

**THIRTY-SEVENTH SESSION OF THE IPCC
Batumi, Georgia, 14 - 18 October 2013**

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ENGLISH ONLY

IPCC PROGRAMME AND BUDGET

Reporting services for IPCC meetings

(Submitted by the IPCC Secretariat)

IPCC PROGRAMME AND BUDGET

Reporting services for IPCC meetings

1. Background

The International Institute for Sustainable Development (IISD) is a non-profit organization based in Winnipeg, Manitoba, Canada, whose mission is to promote sustainable development in decision-making at the international and national levels. It contributes new knowledge and concepts, analyzes policies, identifies and disseminates information about best practices, demonstrates how to measure progress and builds partnerships to amplify these messages.

IISD was established in 1990 with continuing financial support from the Government of Canada, as provided through the International Development Research Centre and the Province of Manitoba. It also receives revenue from foundations and other private sector sources.

IISD Reporting Services (IISD RS) publishes the Earth Negotiation Bulletin (ENB), a balanced, timely and independent report that provides daily information in print and electronic formats from multilateral negotiations on environment and development issues. The Bulletin receives support from a range of Governments and Government agencies.

At its 17th session (Nairobi, 4-6 April 2001) the IPCC agreed that ENB reports about the session, but in a restricted manner. At the 22nd session (New Delhi, 9-11 November 2004) the Panel decided to allow ENB to report on the IPCC sessions in the same manner as it reports on other international meetings. Since 2001 ENB has covered twenty sessions of the IPCC and its Working Groups.

2. Proposed Funding for IPCC Meetings

Due to a loss of some of IISD's long term donors in 2012, IISD ended the past fiscal year with a huge loss thus forcing IISD to cut coverage of certain meetings. In an effort to continue ENB coverage of IPCC meetings, IISD is seeking to secure additional support for ENB coverage in the amount of USD 224,265. **Annex 1** provides the ENB proposal.

The amount will provide coverage for these IPCC meetings:

- 12th Session of WG I and 36th Session of IPCC, Stockholm, Sweden: 23-26 September 2013
- 37th Session of IPCC, Batumi, Georgia: 14-18 October 2013
- 10th Session of WG II and 38th Session of IPCC, Yokohama, Japan: 25-29 March 2014
- 12th Session of WG III and 39th Session of IPCC, Berlin, Germany: 7-13 April 2014
- 40th Session of IPCC, SYR, Copenhagen, Denmark: 27-31 October 2014

The budget breakdown is as follows:

| IPCC Sessions, September 2013-October 2014 | |
|--|--------------------|
| Consultants: Writers, Editors, Digital Editors | 97,129 |
| Consultants Travel/DSA | 126,072 |
| Web & Communications | 1,064 |
| Total Costs | USD 224,265 |

The request for funding is being presented to the Panel for its consideration.



Renate Christ
 Secretary of the Intergovernmental Panel on Climate Change (IPCC)
 7bis, Avenue de la Paix
 CH-1211 Geneva 2
 Switzerland

23 August 2013

Dear Ms. Christ,

IISD Reporting Services has been reaching out to individual secretariats to raise additional specific funding so as not to have to decrease or cut coverage of those meetings that we have traditionally published the *Earth Negotiations Bulletin* (ENB) from over the past 20+ years. Unfortunately, due to the loss of some of our long term donors (including the US, Denmark, Norway, Canada and Germany's BMZ) last year, IISD ended the past fiscal year with a large loss of approximately half a million dollars, depicted in the table below. This loss forced IISD to cut coverage of certain meetings as we were unable to secure additional funding through other sources. In an effort to continue ENB coverage, IISD has started working closely with secretariats to secure additional support for ENB coverage of their meetings and hope that the IPCC is willing to coordinate with us similarly - it is without assurances from donors of their financial contribution that IISD must cut coverage.

