

## **IPCC TRUST FUND PROGRAMME AND BUDGET Decisions taken by the Panel at its 37<sup>th</sup> Session**

Based on the recommendations of the Financial Task Team, the Panel:

1. Thanked the Secretariat of IPCC for the Statement of contributions and expenditures as of 31 December 2012, as contained in documents IPCC-XXXVII/Doc.2, Corr.1 and for the other documents presented under Programme and Budget, namely: IPCC-XXXVII/Doc.2/Add.1, IPCC-XXXVII/Doc.7 and IPCC-XXXVII/Doc.26.

2. Approved that the 2014 budget proposal should include the following modifications in **Table 1** as compared to the budget noted in the 35<sup>th</sup> Session of the IPCC:

- Correction of the amount for “Other expenditures” budgeted for the Bureau sessions and Executive Committee meetings.
- Adjustment of the number of DC/EIT journeys to the WG II and WG III preparatory meetings before WG II-10 (29 journeys to 35 journeys) and WG III-12 (35 to 38 journeys) respectively.
- Correction of the amount budgeted for 21 journeys for the EFDB Editorial Board meeting.
- Change of the titles of the 2 EFDB meetings.
- Change of the titles of the 2 TFI Expert meetings.
- Adjustment of the amount budgeted for “2006 GL software”.
- Substitution of the budget line “Outreach” with the budget line “Communications”.
- Substitution of the budget line “IPCC Chair” with the budget line “Support for SYR TSU”.
- Decrease in budget line “Support for SYR TSU” by CHF 20,000.
- Addition of an expert meeting (16 journeys) to recommend principles to guide the IPCC’s engagement with studies of its process.
- Addition of budget “Internal links for reports”.
- Adjustment of number of days for budget line “WG III-12/IPCC-39”.
- Adjustment of number of days for budget line “SYR/IPCC-40”.
- Addition of budget line “ENB”.
- Recalculation of travel costs for governing bodies, lead authors, scoping and expert meetings and “other expenditure” costs.

3. Noted the forecast budget for 2015 (**Table 2**) – the end of the Fifth Assessment cycle and the indicative budget for the 2016 (**Table 3**), as proposed in IPCC-XXXVII/Doc.2, Corr.1.

4. Expressed its gratitude to the WMO and UNEP for their contributions to IPCC Trust Fund and for financing one Secretariat position each, and to WMO for hosting the Secretariat.

5. Expressed its gratitude to governments, including those from developing countries, for their generous contributions to the IPCC Trust Fund, with special thanks to governments which support the Technical Support Units (TSUs) and a number of IPCC activities, including data centres, meetings and outreach actions.

6. Expressed its gratitude to governments for supporting the participation of experts in the IPCC process and urged, in particular, governments from developed countries to continue to provide financial support for travel of experts to IPCC meetings. A purpose of the IPCC Trust Fund is to provide support for travel of experts from developing countries and economies-in transition.

7. Requested the Secretariat to write a letter specific to communications activities to the respective IPCC focal point, inviting them to consider making provisions for funding to also cover outreach activities after the launch of a report, including outreach activities related to the UNFCCC process.
8. Encouraged governments, in a position to do so, to emulate the action taken by Norway in its support of the outreach activities for the Special report on Managing the Risks of Extreme events and Disasters to Advance Climate Change Adaptation (SREX), to support the outreach activities of the Fifth Assessment Report (AR5), including support to the participation of Earth Negotiation Bulletin (ENB).
9. Noted that the Secretariat, on behalf of the Chairman, had written to governments in an effort to broaden the contribution base of the Trust Fund. The exercise was a success resulting in a first-time contributor (Serbia) and also with some governments/institutions providing multi-year contributions to cover the Fifth Assessment cycle and in some cases beyond AR5 (Canada, Denmark, European Union, France, Germany, New Zealand and United Kingdom). Pledges were also received from Belgium, Japan, Netherlands, UNEP and USA.
10. The Panel noted the pressures of resource needs on the budget will increase along the course of the Fifth Assessment cycle. The Panel requests that countries maintain their generous contribution in 2013 and 2014 and invites governments, in a position to do so, to increase their level of contributions to the IPCC Trust Funds or to make a multi-year contribution or to make a contribution in case they have not yet done so.
11. Requested the Secretariat to continue its dialogue with WMO in an effort to resolve travel issues to ensure the effective participation of developing country delegates.
12. Urged participants funded by the Trust fund to respect deadlines specified in invitation letters for participation in IPCC meetings in order to minimize challenges faced with regard to travel.
13. The Panel recommended the Secretariat to add an additional day, as needed, for return journeys of participants funded by the Trust Fund particularly when attending approval sessions to ensure full participation until the closure of the session.
14. Noted the revised standard cost for travel from CHF 4,500 to CHF 4,000.
15. Recommended that the eligibility criteria for experts be the source of nomination.
16. The Panel recommended that the share for receptions should not exceed 5% of the total meeting costs in the Letter of Agreement. The Panel further recommends that the local administrative costs of the meetings should be absorbed by the host country of the meeting.
17. Requested the Secretariat to provide explanatory notes on Appendix B to the Principles Governing IPCC Work instead of a revision of the text, not later than P-39.
18. The Panel recognised the value of the services provided by the Earth Negotiations Bulletin (ENB) in reporting on IPCC meetings since 2001. The Panel recommended two options for funding: (a) in the long term, the Panel considers (i) incorporating ENB activities as part of the outreach activities within the broader communications strategy and (ii) exploring other sources of funding, e.g. foundations specialising in public relations, the UN Foundation or the private sector; and (b) in the short term, the Panel allocates a grant of CHF 50,000 to cover travel costs for 3 to 4 ENB writers to provide reporting coverage for the upcoming WG II, WG III and SYR approval sessions in 2014.

