>   |
| Rule 24bis | The formalisation of regional consultations appears beneficial as it will allow for time to be scheduled for meetings. We do not support the additional provision suggested by the Secretariat for meetings prior to the opening of the Plenary.   |
| Rule 24ter | As this issue is largely around Co-Chairs and IPCC Vice-Chairs we suggest adding ‘whether some or all of the candidates...’ to allow flexibility.  |

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| Rule 25 | <p>Agree to suggested changes. As with a Nominations Committee, defining the role of ‘tellers’ would be useful, however the move to electronic voting may make this redundant.</p> <p>Allowance should be made for two or more tellers. Note also Presiding Officer is not currently defined.</p> <p>At the end for clarity (and assuming Ballot is defined) “ ... Rule 22 for the Ballot or Ballots.”</p>  |
| Rule 26 | <p>The notion of a “vote” and/or “voting slip” is critical for interpretation of the current Rules, In particular, it is common place to use a single voting slip for multiple votes, for efficiency. Including a definition of ‘voting slip’ (as suggested above) would be beneficial so “voting slip” would become “Voting Slip”</p>  |
| Rule 27 | No comment  |
| Rule 28 | <p>Agree to suggested changes - clarifies the English alphabetical order is to be used and only accredited members will be called to vote.</p> <p>“presiding officer of the meeting” should become “Presiding Officer” with a definition.</p>   |
| Rule 29 | <p>Again, a definition of a ‘voting slip’ would be useful to clarifying rule 29 and it should be noted that the tellers are actually counting votes recorded on the Voting Slips or Slips. The confusion between voting slips and votes was at the heart of several issues at the past election. ‘presiding officer’ should be ‘Presiding Officer’.</p>   |
| Rule 30 | <p>Key questions remain around rule 30 including if the whole Voting Slip is invalid if the votes on one of the Ballots is invalid?</p> <p>Suggest re-writing the rule as:</p> <p>“Votes for a Ballot on a Voting Slip will be invalid if there are more votes cast than positions available for that Ballot. If the votes cast are fewer than the number of positions available the vote remains valid. The votes cast on a Ballot on a Voting Slip will be invalid if the Voting Slip contains any alteration to, or modification of the Ballot.”</p>   |
| Rule 31 | <p>In principle agree to suggested changes; however the reference to ‘votes for and against’ should be removed based on the justification given for the change to the definition of ‘Vote’ in Rule 2. (Also note that ‘after completion of the elections’ is currently repeated in the text). Suggest rewording:</p> <p>“The <u>P</u>residing <u>O</u>fficer shall announce to the Session the counting of the votes as reported by the tellers <u>for each ballot</u>. After completion of the elections, the number of votes for each candidate and the number of abstentions <u>and invalid votes</u> shall be recorded in the report of the Session.”</p> |

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| Rule 32 | <p>The redrafting of rule 32 is unclear, largely due to the lack of definition around ‘distinct positions.’ Is every one of the 30 positions distinct (i.e with the potential for 30 elections) or does it mean that under Rule 14 (a) (b) etc are distinct positions?</p> <p>The rule does not clarify how the simple majority will be calculated for ‘groups of positions’ where more than one vote is cast.</p> <p>The definition of simple majority (that is the number of valid votes divided by 2 plus 1) becomes meaningless in many instances (eg for 2 positions, it is either equal to or one greater than the number of members voting validly and no candidate is ever likely to achieve that.)</p> <p>If you use the number of valid Ballots (as defined in Rule 31) you have the reverse issues – it is highly likely most, if not all candidates will exceed the simple majority. For examples 100 valid ballots for 2 positions will mean 200 votes in all. The simple majority will be 51 and the average number of votes expected is approximately 66. By the other rule, the simple majority is 101 and it is unlikely this will be met.</p> <p>Clarity is need on what is intended before suggested redrafting is useful. Adding a 14 bis (as suggested) adds a little clarity.</p> <p>For illustrations, assume 100 valid ballots, each with 1 or 2 votes, for 2 positions for which there are 3 candidates.</p> <p>OPTION 1: simple majority defined in terms of the number of valid ballots = 51 (i.e members cast valid vote/votes)</p> <p>OPTION 2: Simple majority defined in terms of the number of votes cast, say 199, so majority = 100 which is also the maximum number of votes any single candidate could receive.</p> <p>OPTION 3: Simple majority defined in terms of the number of votes as in 2, but divided by the number of positions plus 1 (3), the add 1 = 67.</p> <p><b>Rule 32</b></p> <p>Candidates shall be elected by a simple majority <u>for any Ballot</u>. The simple majority shall be the next integer immediately above the half of the <u>valid ballots (unless voting slips are invalid if any part of it is invalid, in which case the number of slips equals the number of ballots)</u> received, excluding abstentions and blank or invalid <u>ballots</u>. <u>Where the Panel decides to combine in a voting slip two or more Ballots, the tellers shall count the Ballots and determine the required majority separately in respect of each Ballot.</u></p> |
| Rule 33 | <p>Rule 33 provides a mechanism for reducing multiple candidates to a two-choice vote and, while there are likely better ways, this Rule has the advantage of ensuring a result after no more than two rounds.</p> <p>Note also that Rule 33 is written for a single position ballot; when X positions are being filled, presumably one would chose the top X+1 candidates and re-vote. If there are to be multiple positions filled suggested re-drafting:</p>  |

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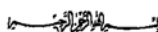
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|         | <p><b>Rule 33:</b> <del>A</del> candidate who obtains a simple majority as described in Rule 32 shall be declared elected. If, in the first ballot, no candidate obtains a simple majority, a second ballot, which shall be restricted to the candidates who obtained the highest numbers of votes in the first ballot <u>up to a number one more than the number of positions being filled</u>, shall be held. However, if any other candidate has obtained the same number of votes in the first ballot as <del>a</del> candidate <u>on the ballot</u>, he/she shall also be included in the second ballot.</p> | Deleted: The        |
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| Rule 34 | There is a need to clarify rule 32 and 33 before this deletion is agreed.   |                     |
| Rule 35 | There is a need to clarify rule 32 and 33 before this deletion is agreed.   |                     |
| Rule 36 | There is a need to clarify rule 32 and 33 before this deletion is agreed.   |                     |
| Rule 37 | No comment  |                     |
| Rule 38 | There is a need to clarify rule 32 and 33 before this deletion is agreed.   |                     |
| Rule 39 | No comment  |                     |
| Rule 40 | Agree to suggested changes  |                     |
| Rule 41 | Agree to deletion of Rule 41bis and 41ter. Agree to removing the ability of the Panel to amend or suspend rules with immediate effect. Strongly support the move to voting by electronic means.   |                     |
| Annex B | Suggest that Region V's positions should be stated as 3-4 positions to comply with Rule 7. Each region requires a minimum of 4 positions to have the option of representation in all groups as per the principle in of Rule 7. Region V is currently the only region who is unable to have representation in all groups.  |                     |



الجمهورية العربية السورية  
 وزارة الخارجية  
 جنيف، فيينا

Geneva, 4<sup>th</sup> August 2010  
 1/12- 333 (wg)

The Permanent Mission of the Kingdom of Bahrain to United Nations Office in Vienna and other International Organizations in Geneva presents its compliments to the World Meteorological Organization, Secretariat of the Intergovernmental Panel on Climate Change, and wishes to refer to its letter ref.: 7001-10/IPCC/AR5 dated 25 June 2010, inviting Governments to provide comments on documents IPCC-XXXI/Doc.15 and IPCC-XXXI/Doc.18 concerning the revision of the Rules of Procedures for the Election of the IPCC Bureau and Any Task Force Bureau.

In this regards, the Mission has the honour to report that the Competent Authorities in the Kingdom of Bahrain does not have any comments on the report, and approve the amendments listed in the document submitted.

The Permanent Mission of the Kingdom of Bahrain in Geneva avails itself of this opportunity to renew to the World Meteorological Organization, Secretariat of the Intergovernmental Panel on Climate Change the assurances of its highest consideration.

**World Meteorological Organization,**  
 Secretariat of the Intergovernmental  
 Panel on Climate Change  
 7bis, Avenue de la Paix  
 P.O Box 2300  
 CH-1211 Geneva  
 Fax: +41 22 730 8025/8013



## BRAZIL

### **Brazilian Comments on document IPCC-XXXI/Doc 15 (Revision of the Rules of Procedures for the Election of the IPCC Bureau and any Task Force Bureau)**

Comment: The format that has been chosen for track change (deleted sentences in balloons instead of crossed-out phrases), presented difficulty in terms of understanding of the text.

Comment on Rule 7: “balanced geographic representation” neither necessarily means representation of all region nor “must contain at least one member from each Region”. A Region shall have the right to support another one, if there is an agreement on this sense.

Comment on Rule 17: It is neither safe for the process nor for the members of IPCC, having any member of a delegation accredited to the session being deemed to be authorized to take part in any vote on behalf of the Member concerned. Brazil prefers to retain the authority of Principal Delegate to vote or to designate other member of the same delegation to vote on his/her behalf.

Comment on Rule 19: Brazil does not agree with the revision of this rule. Before the elections, Curriculum vitae of all nominees should be submitted to the secretariat and made available to all **Members of the IPCC**, instead of to **delegations accredited to the Session**, as it has been proposed. It is relevant having all countries being invited to evaluate de curriculums.

Comment on Rule 24: Brazil does not support the revision of this rule. If a regional consensus is obtained it must be accepted without restriction. The sentence “provided that the positions do not conflict with those potentially available to another region” would bring elements of confusion.

Comment on Rule 40: Brazil does not support the revision of this rule and prefers to retain the authority to amend Annex A, Annex B or other annexes.

Comment on the revision of Annex B: Brazil expresses its concern on the revision of Annex B and doesn't support that “all members of the Bureau are of different nationalities”. If there is consensus support from a Region for the nominees proposed by that Region, even being from the same nationality, this decision should be accepted.

The sentence “one Co-Chair in each Working Group and (...) Technical Support Unit” is too much restrictive.

## **CANADA**

### **CANADA'S COMMENTS ON THE REVISION OF THE RULES OF PROCEDURES FOR THE ELECTION OF THE IPCC BUREAU AND ANY TASK FORCE BUREAU**

#### **Rule 1**

No comments.

#### **Rule 2**

The terms "Vote" and "Voting Slip" appear to be used interchangeably in the Rules. A separate definition of a Voting Slip is recommended under Rule 2. There is a partial definition of a Voting Slip outlined under Rule 26 that could be integrated here.

A definition of the term "Simple Majority" is recommended under Rule 2. This term is used in both Rule 12 and Rule 32, with a partial definition provided under Rule 32.

A definition of "Presiding Officer" could be included in Rule 2, as it is a formal title used frequently within the Rules.

#### **Rule 3**

No comments.

#### **Rule 4**

No comments.

#### **Rule 5**

No comments.

#### **Rule 6**

No comments.

#### **Rule 7**

Option 1 is preferred as it grants greater flexibility in ensuring that IPCC Vice-Chairs and WG Co-chairs can be elected to meet the requirements for both geographical balance and scientific expertise.

#### **Rule 8**

No comments.

#### **Rule 9**

No comments.

#### **Rule 10**

No comments.

#### **Rule 11**

No comments.

**Rule 12**

Per comments under Rule 2, it is suggested that the term "simple majority" be formally defined at the outset of the Rules.

It is suggested that Rule 12 be separated into sections (e.g., a, b ,c) to increase clarity on steps to replacing vacated Bureau positions.

**Rule 12 bis**

It is suggested that the term "majority" be defined operationally in the context of this Rule.

**Rule 13**

Rule 13 and Rule 15 are repetitive and could be integrated.