We are therefore reaching out to the IPCC to assist us in securing the USD 224,265 required to support our coverage of the below listed IPCC events between September 2013 and December 2014. We are aware that budgets will be discussed at the 37th Session of IPCC in October, but still seek funding support for this fiscal year, including the two IPCC meetings to take place this September and October.

- 12th Session of WG I and 36th Session of IPCC, Stockholm, Sweden, 23 - 26 Sep 2013
- 37th Session of IPCC, Batumi, Georgia, 14 Oct - 18 Oct 2013
- 10th Session of IPCC WG II and 38th Session of IPCC, Yokohama, Japan, 25 - 29 Mar 2014
- 12th Session WG III, Germany (TBC), 7 - 11 Apr 2014
- 39th Session of IPCC, Germany (TBC), 13 Apr 2014
- SYR - Session to adopt and approve the SYR and its SPM, Copenhagen, Denmark, 27 - 31 Oct 2014

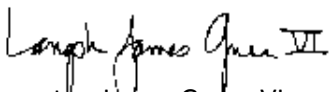
| ENB | |
|--|--------------|
| SCHEDULE OF INCOME AND EXPENSES : NON-CONSOLIDATED | |
| For The Period Ending March 31, 2013 | |
| | YEAR TO DATE |
| | Actual |
| REVENUE:** | |
| Revenue - Innovation Fund | 0.00 |
| Revenue - Designated Grants | 2,109,995.05 |

| | |
|---------------------------------|--------------|
| Revenue - Cost Recoveries | 1,796.01 |
| Sales - Publications | 0.00 |
| TOTAL REVENUE | 2,111,791.06 |
| DIRECT EXPENSES: | |
| Personnel* | 541,815.53 |
| Travel | 983,347.66 |
| Publishing | 25,851.52 |
| Consulting | 842,428.38 |
| Supplies and Other | 62,094.35 |
| Telecommunications | 50,139.16 |
| Office Rent | 63,942.40 |
| Amortization | 3,490.90 |
| TOTAL DIRECT EXPENSES | 2,573,109.90 |
| NET CONTRIBUTION TO (FROM) IISD | (461,318.84) |

We would also like to inform you that we are in the process of negotiating a new Project Cooperation Agreement with UNEP that would establish a Trust Fund at UNEP so that governments might transfer funds more easily for these sorts of activities – this should be finalized by the end of this September.

