

**FORTY-SECOND SESSION OF THE IPCC
Dubrovnik, Croatia, 5-8 October 2015**

IPCC-XLII/Doc. 1, Rev.2, Add. 1
(25.IX.2015)
Agenda Item: 1
ENGLISH ONLY

PROVISIONAL ANNOTATED AGENDA

(Submitted by the Acting Secretary of the IPCC)

The web version of this document will be updated with links to new documents as they become available.

PROVISIONAL ANNOTATED AGENDA

The Forty-Second Session of the IPCC (IPCC-42) will take place from 5 to 8 October 2015 at the Valamar Lacroma Hotel in Dubrovnik, Croatia.

Simultaneous interpretation in Arabic, Chinese, English, French, Russian and Spanish will be provided during the plenary meetings of the Session. All documentation will be in English only.

Pre-session documentation will not be distributed on paper but will be posted on a dedicated web page at www.ipcc.ch. In addition the IPCC papersmart system will allow registered participants to access session documents in electronic format during the meeting on a dedicated web portal via individual credentials linked to their registration. Specific guidance on the use of the papersmart system is made available in advance of IPCC sessions. Participants are encouraged to download the documentation on their computers in advance of the session.

It is suggested that the working hours be from 10.00–13.00 and from 15.00–18.00 hours.

Additional information about IPCC-42 is available on the dedicated web page at www.ipcc.ch. A draft tentative timetable for IPCC-42 is provided in Annex 1.

1. OPENING OF THE SESSION

The Acting Chair of the IPCC will call the session to order at 10:00 am on Monday 5 October 2015. It is anticipated that a number of special guests will address the Plenary.

The provisional agenda [IPCC-XLII/Doc.1, Rev.2](#) will be submitted to the Panel for approval. The agenda may be amended at any time during the session.

2. APPROVAL OF THE DRAFT REPORT OF THE 41ST SESSION [IPCC-XLII/Doc.3](#)

The draft report of the 41st Session of the IPCC will be presented to the Panel for approval.

3. IPCC PROGRAMME AND BUDGET [IPCC-XLII/Doc.2, Rev.1](#), [IPCC-XLII/INF.2](#)

3.1 Statement of income and expenditure

The IPCC Secretariat will present a draft statement of income and expenditure for information. The audited statement has been provided as IPCC-XLII/INF.2.

3.2 Budget for the years 2015, 2016, 2017 and 2018

The Panel will be requested to consider adjustments to the 2015 budget as compared to that approved by IPCC-41. These adjustments include changes to the numbers of journeys between meetings with no overall cost implications and adjustments to translation, distribution and communications line items to reflect the transfer of actions from 2014 to 2015 (CHF586,000) and increases associated with distribution of AR5 reports and AR5 communications (CHF135,000).

As discussed at IPCC-41, the Panel will also be requested to consider changes to the 2016 budget and note the current forecast budget for 2017 and the indicative budget for 2018.

Also, should the Panel decide to carry out additional activities in the years 2015 or 2016 the budgetary implications shall be considered under this agenda item.

3.3 Any other matters

The Panel will be requested to consider the current status of contributions to the IPCC Trust Fund and the longer term implications of current trends.

The Panel will also be requested to consider a staffing proposal for 2016 in association with the increase in Outreach Events. This proposal has been included in the budget proposed for 2016.

Members of the Panel may raise any other matters related to budget and finance.

4. **ADMISSION OF OBSERVER ORGANIZATIONS**

Verbal Report

Consistent with the “IPCC Policy and Process for Admitting Observer Organizations”, the Panel is invited to consider the admission of new observer organizations.

5. **REPORTS**

5.1 Communication and outreach activities

[IPCC-XLII/INF. 11](#)

The Secretariat will report on communications and outreach activities undertaken since the 41st Session of the IPCC and plans for the coming year.

5.2 IPCC Scholarship Programme

[IPCC-XLII/INF. 10](#)

The Secretariat will report on progress with the IPCC Scholarships Programme.

5.3 Expert Meeting to collect EFDB and software user, 17-19 March 2015, Okinawa, Japan

[IPCC.XLII/INF. 6, Corr. 2](#)

The Panel will be informed of the outcomes from the Expert Meeting to collect EFDB and software user, Okinawa, Japan, 17-19 March 2015.