**Rule 14**

No comments.

**Rule 15**

See comments under Rule 13.

**Rule 16**

The phrase "...if the Panel so decides" leaves the method by which the Panel makes decisions vague. Although the Rules are an appendix of the Principles Governing IPCC Work, unlike Appendix B of the Principles (Procedures for the Preparation of IPCC Reports), the Rules do not make explicit linkages back to the Principles. Similar to Appendix B, the Rules could include a preamble at the beginning of the Rules that indicates that the Principles Governing IPCC Work form the basis for all actions during Bureau elections. This may help to clarify that decisions to be taken by the Panel during an election would follow the consensus-based procedures outlined under the Principles Governing IPCC Work.

**Rule 17**

No comments.

**Rule 18**

No comments.

**Rule 19**

No comments.

**Rule 20**

Last minute nominations during the Session do not provide sufficient time for the candidates to be considered by Members and reduce the overall transparency of the election process. We would prefer for a nomination deadline (including submission of CVs) to be set in advance of the Session. Since the Secretariat's experience has



shown that under the current process the positions available to each region sometimes do not receive a sufficient number of nominations, we propose a new model where the outgoing Bureau creates a nominations committee at the last Bureau meeting prior to the electoral Session. This committee would then have approximately six months to monitor nominations and ensure that the slate of nominated candidates provides adequate regional and gender balance. Through the active oversight of the nominations committee, it would be possible to facilitate a deadline for nominations in advance of the Session.

#### **Rule 21**

It is recommended that a Terms of Reference be developed for the Nominations Committee in order to increase the transparency of their operations.

Per comments under Rule 20, the establishment of a fixed deadline for nominations should reduce the operational challenges associated with distributing the Nominations Committee's list/reports in writing. We prefer for written distribution to be required and suggest removing the phrase "to the extent possible" from Rule 21.

#### **Rule 22**

Rule 22 could be combined with a revised Rule 21.

#### **Rule 23**

As per comments on Rule 20, Rule 23 could be removed if a deadline for nominations is set.

#### **Rule 24 bis**

It would be preferable to hold the regional consultation period after the opening of the Session rather than prior to the Session.

#### **Rule 24 ter**

We are supportive of requiring the attendance of nominees during the electoral Session. Attendance of all nominees will ensure that there is equal opportunity for nominees to present themselves and answer questions by the Panel when a vote for a position is required (which was an effective process used during the election of the AR5 WGI Co-Chair from a developed country). Per comments under Rule 20, the establishment of a deadline for nominations in advance of the session would make the facilitation of candidates' attendance at the Session easier.

#### **Rule 25**

No comments.

#### **Rule 26**

Per comments under Rule 2, it is suggested that the term "voting slip" be formally defined at the outset of the Rules.

#### **Rule 27**

No comments.

**Rules 28**

No comments.

**Rules 29**

The IPCC may wish to consider including a provision allowing for requests to recount votes. Such a provision would require a reasonable time period in which recounts could be requested following the announcement of the results by the Presiding Officer and prior to the destruction of the voting slips.

**Rule 30**

No comments.

**Rule 31**

The words "and against" should be deleted from Rule 31. Votes can only be cast for a nominee – it is not possible to cast votes against.

**Rule 32**

It is suggested that separate voting slips be required for each ballot and for each Bureau position. Combined voting slips increase the risk of invalidation (as identified under Rule 30) since the entire slip shall be invalid if it contains more names than the number of positions to be filled or if it includes the names of people not appearing on the list of candidates.

Per comments under Rule 2, it is suggested that the terms "simple majority" and "voting slip" be formally defined at the outset of the Rules.

**Rules 34-36**

We agree that these rules could be deleted

**Rule 37**

No comments.

**Rule 38**

No comments.

**Rule 39**

No comments.

**Rule 40**

It is preferable to retain authority to amend Annex A

**Rule 41 bis and ter**

We agree that Rule 41 bis and ter can be removed in keeping with Task Group's recommendations.

## **Annex A**

No comments

## **Annex B**

Annex B will need to be revised to be consistent with the option that is ultimately selected under Rule 7.

In filling positions, for IPCC Vice-Chairs and WG Co-Chairs, we suggest that “developing countries” be changed to “developing countries/economies in transition”. It would be helpful if the Rules pointed to a reference for how DC/EITs are defined under the WMO or UN system.

The footnote of Annex B (pg. 16) should acknowledge the temporary decision by the IPCC to increase the Bureau to 31 members.

## **CAPE VERDE**

Dear all

After reading the document, I would like to associate to the Mpeta comments.

Best regards

Francisco Correia  
Cape Verde

(Please see comments from the United Republic of Tanzania, Page 72).

CHINA

中国气象局

CHINA METEOROLOGICAL ADMINISTRATION

46 Zhongguancun Nandajie, Beijing 100081, China



**Date:** 30 July 2010

**To:** Dr. Renate Christ, Secretary of the IPCC

**Fax No.:** 00 41 22 730 8025/8013

**From:** Dr. ZHENG Guoguang, Focal Point of China for the IPCC

**Number of pages including this one:** 2

Our Ref.: CMA /F1/IPCC/10-112

**Subject:** Comments and Suggestions of the Chinese Government on  
Revision of Procedures of the IPCC Bureau and the Bureaus of Other  
IPCC Task Teams

Dear Dr. Renate Christ,

I would like to refer to your letter dated 25 June 2010 which invited Governments to provide comments on the Revision of the Rules of Procedures for the Election of the IPCC Bureau and Any Task Force Bureau. In this regard, I am pleased to attach herewith the "Comments and Suggestions of the Chinese Government on Revision of the Rules of Procedures for the Election of the IPCC Bureau and Any Task Force Bureau" for your consideration.

With my best personal regards,

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Guoguang ZHENG'.

(ZHENG Guoguang)  
Focal Point of China for the IPCC

## **Comments and Suggestions of the Chinese Government on Revision of the Rules of Procedures for the Election of the IPCC Bureau and Any Task Force Bureau**

The Chinese Government welcomes the revision of the Rules of Procedures for the Election of the IPCC Bureau and Any Task Force Bureau, and believes that proposals and comments made concerning the revision of Rules of procedures for the Election of the IPCC Bureau and Any Task Force Bureau have reflected the concerns of all parties since the 29<sup>th</sup> Session of IPCC, demonstrating the principles to keep regional balance, equity, integrity and openness. In this regard, the Chinese Government appreciates the hard work organized by the IPCC Secretariat, and thanks all those who have actively participated in the revision of the IPCC Bureau procedure and rules.

The Chinese Government holds that the revision of the Rules of Procedures for the Election of the IPCC Bureau and Any Task Force Bureau should embody the principle of reflecting the concerns of all regional Members in a comprehensive and balanced manner, and it should enable all member countries to even more effectively and actively participate in the work of the IPCC Bureau and its other task forces. Therefore, the Chinese Government believes that there are still some issues in the current text of the Procedure of the IPCC Bureau, which need further discussions as follows:

(1) On the 5<sup>th</sup> line of Article 12, which states "A person to fill the vacancy ...", the expression on "A person" fails to clearly specify the nature of the person, whom, we believe, should be the person nominated by Member of the IPCC. Therefore, it is suggested to change it into "The person nominated by a Member of the IPCC to fill the vacancy ....".

(2) With regard to Article 19, the Chinese Government holds that in order to reflect equity, all the required information concerning any nominees should be made open to all Members. Therefore, the accessibility to such information can not be denied with an excuse that the Member state is not able to attend the meeting.

(3) On the 4<sup>th</sup> line in Article 21, it reads ".....may invite other persons to attend meeting", again the words "other persons" are not clearly defined. The "other persons" should be clearly specified as what people this term refers to, and therefore a clear definition should be given hereby.

## GREECE

Dear Sir/Madam,

I have gone through the documents and I am of the opinion that the revisions adequately reflect the concern of most members and therefore the rules and procedures are ok.

Yours sincerely,

Elena Georgopoulou  
IPCC Focal Point in Greece

## JAPAN

(Japan) Comments\_for\_Rules\_of\_Procedures.xlsx

| Detail              | Data  |
|---------------------|---|
| Rule 7              | As to the difference between Option 1 and Option 2, more detailed explanation would be helpful to clarify the intention of their proponents.  |
| Rule 14 and Rule 15 | We propose following amendment:<br>a) switch the order of Rule 14(hereafter orig14) and Rule 15(hereafter orig15),<br>b)insert "and IPCC Task Force Bureau" in the first line of orig14, just after "other IPCC Bureau", then the modified line reads "The IPCC Chair and other IPCC Bureau and IPCC Task Force Bureau members will be elected by the Panel in the following order"<br>COMMENT: Considering the fact that IPCC Bureau and IPCC Task Force Bureau are juxtaposed in some rules preceding Rule 14, and IPCC Task Force Bureau needs specific treatment of its own as shown in orig15, it would be more natural to present both of them in the first line of orig14. orig15 is Task Force Bureau specific rule, so putting it before orig14 would make the reason of separate presentation of IPCC Bureau and Task Force Bureau clearer. |
| Rule 20             | Principally, we support the comments of Task Group Co-Chairs for the deletion of the last sentence of Rule20 d), but to set certain deadline for providing CVs would be necessary to avoid unexpected confusion and to clarify the procedure, an example of such deadline would be before the start of voting.  |
| Rule 41             | As to electronic voting system, we support the last comment by Task Group Co-Chairs that indicated a preference to introduce certain procedure in line with Rule 41, rather than making it explicit in the rules at this stage.   |

## MADAGASCAR

Madagascar has few comments about the revision.

1- New Rule 12 Bis: on the majority of the members: is that Number of the present above 50%

2- Rule 24ter: The presence of the candidates nominated at the session at which the election is taking place should be stated as one of the rules and submitted to the panel.

Best regards,  
Nirivololona RAHOLIJAO  
IPCC WGII Vice Chair

## MALAYSIA

### COMMENTS ON THE REVISED DOCUMENT: REVISION OF THE RULES OF PROCEDURES FOR THE ELECTION OF THE IPCC BUREAU AND ANY TASK FORCE BUREAU

#### Section IV. Composition of the IPCC Bureau and Task Force Bureau

##### Rule 7

##### Comments:

For greater clarity on regional composition of the bureau as specified under this Rule, we prefer the new **Option 2** to be taken into consideration. However the last sentence stated in Option 1, which is read as: "**Annex B will be amended in line with decisions taken by the Panel**" should also be utilised by appending as additional last sentence to Rule 7. This is for a consistency with the first original sentence under this Rule: "The size, structure and composition of the IPCC Bureau and any Task Force Bureau will be reviewed and amended, as necessary, by the Panel at least one IPCC Session prior to the Session at which the IPCC Bureau or any Task Force Bureau are elected."

Therefore, our preferred **Rule 7** should be revised in one paragraph as follows:

**"The size, structure and composition of the IPCC Bureau and any Task Force Bureau will be reviewed and amended, as necessary, by the Panel at least one IPCC Session prior to the Session at which the IPCC Bureau or any Task Force Bureau are elected. In accordance with paragraph 5 of the IPCC Principles, the overall composition of the IPCC Bureau, the IPCC Working Group Bureaux and the Bureau of any Task Force of the IPCC shall reflect balanced geographic representation with due consideration for scientific and technical requirements. *Each Working Group Bureau, and the***



*group comprising IPCC Vice-Chairs and Co-Chairs of Working Groups and Task Force Bureau, must contain at least one member from each Region (as defined in Annex A). Subject to this representation, the composition and geographical balance of the IPCC Bureau and Task Force Bureau are described in Annex B, Section I and II, respectively, of these Rules of Procedures. Annex B will be amended in line with decisions taken by the Panel.*"

Note:

Option 2 included as in italic, and the additional sentence taken from Option 1 appended as underlined above.