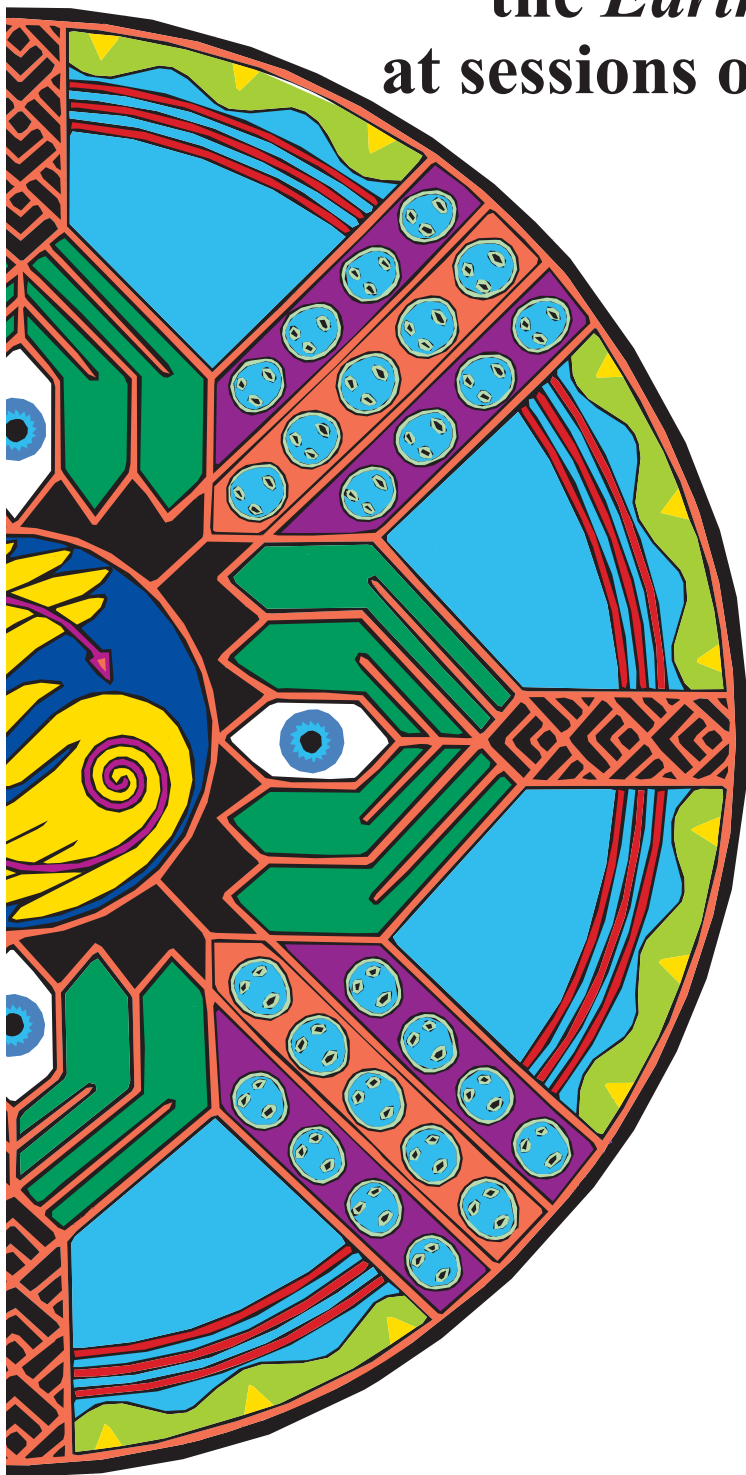
Please find our full proposal for support of IPCC meetings attached. I look forward to hearing back from you regarding possible funding opportunities to support our work and to continue providing such a valued service.

Regards,



Langston James Goree VI
Vice President, Reporting Services and United Nations Liaison

**Support for the Production of
the *Earth Negotiations Bulletin*
at sessions of the IPCC in 2013 & 2014**





EXECUTIVE SUMMARY

The International Institute for Sustainable Development (IISD) is seeking specific additional funding to support the writing and publishing of the *Earth Negotiations Bulletin (ENB)*, a reporting service for multilateral negotiations, at the upcoming four sessions of the Intergovernmental Panel on Climate Change.

The *Earth Negotiations Bulletin* provides real-time information to decision makers and promotes transparency in multilateral policymaking, using the latest in information technologies.

This proposal is a supplement to Support for the Publication of the *Earth Negotiations Bulletin* in Fiscal Year 2013-2014, which was circulated to donors but has not generated sufficient funding for coverage of this specific meeting, in addition to FY 2014-2015 in which the IPCC will also hold sessions.

The total estimated budget for coverage of four IPCC sessions will be approximately US\$224,265.



Proposal Overview

The *Earth Negotiations Bulletin* will continue to provide balanced, timely, objective and informative conference reporting from environment and sustainable development negotiations.

The *Earth Negotiations Bulletin* will: create a **level information playing-field** at meetings • contribute to **transparency** in international negotiations • provide **useful information to policy-makers** and those interested in contributing to the policy development process • **disseminate information** on the activities of governments, NGOs and the United Nations at international meetings • provide **real-time information to environment and development decision makers** using new and emerging information technologies • contribute to the **academic body of knowledge** about these meetings • and maintain a **trusted information flow to policy-makers** on the activities of related negotiating processes

The budget for the production of the *Earth Negotiations Bulletin* from the upcoming sessions of the Intergovernmental Panel on Climate Change in 2013 and 2014, which will be approximately US \$224,265.