TABLE 1

## PROPOSED 2014 BUDGET ADOPTED BY IPCC-XXXVII

Activity	Purpose	DC/EIT support	Other Expenditure	Sub-total
<b>Governing bodies</b>				
WG II-10/IPCC-38 5 days	Approval AR5 WG II Report	480,000 120 journeys	350,000	830,000
WG III-12/IPCC-39 6 days	Approval AR 5 WG III Report Programme & budget	480,000 120 journeys	420,000	900,000
SYR/IPCC-40 5 days	Approval/adoption AR5 SYR various	480,000 120 journeys	350,000	830,000
Bureau 4 days	2 sessions	288,000 72 journeys	120,000	408,000
Executive Committee 4 days	2 sessions and consultations	64,000 16 journeys	10,880	74,880
TFB	1 session	36,000 9 journeys	6,120	42,120
UNFCCC and other UN meetings		80,000 20 journeys		80,000
<b>SUB-TOTAL</b>				<b>3,165,000</b>
<b>Lead Authors, scoping and expert meetings for reports agreed by Panel</b>				
WG II Session	preparatory meeting before Plenary	116,000 29 journeys	19,720	135,720
WG III Session	preparatory meeting before Plenary	152,000 38 journeys	25,840	177,840
AR5 SYR	CWT-3 and CWT-3bis meetings	168,000 42 journeys	28,560	196,560
AR5 SYR	CWT-4 meeting and prep meeting CWT-5 meeting before Panel	228,000 57 journeys	38,760	266,760
<b>SUB-TOTAL</b>				<b>776,880</b>
<b>Other scoping meetings, expert meetings and workshops</b>				
TGICA	1 meeting	48,000 12 journeys	8,160	56,160
EFDB Editorial Board	1 meeting	84,000 21 journeys	14,280	98,280
EFDB Data meeting	2 meetings	80,000 20 journeys	13,600	93,600
EFDB and Software User Feedback, Japan	1 meeting	40,000 10 journeys	6,800	46,800
TFI Expert Meeting on Appl'n 2006 Guidelines	1 expert meeting	96,000 24 journeys	16,320	112,320
TFI Expert Meeting on Systematic Ass't TFI prod.	1 expert meeting	96,000 24 journeys	16,320	112,320
Potential studies of IPCC process	1 expert meeting	64,000 16 journeys	10,880	74,880
<b>SUB-TOTAL</b>				<b>594,360</b>
<b>Other Expenditures</b>				
2006 GL software	maintenance/development			20,000
EFDB maintenance	update/management			7,000
Publications/Translation	WG II/III			600,000
Publication/Translation	SYR			200,000
Publication /Translation	Wetlands Supplement and KP			600,000
Communication	AR5 material/travel/events			1,247,500
Distribution	IPCC publications			200,000
Webconferences	licences & communication costs			30,000
ENB	travel costs			50,000
Internal links for reports	TFI. WG I/II/III, SYR			50,000
Secretariat	staff/misc expenses			1,800,000
External Audit	fee			20,000
Advisory Services	Conflict of Interest			30,000
Support for SYR TSU	SYR TSU Head and other costs			110,000
Co-Chairs				250,000
<b>SUB-TOTAL</b>				<b>5,214,500</b>
<b>TOTAL</b>				<b>9,750,740</b>