## NETHERLANDS

### **Revised submission for the Revision of the Rules of Procedures for the Election of the IPCC Bureau and any Task Force Bureau by the Netherlands 3 August 2010**

The government of the Netherlands welcomes the opportunity to submit its views on the revision proposals by the Secretariat and the Task Group on the rules of procedures for the election of the IPCC Bureau and any Task Force Bureau.

This submission contains a number of suggestions that can further improve transparency and the organizational structure of the IPCC.

The Netherlands suggests the following:

#### **Rule 2**

[add]

Also define: “The Credentials Committee”, “The Nomination Committee”, “The Plenary” and “The Presiding Officer for the election”

#### **Rule 3**

[correct]

‘principal’ must be ‘Principal’ (with Capital P)

#### **Rule 3bis**

[add]

The Secretariat of the IPCC shall inform the Members of the IPCC on procedures of elections at least X month(s) before a scheduled election will take place.

*[explanation: In order to prepare Members and facilitate the regional and other groups/sessions the Secretariat will provide procedural information to the Members well in advance.]*

#### **Rule 3ter**

[add]

The Secretariat will (pre)arrange suitable facilities and materials for the efficient functioning of the Regional sessions, the Nominations Committee and the Credentials Committee.

*[explanation: During previous meetings certain facilities and materials were not available. Suitable facilities, i.e. meeting rooms, presentation materials and copy services, and materials, i.e. ballots and ballot boxes, should be prearranged by the Secretariat.]*

## **Rule 8**

[correct]

First sentence must be: "The Members of the IPCC Bureau will be elected by the Panel for the Term of the Bureau."

Similarly in last sentence: "the Members of the IPCC Bureau are ..... the Panel."

## **Rule 18**

[delete]

delete "the government of"

## **Rule 20**

[modify]

Use *numbering* of items, do not use alphabetic order.

## **Rule 21**

[replace]

At a Session where an election is being held and where there is more than one candidate for any position, the Panel shall establish a Nominations Committee for the duration of the Session. Each Region shall nominate two representatives to serve on the Nominations Committee. Members of the IPCC that will nominate candidates for positions on the IPCC Bureau or Task Force Bureau will abstain from nominating a representative to serve on the Nominations Committee, unless this will result in too few representatives from that region. The Nominations Committee members shall choose a Chair from among their members. The Nominations Committee may invite other persons to attend its meetings, who shall have consultative status. The Nominations Committee shall prepare and submit to the Panel a list of Nominees for each position for which an election is to be held.\* Any nominee that has the support of a Member of the IPCC shall be included in the list of nominees. The Nominations Committee shall draft reports on its decisions. The lists and reports prepared by the Nominations Committee shall be made available to the Panel, *to the extent possible* in writing.

\*This part requires further elaboration to the process of creating the list of nominees and the regional balance within the IPCC Bureau. The Nominations Committee prepares a list of nominees in order to allocate the nominated candidates to the positions of the Bureau in accordance with the regional balance (as specified in Annex B).

To increase transparency a definition of the function(s) of the Nominations Committee should be included in which a reference is made to the regional balance. Furthermore guidance on the functions of the Nominations Committee should be included to inform members of the Committee and the Panel on the procedures of the Committee.

*[explanation: A Nominations Committee is to be established in case more than one candidate is nominated for any position. In case of ad hoc elections rule 12 applies. In order to maintain an unbiased and transparent decision process in the Nominations Committee an abstention of Member's nationalities in the Nominations Committee for the Members that have or will nominate a candidate for a position within the bureau is preferred. This rule should, however, not lead to limitation of the number of representatives on the Nominations Committee from a specific region. To ensure maximum transparency reports should be made of the decisions of the Nominations Committee and should be distributed to the Panel.]*

#### **Rule 22**

[add]

add a comma after “not”

#### **Rule 24bis**

[add]

The regional consultations will be chaired by the current chair of that region within the WMO Region.

*[explanation: The chair of the regional consultations should be informed and prepared to chair the meeting.]*

#### **Rule 24ter**

[replace]

Replace the word ‘that’ by the word ‘the’

#### **Rule 26**

[modify]

First sentence should read: “The Secretariat shall distribute to each delegation one voting slip per position.”

#### **Rule 28**

[add]

Add at the end of the first sentence: ..”by putting their voting slips in the ballot box”.

#### **Rule 28, 29 and 31**

[correct]

Write “Presiding Officer” with Capitals in these Rules.

### **Rule 31**

[correct]

Remove superfluous: "After completion of the elections"

Remove: "and against"

### **Rule 32**

[delete]

Delete 'Where the Panel ... group of positions'

### **Rule 38**

[correct]

Correct "Rule 32, 33" to "Rule 32 and 33"

## **PERU**

Dear Ms. Christ  
Secretary of the IPCC

I would like to address you in response to your letter 7001-10/IPCC/AR5 and on behalf of the Peruvian government we are pleased to provide our comments on the requested revision of the document IPCC-XXXI/Doc. 15.

Peru has no difficulties with the proposed amendments to Rules 2, 5, 9, 12, 14, 16, 17, 19, 22, 23, 24, 25, 28, 31, 32 and 40. We also agree with the deletion of Rules 34, 35, 36, 41 bis and 41 ter.

On Rule 7 we consider more adequate Option 2. We also consider that Rule 12 bis may improve the process. On Rule 20, (a) and (b), we believe that the invitation for nominations shall be headed by the IPCC Chair. On Rule 24 bis, Peru agrees with it due to the fact that this formalization is welcomed. As well we do not believe that Rule 24 ter is necessary.

Sincerely yours,

Alberto Hart  
General Directorate on Environment  
Ministry of Foreign Affairs  
IPCC Focal Point

## **SLOVENIA**

Dear all,  
Same as Mpeta.

Best regards,  
Andrej Kranjc  
Slovenia

(Please see comments from the United Republic of Tanzania, Page 72).

## SWEDEN

### Rules

Rule 2:3 This sentence is odd in its language. Why not only say “refers to the body of elected members of the IPCC Bureau given in Annex B Section I.

Rule 7 is better as it stands. Neither of the two options seem to go together with the addendum in Annex B (In the circumstance...) regarding Region V. Option 2 “three WG Bureau and the group comprising IPCC Vice-chairs and Co-chairs of WGs and Task Group Bureau” end up in four positions. This would need some further explanation.

Rule 8. The first sentence is odd. Suggestion: the IPCC Bureau shall be elected for the Term of one IPCC assessment cycle.

Rule 9. Add any before Task Force Bureau in the first line.

Rule 12. What does it mean....”the same regional group will be invited to offer a nominee with a **view** to their election...?

Rule 16. Would it not be a bad beginning for co-operation in the continuing work in the assessment cycle if a member of the Bureau is pointed out as not being elected but rather “brought in by the cat”! We do not see the point here.

Rule 20. All Members are to submit their nominees one month in advance of an election meeting. It would be helpful to have the list posted on the web two weeks before the meeting, for Members to have time to process the information according to their normal procedures for the IPCC work in their own countries. This might trigger new nominees to be added, but an absolutely final, fixed date, for submission of a nominee should be one week before the meeting letting Members to have a first view before coming to the meeting. We therefore suggest that 20d and rule 23 are deleted. If this is not in line with other Members wish, a late nominee should be followed by very careful procedures, and rather be exceptional than normal.

Rule 31. There is a duplication in the second sentence. Further, a question is if you should say ...votes for and against each candidate. Do we not only count each name for a yes position?

### Annex B

We have some difficulty in the added blue text compared to Rule 7. In the new text in Annex B, only IPCC Vice chair is mentioned while in Rule 7 it says “Each WG Bureau and the group comprising IPCC Vice-chairs and Co-chairs of WGs and Task Group Bureau....”. How does these two go together?

## UNITED KINGDOM

### UK comments (28/07/2010)

#### THIRTY-FIRST SESSION OF THE IPCC

**Bali, 26-29 October 2009**

IPCC-XXXI/Doc. 15

(25.X.2009)

Agenda Item: 7

ENGLISH ONLY

#### REVISION OF THE RULES OF PROCEDURES FOR THE ELECTION OF THE IPCC BUREAU AND ANY TASK FORCE BUREAU

(Submitted by the Co-Chairs of the Task Group on Rules of Procedures)

IPCC-XXXI/Doc. 15, p.1

##### Note on the Revisions to the Rules of Procedures

The Panel, at its 29th Session, 31 August - 4 September 2008, requested that the Rules of Procedures for the Election of the IPCC Bureau and any Task Force Bureau be revised having regard to lessons learnt from their first implementation. At its 30th Session, 21-23 April 2009, the

IPCC Chair requested that a task group, co-chaired by Mauritius and the United States, refine the

document and present a revised draft for the 31st Session of the Panel.

The document attached was prepared for IPCC-30 in collaboration with WMO Legal Counsel, presenting the Rules as at present in force with proposed possible changes based on the difficulties

and ambiguities faced during IPCC-29 as well as the preferences then expressed by the Panel. Text

proposed by the Secretariat for addition appears underlined; proposed suppressions are crossed out.

Explanations as to the modifications proposed appear in brackets and italics underneath the provisions concerned. For this revision, the Co-Chairs of the Task Group have provided further suggestions to the draft, based on comments from members of the Task Group, additions of which

are appear in *underlined italics* in the text. The Task Group Co-Chairs have provided explanations

for the basis of the revisions where appropriate. We have retained the original comments by the

secretariat for transparency's sake.

IPCC-XXXI/Doc. 15, p.2

#### RULES OF PROCEDURES FOR THE ELECTION OF THE IPCC BUREAU AND ANY TASK FORCE BUREAU

**Adopted by the Panel at its 25th Session, 26-28 April 2006**

**As revised at its .. Session, .....**

##### I. Scope

###### Rule 1

These rules of procedures shall apply to any elections of the Intergovernmental Panel on Climate Change Bureau and any Task Force Bureau constituted by the Panel.

##### II. Definitions

###### Rule 2

For the purposes of these rules:

IPCC-XXXII/Doc. 18, p. 54

1. "Bureau Member" or "Member of Bureau" refers to any person that holds one of the posts in the IPCC Bureau.
2. "Delegate" means a member of a delegation of a Member of the IPCC.
3. "IPCC Bureau" refers to the body of elected members of the Bureau of the IPCC Bureau as given in Annex B Section I.
4. "Meeting" means a single sitting at a Session of the IPCC.
5. "Members of the IPCC" are countries, which are Members of the World Meteorological Organization and/or the United Nations.  
*[Secretariat Explanation: As a programme of the United Nations, UNEP does not have its own Member countries, its membership is that of the United Nations.]*
6. "Principal delegate" means Head of the delegation of a Member of the IPCC.
7. "Region" means the geographical limits of the six WMO regions as defined in the General Regulations of the WMO and reproduced in Annex A.  
*[Secretariat Explanation: Drafting change suggested for greater clarity]*
8. "Rules of Procedures" means these Rules of Procedures for the Election of the IPCC Bureau and any Task Force Bureau, including any annexes.
9. "Secretariat" means the permanent IPCC Secretariat established by WMO and UNEP.
10. "Session" refers to a series of meetings at the plenary level of the governmental representatives to the IPCC.
11. "Task Force" means an open-ended subsidiary body constituted by the Panel with a clearly defined and approved mandate and work plan as established by the Panel.
12. "Task Force Bureau" refers to the elected members of the Bureau of a Task Force.

**Deleted:** Environment Programme

**Deleted:** indicated

IPCC-XXXI/Doc. 15, p.3

13 "Term of the IPCC Bureau" means the fixed period of time during which Bureau members serve in their appropriate capacities. This term will be decided by the Panel as described in Rule 8.