This meeting budget includes the following items: honoraria for each team member; travel to and from the meeting, food and lodging; publishing and distribution costs of the hard copy and online daily and summary issues; office and production supplies; communication costs; and allocated costs.

| IPCC Sessions, September 2013-October 2014 | |
|---|-------------|
| 12th Session of WG I and 36th Session of IPCC | 39,689 |
| 37th Session of IPCC | 45,401 |
| 10th Session of IPCC WG II and 38th Session of IPCC | 45,600 |
| 12th Session WG III and 39th Session of IPCC | 50,899 |
| Session to adopt and approve the SYR and its SPM | 42,676 |
| Total Amount | USD 224,265 |

If you would like to make a contribution to support the IISD Reporting Services, please contact:
kimo@iisd.org or Jennifer@iisd.org

Additional budgetary information can be found on page 5.



The Grantee: the International Institute for Sustainable Development

To be sustainable, development must improve economic efficiency, protect and restore ecological systems and enhance the well-being of people. This is today's agenda, not a far-off goal. It means that business as usual is no longer an option for government, private enterprises, communities or individuals.

The mission of the International Institute for Sustainable Development (IISD), a charitable, non-profit organization based in Winnipeg, Manitoba, Canada, is to promote sustainable development in decision-making at the international and national levels. We contribute new knowledge and concepts, analyze policies, identify and disseminate information about best practices, demonstrate how to measure progress, and build partnerships to amplify these messages.

IISD was established in 1990 with continuing financial support from the Government of Canada, as provided through the International Development Research Centre, and the Province of Manitoba. It also receives revenue from foundations and other private sector sources. The institute is registered as a charitable organization in Canada and a 501(c)(3) tax-exempt, non-profit corporation in the United States.

IISD Reporting Services (IISD RS) publishes the *Earth Negotiations Bulletin*, a balanced, timely and independent report that provides daily information in print and electronic formats from multilateral negotiations on environment and development issues.

For more information on IISD and IISD RS, visit <http://www.iisd.org> and <http://www.iisd.ca>, respectively.

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THE EARTH NEGOTIATIONS BULLETIN

The Issue and its importance

Representation and participation in decision making requires access to information about the issues under discussion as well as knowledge about the process and context in which decisions are made. Informed decision-making contributes to better outcomes, and transparency builds in accountability and better implementation. Those involved in multilateral negotiations on environment and development issues need to access and analyze the information required to inform and influence decision-making processes. This is particularly challenging for both developed and developing countries in the rapidly evolving and expanding number of activities related to multilateral negotiations on environment and sustainable development. Trusted curators of knowledge are therefore increasingly important.

Since the 1992 Rio Earth Summit, IISD's *Earth Negotiations Bulletin* (ENB) has filled a critical need by increasing transparency and providing objective and comprehensive reporting on multilateral negotiations on environment and sustainable development issues, which enables government delegations and other stakeholders to engage more fully in the decision-making process. In particular, the ENB benefits developing countries, some of whom face severe financial constraints in sending delegates to meetings, by providing a neutral and trusted source of information and analysis so that they are able to engage and participate effectively in the decision-making process.

Over 125,000 policy makers and stakeholders consider the *Earth Negotiations Bulletin* to be essential reading. The ENB has received high praise from diplomats, UN staff, government officials, NGOs, the business community, media and the academic community:

"...your team's coverage of the Forum and associated events was highly professional and of excellent quality...useful to have timely summaries of the events and discussions available ...we are grateful to you and your team for all of your hard work" - *Patricia Bliss-Guest, Climate Investment Funds*

"...I want to express our sincere appreciation to you and to your ENB team for the fantastic job they've done for us at Ramsar COP11...hard-working team delivered everything that we could have hoped for, with their prompt and insightful daily reports, astute analyses of the issues...is as good an analysis of the event as I've seen anywhere." – *Anada Tiega, Ramsar Convention*