5.4 Expert Meeting on Scenarios, 18-20 May 2015, Laxemburg, Austria

[IPCC-XLII/INF. 15](#)

The Panel will be informed of the outcomes from the Expert Meeting on Scenarios held in Laxemburg, Austria from 18 to 20 May 2015.

5.5 Expert Meeting on Climate Change Food and Agriculture, 27-29 May 2015, Dublin, Ireland

[IPCC.XLII/INF. 12, Corr. 2](#)

The Panel will be informed of the outcomes from the Expert Meeting on Climate Change Food and Agriculture held in Dublin, Ireland, from 27 to 29 May 2015.

- 5.6 TGICA-22, 28-29 June 2015, New York, United States of America
[IPCC-XLII/INF. 14](#)

The Panel will be informed of the outcomes of the TGICA-22 held in New York, United States of America on 28 and 29 June 2015.

- 5.7 Expert Meeting for Technical Assessment of IPCC Inventory Guidelines (energy, IPPU, waste sectors), 29 June-1 July 2015, Geneva, Switzerland
[IPCC-XLII/INF. 7, Corr.2](#), [IPCC.XLII/INF. 9, Corr.2](#)

The Panel will be informed of the outcomes from the Expert Meeting for Technical Assessment of IPCC Inventory Guidelines (energy, IPPU, waste sectors), held in Geneva, Switzerland from 29 June to 1 July 2015.

- 5.8 Expert Meeting on decision-centered approaches to the use of climate information, 30 June-1 July 2015, New York, United States of America
[IPCC-XLII/INF. 14](#)

The Panel will be informed of the outcomes from the Expert Meeting on decision-centered approaches to the use of climate information, held in New York, United States of America from 30 June to 1 July 2015.

- 5.9 Clinic to work through real world cases brought by participants, 2 July 2015, New York, United States of America
[IPCC-XLII/INF. 14](#)

The Panel will be informed of the outcomes from the Clinic to work through real world cases brought by participants, held in New York, United States of America on 2 July 2015.

- 5.10 Expert Meeting for technical assessment of IPCC inventory guidelines (AFOLU sector), 13-16 July 2015, Sao Paulo, Brazil
[IPCC-XLII/INF. 8, Corr.2](#) , [IPCC.XLII/INF. 9, Corr. 2](#)

The Panel will be informed of the outcomes from the Expert Meeting for technical assessment of IPCC inventory guidelines (AFOLU sector) held in Sao Paulo, Brazil from 13 to 16 July 2015.

- 5.11 Workshop on Regional Climate Projections and their Use in Impacts and Risk Analysis Studies, 15-18 September 2015, Sao Paulo, Brazil
[IPCC-XLII/INF. 18](#)

The Panel will be informed of the outcomes from the Workshop on Regional Climate Projections and their Use in Impacts and Risk Analysis Studies, held in Sao Paulo, Brazil from 15 to 18 September 2015.

- 5.12 Update on the decision pathway for consideration of requests from researchers for access to non-public material or meetings
[IPCC-XLII/INF.17](#)

Following the request of IPCC-41 (paragraph 1 of Annex 1 to Decision IPCC/XLI-5), work on the Decision Pathway has been progressed by the Co-Chair of Working Group III in consultation with some members of the Executive Committee. The IPCC will be provided with an update on progress to date.

6. PROCEDURAL MATTERS

6.1 Conflicts of Interests

[IPCC-XLII/INF. 3](#)

The Panel will be informed of the role and responsibilities of the Conflict of Interest Committee during the 42nd Session, in particular with respect to the election of the members of the IPCC Bureau and the Task Force Bureau (See: Rule 21(c) and (d) of the Procedures for the Election of the IPCC Bureau and any Task Force Bureau).

6.2 Credentials

[IPCC-XLII/INF. 4](#)

The Panel will be requested to establish a Credentials Committee for the duration of the Session to determine the countries with valid credentials for the purposes of voting during the election of the members of the IPCC Bureau and the Task Force Bureau. The Credentials Committee shall comprise of one member appointed by each Region (See: Rule 5 of the Procedures for the Election of the IPCC Bureau and any Task Force Bureau). (See: **Note 2**)

6.3 Nominations

[IPCC-XLII/INF. 5](#)

The Panel will be requested to establish a Nominations Committee for the duration of the Session. The Nominations Committee shall prepare and submit through its Chair to the members of the Panel represented at the Session a list of nominees for each office for which an election is to be held. Each Region shall nominate two representatives to serve on the Committee (See: Rule 22 of the Procedures for the Election of the IPCC Bureau and any Task Force Bureau). (See: **Note 2**)

6.4 Electronic Voting

[IPCC-XLII/INF. 1](#)

The Panel will be requested to agree to the use of an electronic voting system in place of a Ballot Box process. The same electronic voting system has been used by the World Meteorological Organization for voting at constituent body sessions for the past two years.