14. "Votes" , for the purpose of calculating the applicable majority, means votes cast for a candidate and shall not include invalid voting slips.

*[Secretariat Explanation: Insofar as these Rules of Procedures relate exclusively to an electoral process where a vote is the expression of a choice between candidates, concepts such as "Votes for and against" "affirmative and negative votes" or "abstentions", inherent to a "yes/no/abstention" type of vote are not necessary. In addition to the removal of these concepts, it is proposed to add a specific reference to the purpose of the definition, namely the calculation of the applicable majority.]*

### III. Representation and Credentials

#### Rule 3

Each Member of the IPCC participating in a Session of the Panel shall be represented by a delegation consisting of a principal delegate and such other delegates as it may require.

#### Rule 4

The credentials of delegates shall be submitted to the Secretariat prior to a Session at which elections will take place. Any later change in the composition of the delegation shall also be submitted to the Secretariat. The credentials shall be signed by, or on behalf of, an appropriate government authority of the Member of the IPCC and shall be regarded as appropriate credentials for the participation of the individuals named therein in all activity of the Session.

#### Rule 5

The Panel will establish a Credentials Committee immediately after the completion of the opening formalities and for the duration of the Session in which elections are being held. The Credentials Committee shall comprise of one representative appointed by each Region and shall elect a Chairperson from amongst its members. A representative of the Secretariat at the Session shall attend the Credentials Committee with a consultative status. This Committee shall examine the credentials of delegates, which are to be submitted to it by the Secretariat. It shall report as soon as possible to the Panel and thereafter as required. Final decisions regarding credentials shall rest with the Panel.

**Comment [I1]:** Is there a difference between WMO and UN? If so presumably we should aim for maximum coverage? What about observer nations (who don't have full status in the UN)

**Comment [I2]:** What makes a vote invalid; cross ref to rule 30 (see our comments on rule 30). Suggest defining blank slips as being invalid

**Comment [I3]:** Rule 3 seems to miss the need to identify delegations ahead of meetings. Suggest the following:  
**Members of the IPCC shall notify the secretariat beforehand of members of their delegations attending Sessions of the Panel, including identification of their principal delegate.** (which we do do – this codifies it.)

**Comment [I4]:** Is it clear what are valid credentials?

**Comment [I5]:** It isn't clear what this means. What would their role be exactly?

**Comment [I6]:** Using what criteria?



*[Secretariat Explanation: A fixed composition of the Credentials Committee is proposed based on IPCC practice. In addition, greater flexibility is proposed regarding the timing of the first report of the Credentials Committee, as there is virtually no time between the two first meetings/sittings of a session of the Panel to convene the Committee, have it adopt a report and the Secretariat reproduce and distribute it. This is particularly true where the first two sittings of the Panel are held the first day, one in the morning and another in the afternoon. In order to speed up the review of credentials, it is nevertheless proposed – see note under Rule 24bis – to have the regions meet the first day before the opening of the Plenary in order for them to designate their representative to the Credentials Committee.]*

#### Rule 6

Delegates shall be entitled to participate provisionally in a Session, pending a decision by the Panel to accept their credentials. Delegates admitted on a provisional basis are not entitled to vote.

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#### IV. Composition of the IPCC Bureau and Task Force Bureau

##### Rule 7

The size, structure and composition of the IPCC Bureau and any Task Force Bureau will be reviewed and amended, as necessary, by the Panel at least one IPCC Session prior to the Session at which the IPCC Bureau or any Task Force Bureau are elected. In accordance with paragraph 5 of the IPCC Principles, the overall composition of the IPCC Bureau, the IPCC Working Group Bureaux and the Bureau of any Task Force of the IPCC shall reflect balanced geographic representation with due consideration for scientific and technical requirements, **Option 1: Subject to the representation of all regions in each Working Group bureau, the composition and geographical balance of the IPCC Bureau and Task Force Bureau are described in Annex B, Sections I and II, respectively, of these Rules of Procedures.** Annex B will be amended in line with decisions taken by the Panel.

**Option 2: Each Working Group Bureau, and the group comprising IPCC Vice-Chairs and Co-Chairs of Working Groups and Task Group Bureau, must contain at least one member from each Region (as defined in Annex A). Subject to this representation, the composition and geographical balance of the IPCC Bureau and Task Force Bureau are described in Annex B, Sections I and II, respectively, of these Rules of Procedures.**

*[Secretariat Explanation: Drafting changes suggested for greater clarity]*

*[Task Group co-Chairs Comments: We highlight two options for addressing the question of regional balance in this rule. The first option was proposed in the Secretariat’s revision; the second option was proposed by a member of the Panel to enable all regions are represented among the leadership positions in the bureau. The Chairs of the Task Group provide it as an alternative to the second sentence of the Secretariat’s proposed rules, and invites the Panel to consider these options.]*

#### V. Terms of Appointment

##### Rule 8

The IPCC Bureau shall be elected for the Term of the IPCC Bureau. The Term of the Bureau shall be sufficient for the preparation of an Assessment Report and shall extend approximately one year after the Session at which the Assessment Report has been accepted and shall end at the Session at which the succeeding IPCC Bureau is elected. The Term of the IPCC Bureau

**Comment [17]:** What does this mean? It should be sufficient to say that only individuals with credentials are accepted to vote, since we don’t require credentials to attend IPCC meetings – (although maybe we should?)

**Comment [18]:** This is a reasonable aim, but it might prove to be too great a constraint in ensuring we get the right chair. Could we use option 1 with a “where possible” clause about co-chairs etc.

shall be defined at least one Session prior to the one at which the IPCC Bureau is elected. The Term of any Task Force Bureau shall normally be the same as the Term of the IPCC Bureau, and elections for any Task Force Bureau shall take place at the same Session at which the IPCC Bureau is elected, unless decided otherwise by the Panel.

#### Rule 9

The term of office of each **member of the IPCC** Bureau or Task Force Bureau shall normally be equal to the Term of the IPCC Bureau or the Term of any Task Force Bureau to which the member has been elected. **Subject to the provisions in Rules 11 and 12, the term of office of members of the IPCC Bureau or Task Force Bureau** shall start at the end of the Session at which **they are** elected and shall end at the close of the Session at which their successors are elected.

*[Secretariat Explanation: Drafting changes suggested for greater clarity]*

#### Rule 10

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IPCC-XXXI/Doc. 15, p.5

Members of the IPCC Bureau and of any Task Force Bureau shall be eligible for re-election for a second consecutive term in the same office. Only those members that have served in an office under the provisions of Rules 11 and 12 for less than 2 years, shall be eligible for reelection

for further two consecutive terms in the same office.

#### Rule 11

If the IPCC Chair resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, a new IPCC Chair shall be elected at the next IPCC Session to serve the remainder of the term of office of the departing IPCC Chair. Until a new IPCC Chair is elected an IPCC Vice-Chair, as agreed by the IPCC Bureau, shall serve as the Acting IPCC Chair.

#### Rule 12

If a member of the IPCC Bureau or any Task Force Bureau, other than the IPCC Chair, resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, *the Member of the IPCC who nominated the member originally shall be asked to nominate a replacement with relevant expertise*. This person shall replace the Bureau member as acting member until the next Session of the Panel. A **person to fill the vacancy** is to be elected by the Plenary by simple majority as member of the Bureau for the remainder of the Term of the Bureau. If the relevant Member of the IPCC is unable to or fails to nominate a **person** within six months of notification by the IPCC Secretariat or if **the** acting member is not **confirmed** by the Panel, *the same regional group will be invited to offer a nominee with a view to their election at the next IPCC session to serve the remainder of the term of office of the departing member*. The member shall be elected by simple majority to serve the remainder of the term of office of the departing member. Rule 18 shall apply.

*[Secretariat Explanation: Drafting changes suggested to differentiate between a temporary replacement of an acting member – designated by the Member – and the appointment by the Panel of the person to fill the position left vacant.]*

*[Task Group Co-Chairs Comments: Further drafting changes for clarity in italics.]*

#### VI. Elections – general principles

**Comment [I9]:** This is too vague - what happens if he/she runs off at the beginning of a meeting? Also, That presupposes that we have a suitable candidate. I think we need to note that the secretariat needs to invite Members to nominate candidates for the position of chair. On what authority would they do this and when? Would we for example need a meeting of the Bureau?

**Comment [I10]:** I don't think this is just a matter for the regional group – what happens if a co-chair resigns? Shouldn't all regions be able to nominate – as these are important roles. Would be good to add a paragraph here.

**New Rule 12 bis.** For decisions on elections to be valid the majority of the members of the IPCC must be present at the Session of the Panel.

*[Task group co-Chairs Comments: responds to question regarding the nature of a quorum.]*

### Rule 13

Elections for all positions shall be held at a single Session of the Panel. If the person chairing the meeting is a candidate for a position for which elections are to be conducted, he/she shall recuse himself/herself from chairing that portion of the meeting during which the election is considered and conducted, in which case the IPCC Bureau will select a temporary Chair, who will be the Presiding Officer for the election.

### Rule 14

The IPCC Chair and other IPCC Bureau members will be elected by the Panel in the following order:

- a) the IPCC Chair;
- b) the Co-Chairs of the Working Groups and of any Task Force Bureau ;
- c) the IPCC Vice-Chairs;

**Deleted:** a representative of the same Member of the IPCC, with relevant expertise, is to be nominated by that Member of the IPCC

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Region

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d) the Vice-Chairs of the Working Groups .

e) the Members of Any Task Force Bureau.

*[Secretariat Explanation: Drafting change suggested for greater clarity]*

*[Task group Co-Chairs Comments: additional change for clarity]*

### Rule 15

Election of any Task Force Bureau shall normally be undertaken at the same Session as elections for the IPCC Bureau unless the Panel has decided otherwise. Task Force Bureau members shall be elected after all members of the IPCC Bureau are elected.

### Rule 16

All elections shall be held by secret ballot, unless otherwise decided by the Panel at the Session.

When there is one candidate only for a given position, or there is the same number of candidates as offices to be filled, candidates may be declared elected without a ballot if the Panel so decides.

*[Secretariat Explanation: WMO rules and practice have it that when there is only one candidate for a post or office or an equal number of candidates as posts to be filled, candidates are declared elected without a vote as of right. The initial proposal of the IPCC Rules of Procedures was consistent with this principle. However, the rule eventually adopted provides that elections without a vote are at the discretion of the Panel. Rule 24 relating to the election without a vote where there is regional consensus is similarly drafted as a discretionary power of the Panel. This discretionary power is in line with the general principle whereby the Panel may wish to use the vote as an expression of its confidence in or level of support for a candidate, even if it has no*

**Comment [I11]:** So is 50% a quorum? Are we sure this is enough? Maybe 75% is more suitable?

**Comment [I12]:** Repetition

other choices of candidates. The proposed addition aims at clarifying the cases where the Panel may use its discretion to declare a candidate elected without a vote.]

#### Rule 17

Each delegation of a Member of the IPCC represented in the Panel Session shall have one vote. Unless otherwise specified in the credentials of a Member of the IPCC, any member of a delegation accredited to the Session will be deemed to be authorized to take part in any vote on behalf of the Member concerned.

*[Secretariat Explanation: When conducting a roll-call vote, the Presiding officer or the Secretariat do not call one by one the principal delegate or the designated substitute of each Member by their name; they rather invite a country to cast a vote, each country being free to designate the member of its delegation who can exercise its voting rights. The formulation proposed aims at aligning the rule with current practice in order to simplify the administration of credentials and to avoid the difficulties that would arise for many countries if the existing rule was strictly applied – for instance, inability of a country to take part in a vote because the principal delegate is not present when called and has not designated a substitute; absence of the principal delegate and substitute at a night sitting at which another member of the delegation is nevertheless present, etc.]*

#### VII. Nominations

##### Rule 18

Nominations for the position of the IPCC Chair, the IPCC Bureau and any Task Force Bureau are to be made by the government of a Member of the IPCC.