"On behalf of the secretariat, I would like to recognize the work of the ENB team, who carried themselves with professionalism and enthusiasm. We are very pleased with their work and very grateful for the support we received through their coverage. Our stakeholders rely on the daily coverage by the *Earth Negotiations Bulletin*, which was very useful as the meeting entered into an intensive negotiation session." – *Leonor Alvarado, SAICM Coordinator*

Production of the Earth Negotiations Bulletin

At each meeting where the *Earth Negotiations Bulletin* is published, a team of writers take notes and talk with the delegates at the formal and informal sessions of the negotiations. At many meetings, the team produces a 1800-word daily report that summarizes the day's discussions. This daily report is distributed at the meeting site, posted on our website, sent out to our mailing lists and linked to on Facebook and Twitter. We also provide a daily website with photos and a short summary of the day's events. At the conclusion of each meeting, the ENB team compiles, writes and edits a comprehensive summary and analysis, which is distributed by email, and posted on our website, Facebook and Twitter, two days after the meeting has concluded. Summaries also include a brief history of the process and a list of upcoming events with contact addresses for more information.

Dependent upon funding, translations of the *Earth Negotiations Bulletin* are also provided.

This reporting also feeds into IISD Reporting Services' (IISD RS) growing number of knowledgebases on key sustainable development issues. These knowledge resources are enhanced through our community email lists (listservs), through which



we have built communities of practice on topics such as climate change, African decision makers, and the post-2015 development agenda. These listservs collectively reach over 100,000 opt-in email addresses, and ensure that our work reaches key decision makers quickly and that members of the listserv can effectively share information on their organization's activities.

In addition to the [Earth Negotiations Bulletin](#), IISD's Conference Reporting activities include:

- **ENB On the Side:** A companion product to the *Earth Negotiations Bulletin* that reports on side events held at large MEA events, such as conferences of the parties to MEA agreements.
- **Linkages Update:** a fortnightly publication with news on changes to our web site
- **"For Hire" Conference Reporting Services:** our "for-hire" conference and meeting reporting service available to clients who wish to hire IISD Reporting Services to provide reporting from their event;
- **Video reporting:** the newest member of our suite of activities, we provide video summaries and daily wrap-up video reports from MEA and other meetings and events;
- **Community Listservs:** Moderated community announcement listserv for policy makers and practitioners involved with environment and sustainable development issues.

OVERVIEW OF PROJECT

History of IISD Reporting Services Coverage of the IPCC Process

The International Institute for Sustainable Development's Division for Reporting Services (IISD RS) has a long history of providing timely, authoritative information on the activities of the UN and other key stakeholders climate change. IISD's work began with reports and analysis of the INC for the Framework Convention on Climate Change in 1995 and with reports from the Intergovernmental Panel on Climate Change in 2001. The IPCC's work serves as input for policy makers worldwide. In 2013, the IPCC will convene to consider the WGI contribution to AR5 and consider for approval two methodology reports: the "2013 Supplement to the 2006 IPCC Guidelines for National Greenhouse Gas Inventories: Wetlands"; and the good practice guidance on estimating greenhouse gas (GHG) emissions and removals from land use, land use change and forestry (LULUCF) under the Kyoto Protocol.

Having provided an accurate reflection, as well as an analysis of the proceedings on all of the IPCC sessions to date, IISD Reporting Services has contributed to the transparency of the discussions and brought awareness regarding climate change issues. We would wish to continue contributing towards disseminating information from these meetings, documenting the evolution of discussions as they discuss their work to date and chart next steps.

The purpose of this project proposal

The International Institute for Sustainable Development (IISD) proposes to provide a balanced, timely and objective information service at the next four sessions of the Intergovernmental Panel on Climate Change.

