

No.5321-08/IPCC/BUR

To designated IPCC Focal Points and  
Ministries for Foreign Affairs  
(if no focal point has been designated)

Annex: 1

Geneva, 5 February 2008

Sir/Madam,

I have the honour of addressing you on the matter of nominations for the position of the IPCC Chair, as well as members of the IPCC Bureau and any Task Force Bureau.

Subject to confirmation by the Panel at its 28<sup>th</sup> Session (Budapest, Hungary, 9-10 April 2008) a new Bureau of the IPCC and the Task Force on National Greenhouse Gas Inventories is to be elected at the 29<sup>th</sup> Session of the Panel. The 29<sup>th</sup> Session is scheduled to take place in Geneva, Switzerland from 1 to 4 September 2008.

It may be recalled that the Panel at its 19<sup>th</sup> Session (Geneva, 17-20 April 2002) decided that well before the next round of elections, rules of procedures for conducting elections should be developed. The *Rules of Procedures for the Election of the IPCC Bureau and any Task Force Bureau* had been adopted by the Panel at its 25<sup>th</sup> Session, Port Louis, Mauritius, 26-28 April 2006 and constitute Appendix C to the Principles Governing IPCC Work. The Rules of Procedures are attached for easy reference.

*Rule 7* of the Rules of Procedures requires that “the size, structure and composition of the IPCC Bureau and any Task Force Bureau will be reviewed and amended, as necessary, by the Panel at least one IPCC Session prior to the Session, at which the IPCC Bureau or any Task Force Bureau are elected.” The Panel will consider this item at its 28<sup>th</sup> Session, which will take place in Budapest from 9 to 10 April 2008. A letter of invitation to that Session is sent under separate cover.

According to *Rule 18*, “nominations for the position of the IPCC Chair, the IPCC Bureau and any Task Force Bureau are to be made by the government of a Member of the IPCC.” *Rule 19* requires that “all nominees for election to the IPCC Bureau or any Task Force Bureau shall have relevant scientific, technological or socio-economic expertise. Curriculum vitae of all nominees shall be submitted to the Secretariat and made available to Members of the IPCC before the elections.”

Regarding nominations *Rule 20* stipulates the following:

“(a) The Secretary of the IPCC shall invite Members of the IPCC to submit to the IPCC Secretariat written nominations and accompanying curriculum vitae of nominees for the IPCC Chair six months or more before the scheduled election of the IPCC Chair, unless *Rule 11* applies.

(b) The Secretary of the IPCC shall invite Members of the IPCC to submit to the IPCC Secretariat written proposals and accompanying curriculum vitae of nominees for relevant IPCC Bureau (other than the IPCC Chair) or any Task Force Bureau positions six months or more before the scheduled election of the IPCC Bureau (other than the IPCC Chair) or a Task Force Bureau.

(c) Members of the IPCC wishing to make a nomination shall submit in writing to the IPCC Secretariat between the date of the invitation from the Secretary of the IPCC up until one month before a scheduled election, the names of the nominees that it is nominating or proposing pursuant to paragraphs (a) or (b), above. The IPCC Secretariat shall make a reasonable effort to post the names of persons so nominated or proposed, as well as the identity of the Members making the nomination or proposal, on the IPCC’s web site in a time frame that will facilitate consideration of such persons by Members of the IPCC.

(d) Members of the IPCC may also nominate a person for the IPCC Chair, the IPCC Bureau or the Task Force Bureau by making oral representations to the Panel at the IPCC Session at which an election is to be held. Individuals so nominated must provide a curriculum vitae for distribution to the Panel at the time of nomination.”

For further information, including terms of appointment and eligibility for re-election of current members of the Bureau and the Task Force Bureau, general principles and voting procedures please consult attached Rules of Procedures.

Your Government may wish to be represented in the next IPCC Bureau or the Bureau of the Task Force on National Greenhouse Gas inventories. To this end, it may wish to nominate an expert or experts from the country for a position or positions on the Bureau. Consistent with Rule 20, I invite your Government's nomination(s), with curriculum vitae, no later than 31 July 2008. Please indicate in your nomination whether a nomination is for the position of the IPCC Chair (Rule 20 (a)) or for a position in the IPCC Bureau or Task Force Bureau (Rule 20 (b)). In the latter case you may wish to indicate any specific position. The curriculum vitae should clearly indicate the relevance of the nominee's expertise to the position sought. I also invite you to take due consideration in your nomination of any decision taken by the Panel at its 28<sup>th</sup> Session concerning size, structure and composition of the IPCC Bureau and the Task Force Bureau and other relevant decisions about the future of the IPCC taken at that Session.

Copies of this letter are being sent to the Ministries for Foreign Affairs, IPCC Contact Point(s), the Permanent Representative with WMO and Focal Point(s) of UNEP of your country for information.

Accept, Sir/Madam, the assurances of my highest consideration.



(Renate Christ)  
Secretary of the IPCC



WMO

# INTERGOVERNMENTAL PANEL ON CLIMATE CHANGE



UNEP

No.5351-08/IPCC/BUR

Annex: 1

To designated IPCC Focal Points and  
Ministries for Foreign Affairs  
(if no focal point has been designated)

Geneva, 17 April 2008

Sir/Madam,

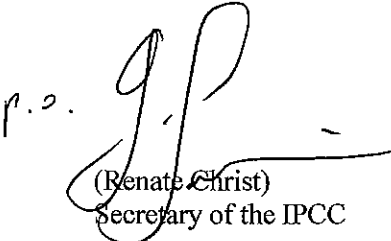
As a follow-up to my letter No.5321-08/IPCC/BUR dated 5 February 2008 (attached), please be informed that the Panel at its 28<sup>th</sup> Session (Budapest, Hungary, 9-10 April 2008) confirmed that the composition of the IPCC Bureau will remain the same as the previous one.

In making your nomination please take into consideration Rule 7 of the Rules of Procedures for the Election of the IPCC Bureau and any Task Force Bureau, which states that:

“Members of the IPCC Bureau and of any Task Force Bureau shall be eligible for re-election for a second consecutive term in the same office. Only those members that have served in an office under the provisions of Rules 11 and 12 for less than 2 years, shall be eligible for re-election for further two consecutive terms in the same office.”

Copies of this letter are being sent to the Ministries for Foreign Affairs, IPCC Contact Point(s), the Permanent Representative with WMO and Focal Point(s) of UNEP of your country for information.

Accept, Sir/Madam, the assurances of my highest consideration.

  
(Renate Christ)  
Secretary of the IPCC