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positions

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a Member of the IPCC shall

have the right to vote or to

designate any other member

**Deleted:** of the same

delegation to vote on his/her

behalf.

IPCC-XXXI/Doc. 15, p.7

##### Rule 19

All nominees for election to the IPCC Bureau or any Task Force Bureau shall have relevant scientific, technological or socio-economic expertise. Curriculum vitae of all nominees shall be submitted to the Secretariat and made available to delegations accredited to the Session before the elections.

*[Secretariat Explanation: The compilation of the CVs of nominees – usually a document exceeding a hundred pages - is distributed in-session only. The obligation on the Secretariat should therefore be limited vis-à-vis Members present at the IPCC Session, and not all 194 countries to which IPCC's membership is open]*

##### Rule 20

(a) The Secretary of the IPCC shall invite Members of the IPCC to submit to the IPCC Secretariat written nominations and accompanying curriculum vitae of nominees for the IPCC Chair six months or more before the scheduled election of the IPCC Chair, unless Rule 11 applies.

(b) The Secretary of the IPCC shall invite Members of the IPCC to submit to the IPCC Secretariat written proposals and accompanying curriculum vitae of nominees for all other IPCC Bureau and Task Force Bureau positions six months or more before the scheduled election of the IPCC Bureau or a Task Force Bureau.

(c) Nominations should be submitted in writing to the Secretariat at least one month before a scheduled election. The IPCC Secretariat shall make every reasonable effort to post the

**Comment [I13]:** OK, but could there be conflicts within delegations?

**Comment [I14]:** NB no guidance here on how much time is required in which to make nominations and who starts the ball rolling.

**Comment [I15]:** How? Inconsistent with rule 19. Either way, we should inform nominees if and how their details will be made available.

**Comment [I16]:** Change to 'attending'

**Comment [I17]:** Rule 11 has no information on process though.

names of persons nominated, as well as the identity of the Members making the nomination, *and the curriculum vitae of the person nominated*, on the IPCC's web site in a time frame that will facilitate consideration of such persons by Members of the IPCC.

**Comment [I18]:** Inconsistent with rule 20.

(d) Members of the IPCC may also nominate a person for the IPCC Chair, the IPCC Bureau or the Task Force Bureau by making oral representations to the Panel at the IPCC Session at which an election is to be held. Individuals so nominated must provide a curriculum vitae for distribution to the Panel at the time of nomination

*[Secretariat Explanation: Changes to paragraphs (b) and (c) are for clarity purposes, it being understood that the one month period referred to in paragraph (c) cannot be mandatory, as Members continue having the possibility of submitting candidatures during the session of the Panel. However, the text proposed in paragraph (d) is intended to give the Panel the power to set a time limit for the submission of nominations. Indeed, practice has shown that at the opening of an Election Session of the Panel, there might not be sufficient nominations for the number of positions available to each region, thus the need to allow for last minute nominations. At the same time, the possibility under Rule 20(d) and 23 as at present in force to submit nominations up to the time when the election procedure has started, has proved to be counterproductive, as it can jeopardize negotiations and agreements reached within or between the regions. The Panel may therefore wish to consider introducing a time limit for the presentation of nominations. This could be a general fixed time limit (for instance midnight of the opening day of the Session at which elections are held) or adapted to the circumstances (a time limit for each position or group of positions to be elected, to be determined directly by the Panel or on the recommendation of its Nominations Committee). It should also be noted that the WMO context from which the possibility to present nomination orally has been inspired does not correspond to the considerations at issue for the IPCC Bureau election.]*

*[Task Group Co-Chairs Comments: Commenters on this rule preferred to retain the flexibility inherent Rule 20(d) and 23, and suggested deleting the final proposed sentence of Rule 20. Commenters also expressed the desire to be able to review curriculum vitae of nominees prior to the Session. Other changes for clarity.]*

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**Deleted:** Chair)

**Deleted:** or any Task Force

Bureau

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Chair)

**Deleted:** Members of the IPCC

wishing to make a nomination

shall submit in writing to the

IPCC Secretariat

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the invitation from the Secretary

of the IPCC up until

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nominees that it is nominating

or proposing pursuant to

paragraphs (a) or (b),

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time limit for the submission of

new nominations during the Session.]

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#### Rule 21

If the Panel decides at a Session when an election is being held to establish a Nominations Committee for the duration of the Session, each Region shall nominate two representatives to serve on the Committee. The Committee members shall choose a Chair from among their members. The Nominations Committee may invite other persons to attend its meetings with consultative status. The Nominations Committee shall prepare and submit to the Session a list of Nominees for each office for which an election is to be held. Any nominee that has the support of a Member of the IPCC shall be included on the list of nominees. The lists prepared by the Nominations Committee shall be made available to the Panel, to the extent possible in writing .

*[Secretariat Explanation: The Panel may wish to consider providing for the mandatory constitution of a Nominations Committee, instead of its optional nature at present. It may also wish to provide for a single Chair appointed by the Committee, rather than the two Co-Chairs, a practice that has shown some drawbacks and operational difficulties in practice. At the 29th Session of the Panel, some delegations also stressed the need for a better definition of the terms of reference of the Nominations Committee]*

*[Task group Co-Chairs Comments: We invite the Panel to consider the need for further guidance on the functions of the Nominations Committee. Members of the Task Force commenting on the question of a single chair or co-chairs preferred go retain co-chairs. The change to last sentence for clarity.]*

*[Secretariat Explanation: During IPCC 29, a request was made for the reports/lists of the Nominations Committee to be distributed in writing. In view of the limited duration of the sessions of the Panel and the time and resources necessary to produce and distribute reports in writing, a general requirement for all reports to be distributed in writing would appear impracticable. Whenever such distribution is not possible, efforts will be made to make such lists/reports readily available through projection of the text in the meeting room or posted on the Website].*

#### Rule 22

Prior to each election for a position, or group of positions, a list of the candidates shall be compiled by the Presiding Officer of the meeting. The list will comprise the nominations contained in the list of the Nominations Committee, if it was established. If not the list will comprise nominations received by the IPCC Secretariat from IPCC Members.

*[Secretariat Explanation: The provision proposed for deletion replicates a WMO rule that does not seem necessary in the IPCC electoral context, as it can be assumed that candidates whose CV have been circulated are aware and willing to accept their nominations.]*

#### Rule 23

Other nominees may be added to the list following any oral presentation to the Panel made by any IPCC Member at the Session while the list of nominations remains open. The list of nominations shall remain open until the Presiding Officer formally announces that the election procedure has started.

*[Secretariat Explanation: See note under Rule 20 – if a time limit is introduced for the submission of nominations, the second sentence of Rule 23 would become redundant]*

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**Deleted:** A representative of the Secretariat may be invited to attend the

**Comment [I19]:** The role of the nominations committee has always been rather obscure – I think we need a clearer view on what it can and cannot do.

**Comment [I20]:** Again, what does this mean? What will their job be?

**Comment [I21]:** OK, but the issue is surely that candidates state or sign that they agree to abide by the IPCC rules of procedure and that they declare any potential conflicts of interest.



**Deleted:** Nominations

Committee with consultative status

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**Deleted:** The list shall include only the names of those persons who

**Deleted:** have stated that they are willing to be included among the candidates for election.

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*[Task Group Co-Chairs Comments: Those commenting supported retaining this sentence. Assuming further work on Rule 21, would be useful to clarify role of nominating committee on late nominations.]*

#### **Rule 24**

Where there is consensus support from a Region for the nominees proposed by that Region for Bureau positions, those nominees may be elected without a vote, provided that the positions do not conflict with those potentially available to another region. If a regional consensus cannot be obtained, elections for these positions shall be held.

*[Secretariat Explanation: This provision as at presently drafted was a major cause for confusion during IPCC-29; thus the need to clarify that regional consensus can only be accepted where the positions at issue do not conflict with the interest of other regions]*

#### **Rule 24bis**

In order to facilitate regional consultations, provision will be made at sessions at which elections are held for each region to meet immediately after the opening of the Session with a view to:

- (a) designating the representative of the region to the Credentials Committee;
- (b) designating the two representatives of the region to the Nominations Committee;
- (c) considering the nominations to the IPCC and Task Force Bureau positions from the region.

Each region may thereafter hold meetings during the Session as required.

*[Secretariat Explanation: The Panel may wish to consider adding a new provision to the Rules to formalize the meetings of the regions, including a meeting prior to the opening of the Plenary in order to facilitate the immediate conduct of business by the Panel]*

*[Task Group Co-Chairs Comments: Comments highlighted that holding such consultations "immediately after" the opening of the Session enables the Chair to provide guidance and clarity about administration of the meeting and the status of nominations prior to regional group meetings.]*

#### **Rule 24ter**

The Panel shall decide at its Session preceding that Session at which the IPCC and Task Force Bureaux are elected, whether candidates nominated for those IPCC and Task Force Bureaux positions should be present during the session at which the elections are held as well as the financial arrangements for such presence.

*[Secretariat Explanation: The Panel may wish to consider whether to include a reference to the presence of candidates to Bureau positions during electoral Sessions, and in the affirmative any arrangements for the payment of the candidates travel costs. For instance, the Panel could financially support the attendance of up to two persons from each developing country and from countries in economies in transition. The*

**Comment [I22]:** Is this always clear? If there is conflict, a formal vote may be necessary.

**Comment [I23]:** This is more like a standing order – is this the right place for it? Also, won't this increase meeting costs, for example, a waste of translation resources whilst regional groups conduct meetings.

**Comment [I24]:** Would be better to just have a set rule for whether they should be present or not, rather than deciding every time.

*estimated cost for the attendance of 30 additional persons as candidates would amount to approximately ..... CHF]*

## VIII. Elections – voting procedures

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### Rule 25

In all voting by secret ballot, two tellers selected from among the Delegates present shall be appointed by the Presiding Officer to count the votes. Before voting begins, the Secretariat shall hand to the two tellers the list of Members of the IPCC present at the Session whose credentials have been accepted and the list of candidates, prepared in accordance with the provisions of Rule 22.

*[Secretariat Explanation: Drafting changes suggested for greater clarity]*

### Rule 26

The Secretariat shall distribute a voting slip to each delegation. Each voting slip shall be of the same size and colour without distinguishing marks.

### Rule 27

The tellers shall satisfy themselves and the delegations that the ballot box is empty and lock it.

### Rule 28

Members of the IPCC shall be called in turn to vote in the English alphabetical order of the Members whose credentials have been accepted in accordance with rules 5 and 6 above. At the conclusion of the calling of the Members of the IPCC, the presiding officer of the meeting shall ensure that all the Members of the IPCC accredited have been called to vote.

*[Secretariat Explanation: It is proposed to codify the existing IPCC practice to follow the English alphabetical order, as in-session documents, including the report of the Credentials Committee on the basis of which voting lists are drawn, are produced in English only. The new text is also intended to clarify that only Members accredited will be called to vote.]*

### Rule 29

After the ballot box has been opened the tellers shall immediately count the voting slips in the presence of the meeting. The voting slips shall be destroyed after the announcement of the results by the presiding officer and its acceptance by the meeting.

### Rule 30

A voting slip shall be invalid if it contains more names than the number of positions to be filled, or if it includes the name of any other person not appearing in the list of candidates as established by the Session in accordance with the provisions Rule 22, or if it is blank, defaced or has comments.