This service will:

- raise awareness within the international policy community and media of the outcomes from this meeting;
- create a level information playing-field at the meeting;
- contribute to transparency in international negotiations;
- provide useful information to policy makers and those interested in contributing to the policy development process;
- disseminate information on the activities of governments, NGOs and the United Nations at this international meeting;
- provide real-time information to environment and development decision makers using the new and emerging information technologies;
- contribute to the academic body of knowledge about this meeting;

- and maintain a trusted information flow to policy makers on the activities of other related negotiating processes.

Proposed Outputs

DAILY AND SUMMARY ISSUES OF THE EARTH NEGOTIATIONS BULLETIN: IISD will publish daily issues and/or one summary issue of the ENB from the next four session of the Intergovernmental Panel on Climate Change. The summary issue will be published within 48 hours of the conclusion of each meeting, synthesizing the outcomes of the meeting. The summary report will be e-mailed to the *Earth Negotiations Bulletin* list.

DIGITAL COVERAGE: The *Earth Negotiations Bulletin* team will provide digital coverage on our website (<http://www.iisd.ca/>), including digital photos and links to official documents and other related websites.

PROJECT BUDGET AND FUNDING

IPCC Budget

The budget for the production of the Earth Negotiations Bulletin at the at the next four sessions of the Intergovernmental Panel on Climate Change will be US\$224,265.

This figure includes US \$97,129 in payment to consultants (writers, editors, digital editors), US \$126,027 in travel costs (airfare, hotels, food), and US \$1,064 in web & communication costs (web and listserv maintenance, printing, etc.).

| IPCC Sessions, September 2013-October 2014 | |
|--|-------------|
| Consultants: Writers, Editors, Digital Editors | 97,129 |
| Consultants Travel/DSA | 126,072 |
| Web & Communications | 1,064 |
| TOTAL COSTS | USD 224,265 |

Support the Earth Negotiations Bulletin Coverage of IPCC

The International Institute for Sustainable Development (IISD) is seeking funding from one or several sources in order to The Grantee: IISD

The International Institute for Sustainable Development (IISD), a charitable, non-profit corporation based in Canada, is responsible for the receipt of funds in support of the *Earth Negotiations Bulletin*. IISD will provide all accounting and reports to funders.

Grace Mota, CA, Treasurer and Chief Financial Officer, is responsible for all financial contributions (contracts and project accounting). Mrs. Mota can be contacted at IISD via phone at +204.958.7709 or email at gmota@iisd.ca.

The Internal Revenue Service of the United States Department of the Treasury has determined that IISD is a 501(c)(3) tax-exempt, non-profit organization. A copy of the IRS determination letter is available upon request.

Funds Transfer Information

For Wire Transfer:

Bank Name: Canadian Imperial Bank of Commerce (CIBC)
Bank Address: One Lombard Place, Main Branch
Winnipeg, Manitoba R3C 2P3
Canada

For Bank Draft:

US\$ Funds drawn on a U.S. Bank
Payee: IISD, Winnipeg



| | | | |
|--------------|-----------|---------------|----------|
| ABA No: | 001000007 | A/c No. (CAD) | 48-17613 |
| Swift Code: | CIBCCATT | A/c No. (USD) | 02-51615 |
| A/c No (USD) | 02-51518 | A/c No. (CHF) | 34-10048 |

Beneficiary: International Institute for Sustainable Development (IISD)

Contact IISD – United Nations Office for further information on contribution agreements, forms of payment, invoicing for information services, etc.:

Langston James Goree VI "Kimo"

Director, IISD Reporting Services
300 East 56th St. Apt. 11D
New York, NY 10022
Tel: +1 646 536 7556
Fax: +1 646 219 0955
Direct line: +1 973 273 5860
Skype: kimogoree
email: kimo@iisd.org

Jennifer Covert

Program Officer
300 East 56th St. Apt. 11D
New York, NY 10022 USA
Tel: +1 646 286 0497
Fax: +1 646 219 0955
email: jennifer@iisd.org
Skype: jfcovert

APPENDIX REMOVED