



INTERGOVERNMENTAL PANEL ON CLIMATE CHANGE



WMO

UNEP

No.4976-09/IPCC/AR5

To designated IPCC Focal Points and
Ministries of Foreign Affairs
(if no focal point has been designated)

Attachment(s): 1

Geneva, 17 February 2009

Sir/Madam,

I have the honour of inviting you to nominate experts to participate in the Scoping Meeting for the IPCC Fifth Assessment Report (AR5).

At its 28th Session (9-10 April 2008, Budapest), the Panel decided to carry out a 5th Assessment to be finalized in 2014, with a target date of early 2013 for the release of the Working Group I report. It further decided that the present focus and structure of IPCC Working Groups will be retained with three Working Groups dealing respectively with the “Physical Science Basis”, “Impacts, Adaptation and Vulnerability” and “Mitigation of Climate Change”. The Panel noted *inter alia* that the new assessment should take into account recent scientific and policy developments, include an integrated treatment of adaptation and mitigation within an integrated sustainable development strategy, and the development of a regional approach to complement the global approach. It also agreed that the new assessment work should be organized around a revised set of scenarios of socio-economic, climate and environmental conditions, currently prepared by the scientific community and requested the new Bureau, elected at the 29th Session of the IPCC (31 August – 4 September 2008, Geneva), to assist in timely transfer of the scenario products. A number of submissions on the future of the IPCC have been received from governments, experts and organizations and a task group was set up to facilitate the consideration of the submissions in the scoping of the AR5. The Panel at its 30th Session (21-23 April 2009, Antalya) is invited to provide further guidance.

To develop the scope and outline of the AR5 and its Working Group contributions, one scoping meeting will be held from 13 to 17 July 2009 in Venice, Italy at the kind invitation of the Italian government. The meeting is being organized by the IPCC Secretariat.

The scoping meeting would result in a scoping paper describing the objectives and an annotated outline of the AR5 and its Working Group contributions, as well as process and timeline for its preparation, within the overall timeframe decided by the Panel. The draft scoping paper will be circulated for comments to governments and will then be submitted for consideration and approval to the Sessions of the three IPCC Working Groups and the 31st Session of the IPCC, scheduled to be held in November 2009 (date and venue to be announced).

The IPCC Chair in consultation with the IPCC Vice-Chairs and the Co-Chairs of the IPCC Working Groups will decide on the detailed programme of the meeting and the participants list but welcomes the input of governments. In their nominations Governments are kindly asked to ensure that the nominees will have appropriate scientific technical expertise and are familiar with the IPCC process. Familiarity with the UNFCCC process is an asset. Please note that in addition to nominations from governments, experts that have been involved in past IPCC reports as well as experts selected by IPCC Bureau members will be invited. In the selection attention will be paid to coverage of all relevant disciplines and viewpoints, regional and gender balance and a good mix between experts and representatives from IPCC user communities.

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While experts should have a broad understanding of climate change related issues, participants in the meeting should *inter alia* have expertise in the following areas:

- Climate modeling
- Climate observations
- Atmospheric chemistry
- Observations of climate change impacts
- Impacts, adaptation and vulnerability assessment
- Hydrology and water management
- Agriculture, food security and forestry
- Ecosystems, oceans, cryosphere
- Human health
- Infrastructure and settlements
- Socio-economic aspects of impacts, adaptation and mitigation
- Integrated assessment modeling
- Policies, measures, and tools
- Mitigation technologies and practices
- Costs and financial options for responses
- Integration of climate policy and risk management across sectors and regions
- Climate change and development strategies

A description of the preparation of IPCC reports and the roles and responsibilities of authors and editors can be found at Appendix A to the Principles Governing IPCC Work (<http://www.ipcc.ch/about/how-the-ipcc-is-organized.htm>).

Nominations should be made by completing the appropriate form (Attachment 1) in the online registration tool at <http://www.ipcc.ch> (one form per nominee per activity), no later than **Friday 27 March 2009**. All nominations should indicate clearly the field of expertise of the nominee, including whether the specific expertise is in the area of UNFCCC and climate policy.

I thank you in advance for your consideration of this matter.

Copies of this letter are being sent to the Ministry for Foreign Affairs, IPCC Contact Point(s), the Permanent Representative with WMO and Focal Point(s) of UNEP of your country for information.

Sincerely yours,



(Renate Christ)
Secretary of the IPCC