### Rule 31

The presiding officer shall announce to the Session the counting of the votes as reported by the tellers. After completion of the elections, the number of votes for and against each candidate and the number of invalid papers abstentions shall be recorded in the report of the Session.

*[Secretariat Explanation: Drafting changes suggested for greater clarity; see also note to the definition of votes under Rule 2]*

*[Task group Co-Chairs Comments: changes reflect further drafting changes for clarification from Secretariat, and are in line with WMO Rule 62.]*

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**Comment [I25]:** The question is who should take responsibility – surely it should be the presiding officer? Of course the secretariat will be working in the background to make sure everything is in place but it would be good to ensure that the Presiding Officer takes responsibility for the whole process regardless of who does what in the background.

**Comment [I26]:** This is good but what will he/she do if they have not all been called or if for example, someone is temporarily not present?

**Comment [I27]:** Should also say that a voting slip is also invalid if it is blank. Other reasons ; if it is defaced or has comments on it.

**Comment [I28]:** We don't vote against anyone!

**Comment [I29]:** And the number of invalid papers.



and blank votes cast and

**Deleted:** abstentions

**Deleted:** the required majority shall be recorded in the report of the Session.

IPCC-XXXI/Doc. 15, p.11

### Rule 32

Candidates shall be elected by a simple majority . The simple majority shall be the next integer immediately above the half of the voting slips received, excluding abstentions and blank or invalid voting slips. **Where the Panel decides to combine in a voting slip a ballot for two or more distinct positions, the tellers shall count the votes and determine the required majority separately in respect of each distinct position or group of positions.**

*[Secretariat Explanation: As requested during IPCC-29, the proposed addition is intended to allow for the possibility of combining several votes in a single ballot paper while at the same time providing to the extent possible for the discrete counting of invalid and blank ballots in respect of each distinct position or group of positions.*

*Moreover, the Panel may wish to append to the Rules of Procedures the guidelines governing the task of the tellers in the interest of transparency and legal certainty].*

*[Task group Co-Chairs Comments: Secretariat provided drafting for clarification at the request of the chairs.]*

### Rule 33

The candidate who obtains a simple majority as described in Rule 32 shall be declared elected.

If, in the first ballot, no candidate obtains a simple majority, a second ballot, which shall be restricted to the two candidates who obtained the highest numbers of votes in the first ballot, shall be held. However, if any other candidate has obtained the same number of votes in the first ballot as the second candidate, he/she shall also be included in the second ballot.

*[Task Group Co-Chairs Comments: It was pointed out that so long as each position is voted upon separately, as provided for in draft revisions in Rule 32, there can only be one candidate obtaining a simple majority. If the voting is on more than one position, then there can never be more candidates with a simple majority than the number of positions to be filled. Rule 34 and 35 do not make sense in this context. Since Rule 36 is based on Rule 34 and 35, Rule 36 should be deleted as well.]*

### Rule 37

Similar ballots shall be held as necessary until all positions on the IPCC Bureau and any Task Force Bureau have been filled.

### Rule 38

Whenever more than one ballot is necessary in the elections described in Rules 32,33[, and 34] and where any of the ballots results in the attainment of a number of positions for a Region which is equal to the maximum under the provisions of the regional balance determined by the Panel, the names of all the remaining candidates from that Region shall be deleted from the list of candidates for the next ballot.

### Rule 39

**Deleted:** of the votes cast

### Deleted: Rule 34

If the number of candidates securing a simple majority exceeds the number of positions to be filled, those candidates who obtained the highest number of votes (to the extent of the number of positions to be filled) shall be declared elected.

### Deleted: Rule 35

If the number of candidates who obtained a simple majority during the first ballot is less than the number of positions to be elected, those who obtained the simple majority shall be declared elected and a further ballot shall be held to fill the remaining positions.

### Deleted: Rule 36

In the subsequent ballot, the list of candidates shall comprise those not previously elected who secured the highest number of votes in the previous ballot, but the number of candidates in the list shall not be greater than twice the number of positions to be filled.

**Comment [I30]:** Does this not still lay open the possibility for ambiguity about invalid voting slips. I think it would be simpler and more robust to have one vote per piece of paper. Of course Members could be handed more than one slip at a time if there were more than one vote.

However, if in the previous ballot, any candidate has obtained the same number of votes as the last candidate in the list, he/she shall also be included in the list. The procedures applicable to the results of the first ballot shall be applied to those of the second ballot. IPCC-XXXI/Doc. 15, p.12

If, in a ballot, a decision is not reached between two or more candidates because they have obtained the same number of votes, another ballot shall be held and, if no decision is reached in this new ballot, the decision between those candidates shall be made by drawing lots.

## **IX. Amendments and suspension**

### **Rule 40**

These Rules of Procedures, may be amended only by the Panel.

*[Secretariat Explanation: IPCC is an open-ended body, open to the participation of any Members of the WMO and the UN. The list of Members is included in Appendix A and may vary without requiring the approval of the Panel. It is therefore proposed to exclude Annex A from the scope of Rule 40]*

*[Task Group Co-Chairs Comments: Commenters preferred to retain the authority to amend Annex A]*

### **Rule 41**

Any amendments proposed to these Rules of Procedures submitted by Members of the IPCC or by the IPCC Bureau should be communicated to all Members of the IPCC at least eight weeks before they are submitted to the IPCC Session.

*[Secretariat Explanation: During IPCC 29 the question arose as to whether the Panel could amend or suspend its Rules of Procedure with immediate effect. The text in rule 41bis is intended to afford that possibility subject to certain procedural safeguard].*

*[Task group Co-Chairs Comments: This was seen by many on the Task Group to create more problems than it solved, and it is suggested to delete the rule.]*

*[Secretariat Explanation: The Secretariat intends to explore the possibility of using one of the electronic voting systems used by other international organizations for the next IPCC Bureau elections. The use of electronic devices would require adjustments to certain rules, in particular those regarding the actual ballot papers, the tellers and the counting of the votes].*

*[Task Group Co-Chairs Comments: comments indicated a preference to introduce such procedures in line with Rule 41, rather than making it explicit in the rules at this stage.]*

**Deleted:** including its Annex B,

**Deleted:** or Annexes

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**Deleted: Rule 41bis**

The Panel may in special cases suspend in whole or in part any of the provisions of the present Rules, including Annex B. Except with the unanimous consent of the Panel, no suspension can become effective before the meeting following that at which the suspension is initially proposed.

If requested by more than one delegation present at the Session, the proposed suspension shall be distributed in writing. A suspension shall be valid in respect of the Session at which it is decided.

**Deleted: Rule 41ter**

If the Panel decides to vote using electronic means, Rules 25 to 31 will be adjusted to the extent required to conduct the vote electronically. IPCC-XXXI/Doc. 15, p.13

## **Annex A**

### **IPCC MEMBERS GROUPED ACCORDING TO WMO REGIONS**

(As at September 2008)

This Annex will be reviewed by the Secretariat as required to reflect any change in the membership of each region or in the overall membership of the WMO or the United Nations *in time for any election*.

Region I - Africa

Region II - Asia

Region III - South America

Region IV - North America, Central America and the Caribbean

Region V - South-West Pacific

Region VI - Europe

For the purposes of the elections to the IPCC Bureau and any Task Force Bureau, a Member can only belong to one region. Members in a Region shall be deemed to be those having their seat of government (capital) within the Region.

*[Secretariat Explanation: Drafting changes suggested for greater clarity]*

#### **AFRICA (Region I)**

(53 Members)

Algeria

Angola

Benin

Botswana

Burkina Faso

Burundi

Cameroon

Cape Verde

Central African Republic

Chad

Comoros

Congo, Republic of the

Côte d'Ivoire

Democratic Republic of the Congo

Djibouti

Egypt

Equatorial Guinea

Eritrea

Etiopía

Gabon

Gambia

Ghana

Guinea

Guinea Bissau

Kenya

Lesotho

Liberia

Libyan Arab Jamahiriya

Madagascar

Malawi

Mali

Mauritania

Mauritius

Morocco

Mozambique

Namibia

Niger  
Nigeria  
Rwanda  
Sao Tome and Principe  
Senegal  
Seychelles  
Sierra Leone  
Somalia  
South Africa  
Sudan  
Swaziland  
Togo  
Tunisia  
Uganda  
United Republic of Tanzania  
Zambia  
Zimbabwe

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IPCC-XXXI/Doc. 15, p. 14

## **ASIA (Region II)**

(32 Members)

Afghanistan  
Bahrain  
Bangladesh  
Bhutan  
Cambodia  
China  
Democratic People's Republic of Korea  
India  
Iran, Islamic Republic of  
Iraq  
Japan  
Kazakhstan  
Kuwait  
Kyrgyzstan  
Lao People's Democratic Republic  
Maldives  
Mongolia  
Myanmar  
Nepal  
Oman  
Pakistan  
Qatar  
Republic of Korea  
Saudi Arabia  
Sri Lanka  
Tajikistan  
Thailand  
Turkmenistan  
United Arab Emirates  
Uzbekistan  
Vietnam  
Yemen

**SOUTH AMERICA (Region III)**

(12 Members)

Argentina  
Bolivia  
Brazil  
Chile  
Colombia  
Ecuador  
Guyana  
Paraguay  
Peru  
Suriname  
Uruguay  
Venezuela, Bolivarian

**NORTH AMERICA, CENTRAL AMERICA AND THE CARIBBEAN (Region IV)**

(23 Members)

Antigua and Barbuda  
Bahamas  
Barbados  
Belize  
Canada  
Costa Rica  
Cuba  
Dominica  
Dominican Republic  
El Salvador  
Grenada  
Guatemala  
Haiti  
Honduras  
Jamaica  
Mexico  
Nicaragua  
Panama  
Saint Kitts and Nevis  
Saint Lucia  
Saint Vincent and the Grenadines  
Trinidad and Tobago  
United States of America

**SOUTH-WEST PACIFIC (Region V)**

(22 Members)

Australia  
Brunei Darussalam  
Cook Islands  
Fiji  
Indonesia  
Kiribati  
Malaysia  
Marshall Islands  
Micronesia, Federated States of  
Nauru  
New Zealand  
Niue  
Palau

Papua New Guinea  
Philippines  
Samoa **Deleted:** Singapore  
IPCC-XXXI/Doc. 15, p. 15  
**Singapore**  
Solomon Islands  
Timor-Leste  
Tonga  
Tuvalu  
Vanuatu

## **EUROPE (Region VI)**

(52 Members)

Albania  
Andorra  
Armenia  
Austria  
Azerbaijan  
Belarus  
Belgium  
Bosnia and Herzegovina  
Bulgaria  
Croatia  
Cyprus  
Czech Republic  
Denmark  
Estonia  
Finland  
France  
Georgia  
Germany  
Greece  
Hungary  
Iceland  
Ireland  
Israel  
Italy  
Jordan  
Latvia  
Lebanon  
Luxembourg  
Lithuania  
Liechtenstein  
Malta  
**Moldova**  
Monaco  
**Montenegro**  
Netherlands  
Norway  
Poland  
Portugal  
Romania  
Russian Federation  
San Marino  
Serbia  
Slovakia

Slovenia  
Spain  
Sweden  
Switzerland  
Syrian Arab Republic  
The former Yugoslav Republic of  
Macedonia  
Turkey  
Ukraine  
United Kingdom of Great Britain & Northern  
Ireland  
**Deleted:** 1  
**Deleted:** The former Yugoslav  
Republic of Macedonia  
**Deleted:** Republic of Moldova  
**Deleted:** and Montenegro  
IPCC-XXXI/Doc. 15, p. 16

## Annex B

### Composition of the IPCC Bureau and Task Force Bureau (as agreed in April and September 2008)

This annex will be amended in line with relevant decisions of the Panel.