7. ELECTION OF THE MEMBERS OF THE IPCC BUREAU AND THE TASK FORCE BUREAU

[IPCC-XLII/INF. 16](#) , [IPCC-LXII/INF. 19](#)

7.1 Elections for the Chair of the IPCC

7.2 Elections for the Vice-Chairs of the IPCC

7.3 Elections for the Co-Chairs of the Working Groups and of any Task Force Bureau

7.4 Elections for the Vice-Chairs of the Working Groups

The Panel will elect members to the IPCC Bureau and the Task Force Bureau in a structure as decided by the IPCC-41. According to Annex B to the Procedures for the Election of the IPCC Bureau and any Task Force Bureau, the IPCC Bureau is composed of 34 members:

1. the IPCC-Chair.
2. three IPCC Vice-Chairs with specific responsibilities.
3. two Co-Chairs of the Task Force Bureau on National Greenhouse Gas Inventories.
4. The Working Group I Bureau, with two Working Group Co-Chairs and seven Working Group Vice-Chairs.

5. The Working Group II Bureau, with two Working Group Co-Chairs and eight Working Group Vice-Chairs.
6. The Working Group III Bureau, with two Working Group Co-Chairs and seven Working Group Vice-Chairs.

Subject to the following overall regional balance within the IPCC Bureau:

Region I:	7 positions
Region II:	6 positions
Region III:	4 positions
Region IV:	4 positions
Region V:	4 positions
Region VI:	8 positions

In filling elective positions, account should be taken of the need to ensure that:

- the three IPCC Vice-Chairpersons are from different regions including at least one from a developing country and one from a developed country;
- one Co-Chair in each Working Group and any Task Force Bureau is from a developing country;
- at least one Co-Chair in each Working Group and in the Task Force Bureau is from a country which is ready to host the Technical Support Unit;
- Each Region is represented in each of the following four formations within the Bureau: the Executive Committee, Working Group I, Working Group II, Working Group III.

Consideration should also be given to promoting gender balance.

The IPCC Chair does not represent a region.

Following Rule 15 of the Procedures for the Election of the IPCC Bureau and any Task Force Bureau the IPCC Chair and other IPCC Bureau members will be elected by the Panel in the following order:

- a) the IPCC Chair;
- b) the IPCC Vice-Chairs;
- c) the Co-Chairs of the Working Groups and of any Task Force Bureau;
- d) the Vice-Chairs of the Working Groups.

7.5 Elections for the Task Force Bureau members

The Panel shall then elect the Task Force Bureau in line with Rule 16 of the Procedures for the Election of the IPCC Bureau and any Task Force Bureau

The Task Force Bureau on national Greenhouse Gas Inventories is composed of 2 Co-chairs and 12 members, 2 each of which should be drawn from each Region.

8. IMPLEMENTATION OF THE IPCC ERROR PROTOCOL

[IPCC-XLII/Doc. 4](#)

The Secretariat will present a report on recent error claims under the IPCC Error Protocol.

Following up on Decision IPCC/XLI-8, the Secretariat will submit proposals for addressing errata corrected before publication, for reflecting post-publication errata in electronic publications and for addressing errata related to translations.

9. MATTERS RELATED TO THE UNITED NATIONS FRAMEWORK CONVENTION ON CLIMATE CHANGE (UNFCCC) AND OTHER INTERNATIONAL BODIES

Verbal Report

The Secretariat will inform the Panel about IPCC presentations at UNFCCC Subsidiary Body meetings since the 41st Session and about IPCC preparations for the 21st Conference of the Parties to the UNFCCC (COP-21) to be held in Paris from 30 November to 11 December 2015. The representative of the UNFCCC will be invited to provide further information.

The Secretariat will further report about IPCC presentations at other major UN meetings since the 41st Session and preparations for future meetings.

Representatives of other relevant international organizations will be invited to bring matter related to the work of the IPCC to the Panel's attention.