TABLE 2

## FORECAST 2015 BUDGET NOTED BY IPCC-XXXVII

Activity	Purpose	DC/EIT support	Other Expenditure	Sub-total
<b>Governing bodies</b>				
IPCC-41 4 days	Programme and budget various	480,000 120 journeys	280,000	760,000
IPCC-42 4 days	Bureau elections various	480,000 120 journeys	280,000	760,000
Bureau 4 days	2 sessions	288,000 72 journeys	120,000	408,000
Executive Committee 4 days	2 sessions and consultations	64,000 16 journeys	10,880	74,880
TFB	1 session	3,600 9 journeys	612	4,212
UNFCCC and other UN meetings		80,000 20 journeys	0	80,000
<b>SUB-TOTAL</b>				<b>2,087,092</b>
<b>Scoping, expert meetings and workshops</b>				
WG I meetings	contingency	60,000 15 journeys	10,200	70,200
WG II meetings	contingency	60,000 15 journeys	10,200	70,200
WG III meetings	contingency	60,000 15 journeys	10,200	70,200
Expert meeting	contingency	60,000 15 journeys	10,200	70,200
TGICA	1 meeting	48,000 12 journeys	8,160	56,160
EFDB Editorial Board	1 meeting	84,000 21 journeys	14,280	98,280
EFDB Data meeting	2 meetings	80,000 20 journeys	13,600	93,600
EFDB and Software Users Feedback, Japan	1 meeting	40,000 10 journeys	6,800	46,800
TFI Expert meeting on Scientific Advancement GHG Inventory	1 expert meeting*	96,000 24 journeys	16,320	112,320
TFI Expert meeting on Scoping Future Method. Dvpt	1 expert meeting*	96,000 24 journeys	16,320	112,320
<b>SUB-TOTAL</b>				<b>800,280</b>
<b>Other Expenditures</b>				
2006 GL software	maintenance/development			6,000
EFDB maintenance	update/management			7,000
Publications				200,000
Communication	AR5 material/travel/events			495,000
Distribution	IPCC publications			100,000
Webconferences	licences & communication costs			30,000
Secretariat	staff/misc expenses			1,800,000
External Audit	fee			20,000
Advisory Services	Conflict of Interest			30,000
Support for SYR TSU	TSU Head and other costs			23,200
Co-Chairs				250,000
<b>SUB-TOTAL</b>				<b>2,961,200</b>
<b>TOTAL</b>				<b>5,848,572</b>

\* Subject to submission of proposal and approval by the Panel

TABLE 3

## INDICATIVE 2016 BUDGET NOTED BY IPCC-XXXVII

Activity	Purpose	DC/EIT support	Other Expenditure	Sub-total
<b>Governing bodies</b>				
IPCC-43 4 days	Programme and budget various	480,000 120 journeys	280,000	760,000
Bureau 4 days	2 sessions	288,000 72 journeys	120,000	408,000
Executive Committee 4 days	2 sessions and consultations	64,000 16 journeys	10,880	74,880
TFB	1 session	36,000 9 journeys	6,120	42,120
UNFCCC and other UN meetings		80,000 20 journeys	0	80,000
<b>SUB-TOTAL</b>				<b>1,365,000</b>
<b>Lead Authors, scoping, expert meetings and workshops</b>				
WG I meetings	contingency	60,000 15 journeys	10,200	70,200
WG II meetings	contingency	60,000 15 journeys	10,200	70,200
WG III meetings	contingency	60,000 15 journeys	10,200	70,200
Revision of GLs Lead Author meetings	5 meetings contingency	576,000 144 journeys	97,920	673,920
TGICA	1 meeting	48,000 12 journeys	8,160	56,160
EFDB Editorial Board	1 meeting	84,000 21 journeys	14,280	98,280
EFDB Data meeting	2 meetings	80,000 20 journeys	13,600	93,600
EFDB and Software User Feedback, Japan	1 meeting	40,000 10 journeys	6,800	46,800
<b>SUB-TOTAL</b>				<b>1,179,360</b>
<b>Other Expenditures</b>				
2006 GL software	maintenance/development			6,000
EFDB maintenance	update/management			7,000
Publications				200,000
Communication	AR5 material/travel/events			225,500
Distribution	IPCC publications			100,000
Webconferences	licences & communication costs			30,000
Secretariat	staff/misc expenses			1,800,000
External Audit	fee			20,000
Advisory Services	Conflict of Interest			30,000
Co-Chairs				200,000
<b>SUB-TOTAL</b>				<b>2,618,500</b>
<b>TOTAL</b>				<b>5,162,860</b>