#### I. IPCC Bureau

The IPCC Bureau is composed of 30 members.

It consists of:

1. the IPCC-Chair,
2. three **IPCC** Vice-Chairs with specific responsibilities,
3. two Co-Chairs of the Task Force Bureau on National Greenhouse Gas Inventories,
4. three Working Group Bureaux, each with two Working Group Co-Chairs and six Working Group Vice-Chairs<sup>1</sup>.

Subject to the following overall regional balance within the IPCC Bureau:

Region I: 5 positions

Region II: 5 positions

Region III: 4 positions

Region IV: 4 positions

Region V: 3 positions

Region VI: 8 positions

In filling elective positions, account should be taken of the need to ensure that:

- the three IPCC Vice-Chairpersons are appointed from different regions [including at least one from a developing country]
- all members of the Bureau are of different nationalities;
- one Co-Chair in each Working Groups and in the Task Force Bureau is elected from a developing country,
- 
- one Co-Chair in each Working Group and in the Task Force Bureau is elected from a country which is ready to host the Technical Support Unit;
- appropriate targets are set to secure progressive gender parity.

*In the circumstance where a Region V member is elected as an IPCC Vice-Chair, and as long as the total representation from Region V is limited to three members, there will no longer be a requirement to have a representative of Region V on each of the Working Group Bureaux.*

*[Secretariat Explanation: See also the requirement in Rule 7 that each region has to be represented in the bureau of each Working Group. Proposed changes are intended to include new parameters in the composition of the various positions within the IPCC Bureau and Task Force Bureau. The Panel should adopt a definition of the concept developing country be it by reference to the UN scale or any other identifiable and*

*objective list]*

1 In accordance with the decision of the 29th Session of the Panel (Geneva, September 2008), the Bureau of Working Group III (Mitigation) is exceptionally composed of three Co-Chairs and five Vice-Chairs for the term of office corresponding to the Fifth Assessment Report.

*[Exceptional decision of IPCC 29 concerning the composition of the Bureau of WG-3 for the Fifth*

*Assessment Report]*

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*[Task Group Co-Chairs Comments: the proposed addition to clarifies an instance when the proposal under Rule 7 to have all regions represented on the bureau of each working group and task force cannot be met.]*

The IPCC Chair does not represent a region.

II. Task Force Bureau

The Task Force Bureau on National Greenhouse Gas Inventories is composed of the two Co-Chairs elected to form part of the IPCC Bureau, and 12 members, 2 each of whom should be drawn from each WMO Region.

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## **UNITED REPUBLIC OF TANZANIA**

Dear Sir/Madam

I have gone through the documents and have found that the revision have captured the concern of most members. The rules and procedures are ok.

Mpeta

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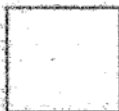


REPUBLIC OF UZBEKISTAN  
CABINET OF MINISTERS  
THE CENTRE OF  
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(UZHYDROMET)

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20.10.04. № 04-42-380

Ref: №7001-10/IPCC/AR5 dated 25 June 2010 sonli xatga



Dear Ms. Renate Christ,

Ms. Renate Christ  
Secretary of the  
Intergovernmental  
Panel on Climate Change

Referring to your request, Government of Uzbekistan considered documents IPCC-XXXI/Doc.15 and IPCC-XXXI/Doc.18 concerning the revision of the Rules of Procedures for the Election of the IPCC Bureau and Any Task Force Bureau and in whole it approves the work done.

Concerning Rule.7 of the above mentioned Rules of Procedures, Uzbekistan agrees with the variant given in Option 1 of the document IPCC-XXXI/Doc.15.

With best regards,

Prof. V.E. Chub  
Minister,  
General Director of  
Uzhydromet,  
National Focal Point of IPCC  
in the Republic of Uzbekistan

**RULES OF PROCEDURES FOR THE ELECTION OF THE IPCC BUREAU AND  
ANY TASK FORCE BUREAU**

**Proposal by the IPCC Secretariat**

**I. Scope**

**Rule 1**

These rules of procedures shall apply to any elections of the Intergovernmental Panel on Climate Change Bureau and any Task Force Bureau constituted by the Panel.

**II. Definitions**

**Rule 2**

For the purposes of these rules:

1. "Bureau Member" or "Member of Bureau" refers to any person that holds one of the posts in the IPCC Bureau.
- 2 "Delegate" means a member of a delegation of a Member of the IPCC.
3. "IPCC Bureau" refers to the body of elected members of the Bureau of the IPCC Bureau as given in Annex B Section I.
4. "Meeting" means a single sitting at a Session of the IPCC.
5. "Members of the IPCC" are countries, which are Members of the World Meteorological Organization and/or the United Nations. An overview is provided in Annex A.
6. "Principal delegate" means Head of the delegation of a Member of the IPCC.
7. "Region(s)" means the geographical co-ordinates of the regional association(s) of WMO as provided for in regulation 161 of the General Regulations of the WMO and reproduced in Annex A.
8. "Rules of Procedures" means these Rules of Procedures for the Election of the IPCC Bureau and any Task Force Bureau, including any annexes.
9. "Secretariat" means the permanent IPCC Secretariat established by WMO and UNEP.
10. "Session" refers to a series of meetings at the plenary level of the governmental representatives to the IPCC.
11. "Task Force" means an open-ended subsidiary body constituted by the Panel with a clearly defined and approved mandate and work plan as established by the Panel.
12. "Task Force Bureau" refers to the elected members of the Bureau of a Task Force.

13 “Term of the IPCC Bureau” means the fixed period of time during which Bureau members serve in their appropriate capacities. This term will be decided by the Panel as described in Rule 8.

14. “Votes”, for the purpose of calculating the applicable majority, means votes in favor and abstentions cast by members present and voting and which have not been declared invalid in accordance with Rule 30.

15. “Voting slip” means a ballot containing the list of nominees put together in accordance with Rule 22.

### **III. Representation and Credentials**

#### **Rule 3**

Each Member of the IPCC participating in a Session of the Panel shall be represented by a delegation consisting of a principal delegate and such other delegates as it may require.

#### **Rule 4**

The credentials of delegates shall be submitted to the Secretariat prior to a Session at which elections will take place. Any later change in the composition of the delegation shall also be submitted to the Secretariat. The credentials shall be signed by, or on behalf of, an appropriate government authority of the Member of the IPCC and shall be regarded as appropriate credentials for the participation of the individuals named therein in all activity of the Session.

#### **Rule 5**

The Panel will establish a Credentials Committee immediately after the completion of the opening formalities and for the duration of the Session in which elections are being held. The Credentials Committee shall comprise of one representative appointed by each Region and shall elect a Chairperson from amongst its members. A representative of the Secretariat at the Session shall attend the Credentials Committee with a consultative status. This Committee shall examine the credentials of delegates, which are to be submitted to it by the Secretariat. It shall report as soon as possible to the Panel and thereafter as required. Final decisions regarding credentials shall rest with the Panel.

#### **Rule 6**

Delegates shall be entitled to participate provisionally in a Session, pending a decision by the Panel to accept their credentials. Delegates admitted on a provisional basis are not entitled to vote.

### **IV. Composition of the IPCC Bureau and Task Force Bureau**

#### **Rule 7**

The size, structure and composition of the IPCC Bureau and any Task Force Bureau will be reviewed and amended, as necessary, by the Panel at least one IPCC Session prior to the Session at which the IPCC Bureau or any Task Force Bureau are elected. In accordance with paragraph 5 of the IPCC Principles, the overall composition of the IPCC Bureau, the IPCC Working Group Bureaux and the Bureaux of any Task Forces of the IPCC shall reflect balanced geographical representation with due consideration for scientific and technical requirements.

The composition and geographical balance of the IPCC Bureau and Task Force Bureau are described in Annex B, Sections I and II, respectively, of these Rules of Procedures.

## **V. Terms of Appointment**

### **Rule 8**

The IPCC Bureau shall be elected for the Term of the IPCC Bureau. The Term of the Bureau shall be sufficient for the preparation of an Assessment Report and shall extend approximately one year after the Session at which the Assessment Report has been accepted and shall end at the Session at which the succeeding IPCC Bureau is elected. The Term of the IPCC Bureau shall be defined at least one Session prior to the one at which the IPCC Bureau is elected. The Term of any Task Force Bureau shall normally be the same as the Term of the IPCC Bureau, and elections for any Task Force Bureau shall take place at the same Session at which the IPCC Bureau is elected, unless decided otherwise by the Panel.

### **Rule 9**

The term of office of each member of the IPCC Bureau or Task Force Bureau shall normally be equal to the Term of the IPCC Bureau or the Term of any Task Force Bureau to which the member has been elected. Subject to the provisions in Rules 11 and 12, the term of office of members of the IPCC Bureau or Task Force Bureau shall start at the end of the Session at which they are elected and shall end at the close of the Session at which their successors are elected.

### **Rule 10**

Members of the IPCC Bureau and of any Task Force Bureau shall be eligible for re-election for a second consecutive term in the same office. Only those members that have served in an office under the provisions of Rules 11 and 12 for less than 2 years, shall be eligible for re-election for further two consecutive terms in the same office.

### **Rule 11**

If the IPCC Chair resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, a new IPCC Chair shall be elected at the next IPCC Session to serve the remainder of the term of office of the departing IPCC Chair. Until a new IPCC Chair is elected, an IPCC Vice-Chair as agreed by the IPCC Bureau shall serve as the Acting IPCC Chair.

### **Rule 12**

If a member of the IPCC Bureau or any Task Force Bureau, other than the IPCC Chair, resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, the region from which the member originated shall be asked to nominate a replacement with relevant expertise. This person shall replace the Bureau member as acting member until the next Session of the Panel. A person to fill the vacancy is to be elected by the Plenary by simple majority as member of the Bureau for the remainder of the Term of the Bureau.

## **VI. Elections – general principles**

### **Rule 13**

For decisions on elections to be valid a majority of the members of the IPCC with approved credentials must be present at the Session of the Panel.

#### **Rule 14**

Subject to Rules 11 and 12 and unless otherwise decided by the Panel, elections for all positions shall be held at one and the same single Session of the Panel. If the person chairing the meeting is a candidate for a position for which elections are to be conducted, he/she shall excuse himself/herself from chairing that portion of the meeting during which the election is considered and conducted, in which case the IPCC Bureau will select a temporary Chair, who will be the Presiding Officer for the election.

#### **Rule 15**

The IPCC Chair and other IPCC Bureau members will be elected by the Panel in the following order:

- a) the IPCC Chair;
- b) the IPCC Vice-Chairs;
- c) the Co-Chairs of the Working Groups and of any Task Force Bureau;
- d) the Vice-Chairs of the Working Groups.

#### **Rule 16**

Election of any Task Force Bureau shall normally be undertaken at the same Session as elections for the IPCC Bureau unless the Panel has decided otherwise. Task Force Bureau members shall be elected after all the members of the IPCC Bureau have been elected.

#### **Rule 17**

All elections shall be held by secret ballot, unless otherwise decided by the Panel at the Session.

#### **Rule 18**

Each delegation of a Member of the IPCC represented in the Panel Session shall have one vote.

### **VII. Nominations**

#### **Rule 19**

Nominations for the position of the IPCC Chair, the IPCC Bureau and any Task Force Bureau are to be made by the government of a Member of the IPCC.

#### **Rule 20**

All nominees for election to the IPCC Bureau or any Task Force Bureau shall have relevant scientific, technological or socio-economic expertise.