10. OTHER BUSINESS

Delegates will be invited to raise and discuss other matters that may require the Panel's attention.

11. PLACE AND DATE FOR THE 43RD PLENARY SESSION OF THE IPCC

The 43rd Session of the IPCC is planned to be held in 11-15 April 2016, in Nairobi, Kenya.

12. CLOSING OF THE SESSION

The Session is expected to close at 06:00 pm on Thursday 8 October 2015.

NOTE 1: Delegates can register for the 42nd Session of the IPCC at the Valamar Lacroma Hotel, Iva Dulčića 34, 20000 Dubrovnik, Croatia, from 16:00 to 18:00 hours on Sunday 4 October 2015 and from 08:00 hours on Monday, 5 October 2015 onwards.

NOTE 2: With respect to the requirement for the Panel to establish both a Credentials Committee and a Nominations Committee, with one Regional representative and 2 Regional representatives respectively, rooms will be made available for Regional Consultations on both Sunday Evening (4 October) and Monday Morning (5 October). The rooms will be made available for Regional Consultations from Sunday 4 October at 15.00 and throughout the Session.

DRAFT TENTATIVE TIMETABLE FOR IPCC-42

Time	Day	Sunday 4 Oct.	Monday 5 Oct.	Tuesday 6 Oct.	Wednesday 7 Oct.	Thursday 8 Oct.
8:00 -10:00			<ul style="list-style-type: none"> • COIC • Regional consultations 	<ul style="list-style-type: none"> • COIC, as required • CC, as required • NC, as required • FiTT, as required 	<ul style="list-style-type: none"> • COIC, as required • CC, as required • NC, as required • FiTT, as required 	<ul style="list-style-type: none"> • FiTT, as required
10:00-13:00			<ul style="list-style-type: none"> • Plenary: <ol style="list-style-type: none"> I. Opening Ceremony II. Agenda Items 1, 6, 4 and 3 • COIC (from 12h00 if possible) • Credentials Committee (CC) (from 12h00 if possible) • Nominations Committee (NC) (from 12h00 if possible) 	<ul style="list-style-type: none"> • Regional consultations • Presentation on Voting Procedures 	<ul style="list-style-type: none"> • Regional consultations 	<ul style="list-style-type: none"> • Plenary: <ol style="list-style-type: none"> I. Agenda Items 5, (cont.) 8, 9
13:00-15:00			<ul style="list-style-type: none"> • Lunch Break • COIC, as required • CC, as required • NC, as required • Financial Task Team (FiTT), as required • Presentation on Voting Procedures 	<ul style="list-style-type: none"> • Lunch Break • COIC, as required • CC, as required • NC, as required • FiTT, as required 	<ul style="list-style-type: none"> • Lunch Break • COIC, as required • CC, as required • NC, as required • FiTT, as required 	<ul style="list-style-type: none"> • Lunch Break
15:00-18:00	<ul style="list-style-type: none"> • Registration (Open until Thursday) • Regional consultations • Conflict of Interests Committee (COIC) 	<ul style="list-style-type: none"> • Plenary: <ol style="list-style-type: none"> I. Agenda Items 2 and 5 	<ul style="list-style-type: none"> • Plenary: <ol style="list-style-type: none"> I. Agenda item 7 (7.1 and 7.2) 	<ul style="list-style-type: none"> • Plenary: <ol style="list-style-type: none"> I. Agenda Item 7 (7.3 and 7.4) 	<ul style="list-style-type: none"> • Plenary: <ol style="list-style-type: none"> I. Agenda Items 10, 11 and 12 	
18:00-19:00 (Monday) 18:00-19:30 (Tuesday and Wednesday)			<ul style="list-style-type: none"> • COIC, as required • CC, as required • NC, as required • FiTT, as required 	<ul style="list-style-type: none"> • Dinner Break • Media Briefing - Chair 	<ul style="list-style-type: none"> • Dinner Break 	<ul style="list-style-type: none"> • Media Briefing – IPCC-42
19:00-22:00 (Monday) 19:30-22:30 (Tuesday and Wednesday)			<ul style="list-style-type: none"> • Host Country Reception 	<ul style="list-style-type: none"> • Plenary: <ol style="list-style-type: none"> I. Agenda Item 5 (cont.) 	<ul style="list-style-type: none"> • Plenary: <ol style="list-style-type: none"> I. Agenda Item 7 (7.5) 	