

Our ref.: 5224-17/IPCC/P46

To the Executive Heads  
of International and other Organizations

Geneva, 26 June 2017

Dear Sir/Madam,

On behalf of the Chair of the Intergovernmental Panel on Climate Change (IPCC), I have the honour to invite you to the forty-sixth session of the IPCC (IPCC-46). The session will be held in Montreal from 6 to 10 September 2017, at the kind invitation of the Government of Canada.

The forty-sixth session of the IPCC will open at 9 a.m. on Wednesday, 6 September 2017.

The meeting venue is at the International Civil Aviation Organization (ICAO) headquarters, 999 Boulevard Robert-Bourassa, Montréal, QC H3C 5H7, Canada.

Further information about the meeting, including the provisional agenda, meeting documents and the information note for participants will be made available on the IPCC website [www.ipcc.ch](http://www.ipcc.ch) in the coming weeks.

Simultaneous interpretation in the official UN languages (Arabic, Chinese, English, French, Russian and Spanish) will be provided during the session. Meeting documents will be in English only.

You are hereby cordially requested to nominate representative(s) of your Organization to the session. Please submit your nominations, with the name and affiliation of the participant **no later than Monday 17 July 2017**. All submissions should be sent to the Secretary of the IPCC, c/o World Meteorological Organization, P.O. Box 2300, 7bis Avenue de la Paix, CH-1211 Geneva 2, Switzerland, or attached to an email message addressed to [ipcc-sec@wmo.int](mailto:ipcc-sec@wmo.int).

Nominations should be made on official letterhead and submissions by simple e-mail will not be accepted.

Please pre-register each designated participant, no later than Friday 1 September 2017, at the following website: <http://www.ipcc.ch/register/>, using the unique credentials sent to all focal points in advance of the previous session. Please inform the Secretariat if there have been changes to the focal point.

Pre-registered participants will be required to also register at the conference venue, at which point they will receive access to the IPCC PaperSmart system containing the session documents in electronic format. Documents will not be distributed on paper. Participants are therefore encouraged to bring their own devices to the meeting in order to access the PaperSmart system.

**Also of note, it will be important for those delegates that need to secure a visa to do so as soon as possible.**

Yours sincerely,

A handwritten signature in black ink, consisting of a large, stylized 'A' followed by a smaller 'M' and a checkmark-like flourish.

(Abdalah Mokssit)  
Secretary of the IPCC