#### **Rule 21**

(a) The Secretary of the IPCC shall invite Members of the IPCC to submit to the IPCC Secretariat written nominations for the IPCC Chair six months or more before the scheduled election of the IPCC Chair, unless Rule 11 applies.

(b) The Secretary of the IPCC shall invite Members of the IPCC to submit to the IPCC Secretariat written nominations for all other IPCC Bureau and Task Force Bureau positions six months or more before the scheduled election of the IPCC Bureau or a Task Force Bureau.

(c) Nominations should be submitted in writing to the Secretariat at least one month before a scheduled election. A nomination should include the curriculum vitae of the person nominated. Upon its receipt the IPCC Secretariat shall post the nomination or an essential extract thereof on the IPCC website.

(d) Members of the IPCC may also nominate a person for the IPCC Chair, the IPCC Bureau or the Task Force Bureau by making oral representations to the Panel at the opening day of the IPCC Session at which an election is to be held. Individuals so nominated must provide a curriculum vitae for distribution to the Panel at the time of nomination.

## **Rule 22**

At sessions where an election is being held the Panel will at its opening day establish a Nominations Committee for the duration of the Session. Each Region shall nominate two representatives to serve on the Committee. The Committee shall by consensus choose a Chair from among its members. The Nominations Committee may invite other persons to attend its meetings as observers. The Nominations Committee shall prepare and submit through its Chair to the members of the Panel represented at the Session a list of Nominees for each office for which an election is to be held. The list(s) will be submitted at least 24 hours before the actual election will take place.

## **Rule 23**

All regions are encouraged to meet before and/or as early as possible during the Panel Session with a view to, inter alia:

- (a) designate the representative of the Region to the Credentials Committee;
- (b) designate the two representatives of the Region to the Nominations Committee;
- (c) consider the nominations to the IPCC Bureau and any Task Force Bureau positions from the Region.

## **Rule 24**

Nominees should make every effort to be present during the election for the position for which they are nominated. Financial support for their participation can be provided by the IPCC Secretariat at the request of the IPCC member making the nomination.

## **VIII. Elections – voting procedures**

### **Rule 25**

In all voting by secret ballot, two tellers selected from among the Delegates present shall be appointed by the Presiding Officer to count the votes. Before voting begins, the Secretariat shall hand to the two tellers the list of Members of the IPCC present at the Session whose credentials have been accepted in accordance with Rules 5 and 6 above and the list of candidates/nominees, prepared in accordance with the provisions of Rule 22.

### **Rule 26**

For the election of each single position, the Secretariat shall distribute a voting slip to each delegation. Each voting slip shall be of the same size and color without distinguishing marks.

#### **Rule 27**

The tellers shall satisfy themselves and the delegations that the ballot box is empty and lock it.

#### **Rule 28**

Members of the IPCC present at the Session whose credentials have been accepted shall be called in turn to vote in the English alphabetical order.

#### **Rule 29**

After the ballot box has been opened the tellers shall immediately count the votes in the presence of the meeting. The voting slips shall be destroyed after the announcement of the results by the Presiding Officer and its acceptance by the meeting.

#### **Rule 30**

A vote shall be invalid if on the voting slip more than one name has been marked or names have been added.

#### **Rule 31**

The Presiding Officer shall announce to the Session the counting of the votes as reported by the tellers. After completion of the elections, the number of votes for each candidate, as well as the number of abstentions and invalid votes shall be recorded in the report of the Session

#### **Rule 32**

Candidates shall be elected by a simple majority of valid votes cast. The simple majority shall be the next integer immediately above the half of the valid votes cast.

#### **Rule 33**

The candidate who obtains a simple majority as described in Rule 32 shall be declared elected. If, in the first ballot, no candidate obtains a simple majority, a second ballot, which shall be restricted to the two candidates who obtained the highest numbers of votes in the first ballot, shall be held. However, if any other candidate has obtained the same number of votes in the first ballot as the second candidate, he/she shall also be included in the second ballot.

#### **Rule 34**

Similar ballots shall be held as necessary until all positions on the IPCC Bureau and any Task Force Bureau have been filled.

#### **Rule 35**

Once a region has obtained a number of positions which is equal to the maximum under the provisions of the regional balance determined by the Panel, the names of all the remaining candidates from that Region shall be deleted from the list of candidates for any of the next ballots.



**Rule 36**

If, in a ballot, a decision is not reached between two or more candidates because they have obtained the same number of votes, another ballot shall be held and, if no decision is reached in this new ballot, the decision between those candidates shall be made by drawing lots.

**IX. Amendments and suspension****Rule 37**

These Rules of Procedures or Annexes may be amended only by the Panel.

**Rule 38**

Any amendments proposed to these Rules of Procedures submitted by Members of the IPCC or by the IPCC Bureau should be communicated to all Members of the IPCC at least eight weeks before they are submitted to the IPCC Session.

## **Annex A**

### **IPCC MEMBERS GROUPED ACCORDING TO WMO REGIONS**

(As at September 2010)

This Annex will be reviewed by the Secretariat as required to reflect any change in the membership

|            |  |
|------------|--|
| Region I   | - Africa   |
| Region II  | - Asia   |
| Region III | - South America                                    |
| Region IV  | - North America, Central America and the Caribbean |
| Region V   | - South-West Pacific                               |
| Region VI  | - Europe   |

For the purposes of the elections to the IPCC Bureau and any Task Force Bureau, a Member can only belong to one region. Members in a Region shall be deemed to be those having their seat of government (capital) within the Region.

#### **AFRICA (Region I)**

(53 Members)

|                                  |                             |
|----------------------------------|-----------------------------|
| Algeria                          | Libyan Arab Jamahiriya      |
| Angola                           | Madagascar                  |
| Benin                            | Malawi                      |
| Botswana                         | Mali                        |
| Burkina Faso                     | Mauritania                  |
| Burundi                          | Mauritius                   |
| Cameroon                         | Morocco                     |
| Cape Verde                       | Mozambique                  |
| Central African Republic         | Namibia                     |
| Chad                             | Niger                       |
| Comoros                          | Nigeria                     |
| Congo, Republic of the           | Rwanda                      |
| Côte d'Ivoire                    | Sao Tome and Principe       |
| Democratic Republic of the Congo | Senegal                     |
| Djibouti                         | Seychelles                  |
| Egypt                            | Sierra Leone                |
| Equatorial Guinea                | Somalia                     |
| Eritrea                          | South Africa                |
| Etiópía                          | Sudan                       |
| Gabon                            | Swaziland                   |
| Gambia                           | Togo                        |
| Ghana                            | Tunisia                     |
| Guinea                           | Uganda                      |
| Guinea Bissau                    | United Republic of Tanzania |
| Kenya                            | Zambia                      |
| Lesotho                          | Zimbabwe                    |
| Liberia                          |                             |

**ASIA (Region II)**

(32 Members)

Afghanistan  
Bahrain  
Bangladesh  
Bhutan  
Cambodia  
China  
Democratic People's Republic of Korea  
India  
Iran, Islamic Republic of  
Iraq  
Japan  
Kazakhstan  
Kuwait  
Kyrgyzstan  
Lao People's Democratic Republic  
Maldives

Mongolia  
Myanmar  
Nepal  
Oman  
Pakistan  
Qatar  
Republic of Korea  
Saudi Arabia  
Sri Lanka  
Tajikistan  
Thailand  
Turkmenistan  
United Arab Emirates  
Uzbekistan  
Vietnam  
Yemen

**SOUTH AMERICA (Region III)**

(12 Members)

Argentina  
Bolivia  
Brazil  
Chile  
Colombia  
Ecuador

Guyana  
Paraguay  
Peru  
Suriname  
Uruguay  
Venezuela, Bolivarian

**NORTH AMERICA, CENTRAL AMERICA AND THE CARIBBEAN (Region IV)**

(23 Members)

Antigua and Barbuda  
Bahamas  
Barbados  
Belize  
Canada  
Costa Rica  
Cuba  
Dominica  
Dominican Republic  
El Salvador  
Grenada  
Guatemala

Haiti  
Honduras  
Jamaica  
Mexico  
Nicaragua  
Panama  
Saint Kitts and Nevis  
Saint Lucia  
Saint Vincent and the Grenadines  
Trinidad and Tobago  
United States of America

**SOUTH-WEST PACIFIC (Region V)**

(22 Members)

Australia  
Brunei Darussalam  
Cook Islands  
Fiji  
Indonesia  
Kiribati  
Malaysia  
Marshall Islands

Micronesia, Federated States of  
Nauru  
New Zealand  
Niue  
Palau  
Papua New Guinea  
Philippines  
Samoa

Singapore  
Solomon Islands  
Timor-Leste

Tonga  
Tuvalu  
Vanuatu

**EUROPE (Region VI)**  
(52 Members)

Albania  
Andorra  
Armenia  
Austria  
Azerbaijan  
Belarus  
Belgium  
Bosnia and Herzegovina  
Bulgaria  
Croatia  
Cyprus  
Czech Republic  
Denmark  
Estonia  
Finland  
France  
Georgia  
Germany  
Greece  
Hungary  
Iceland  
Ireland  
Israel  
Italy  
Jordan  
Latvia  
Lebanon  
Luxembourg  
Lithuania  
Liechtenstein  
Malta  
Moldova  
Monaco  
Montenegro  
Netherlands  
Norway  
Poland  
Portugal  
Romania  
Russian Federation  
San Marino  
Serbia  
Slovakia  
Slovenia  
Spain  
Sweden  
Switzerland  
Syrian Arab Republic

The former Yugoslav Republic of  
Macedonia  
Turkey  
Ukraine  
United Kingdom of Great Britain & Northern  
Ireland

## Annex B

### Composition of the IPCC Bureau and Task Force Bureau (as agreed in April and September 2008)

This annex will be amended in line with relevant decisions of the Panel.

#### I. IPCC Bureau

The IPCC Bureau is composed of 30 members.

It consists of:

1. the IPCC-Chair,
2. three IPCC Vice-Chairs with specific responsibilities,
3. two Co-Chairs of the Task Force Bureau on National Greenhouse Gas Inventories,
4. three Working Group Bureaux, each with two Working Group Co-Chairs and six Working Group Vice-Chairs<sup>131</sup>.

Subject to the following overall regional balance within the IPCC Bureau:

Region I: 5 positions  
Region II: 5 positions  
Region III: 4 positions  
Region IV: 4 positions  
Region V: 3 positions  
Region VI: 8 positions

In filling elective positions, account should be taken of the need to ensure that:

- the three IPCC Vice-Chairpersons are appointed from different regions [including at least one from a developing country]
- all members of the Bureau are of different nationalities;
- one Co-Chair in each Working Groups and in the Task Force Bureau is elected from a developing country,
- one Co-Chair in each Working Group and in the Task Force Bureau is elected from a country which is ready to host the Technical Support Unit;
- appropriate targets are set to secure progressive gender parity.

*In the circumstance where a Region V member is elected as an IPCC Vice-Chair, and as long as the total representation from Region V is limited to three members, there will no longer be a requirement to have a representative of Region V on each of the Working Group Bureaux.*

The IPCC Chair does not represent a region.

#### II. Task Force Bureau

The Task Force Bureau on National Greenhouse Gas Inventories is composed of the two Co-Chairs elected to form part of the IPCC Bureau, and 12 members, 2 each of whom should be drawn from each WMO Region.

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<sup>131</sup> In accordance with the decision of the 29th Session of the Panel (Geneva, September 2008), the Bureau of Working Group III (Mitigation) is exceptionally composed of [three](#) Co-Chairs and five Vice-Chairs for the term of office corresponding to the Fifth Assessment Report.

*[Exceptional decision of IPCC 29 concerning the composition of the Bureau of WG-3 for the Fifth Assessment Report]*