

IPCC EXECUTIVE COMMITTEE – SIXTY-SECOND MEETING
Teleconference, Wednesday 4 July 2018 14.00-15.30 CET

CONCLUSIONS AND DECISIONS

Participants

Chair:

Hoesung Lee

Members:

Ko Barrett (IPCC Vice-Chair), Youba Sokona (IPCC Vice-Chair), Thelma Krug (IPCC Vice-Chair), Valérie Masson-Delmotte (WG I Co-Chair), Debra Roberts (WGII Co-Chair), Jim Skea (WGIII Co-Chair), Priyadarshi Shukla (WG III Co-Chair), Eduardo Calvo (TFI Co-Chair), Kiyoto Tanabe (TFI Co-Chair)

Advisory members:

Melinda Tignor (WG II TSU Head), Lizzie Huntley (WG III TSU Head), Raphael Slade (WG III TSU Head of Science), Andrej Kranjc (TFI TSU Head), Elvira Poloczanska (WGII TSU Head of Science), Abdalah Mokssit (IPCC Secretary)

Apologies:

Panmao Zhai (WGI Co-Chair), Hans-Otto Pörtner (WG II Co-Chair) Joy Pereira (WG III Vice-Chair)

IPCC Secretariat:

Kerstin Stendahl (IPCC Deputy Secretary), Jonathan Lynn (IPCC Head of Communications)

1. ADOPTION OF THE AGENDA

The ExCom adopted the provisional agenda (EXCOM-LX/Doc.1), attached in Annex 1, with the addition of an item on the preparations for the 24th session of the Conference of the Parties (COP 24) to the UNFCCC under agenda item 5.

2. URGENT ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK THAT REQUIRE PROMPT ATTENTION BY THE IPCC BETWEEN PANEL SESSIONS

No issues were discussed under this agenda item.

3. COMMUNICATION AND OUTREACH ACTIVITIES

3.1 Ongoing and planned activities

Jonathan Lynn informed the ExCom of recent outreach activities, including the outreach event in Iran and the upcoming event in Sudan. A full list of communications and outreach activities had been sent to the ExCom members in advance of the meeting.

The ExCom took note of the report.

The ExCom also discussed options for layout and graphics of the Special Report on Global Warming of 1.5°C cover page and the need for consistency of branding and cohesiveness of product appearance. Jonathan Lynn noted that the issue would be revisited by the IPCC Communications Action Team (CAT) in light of the discussions had in the ExCom.

3.2 CAT recommendation on the publishing of drafts

Jonathan Lynn explained that the CAT had discussed the confidentiality of draft reports and that it had also wanted to bring the issue to the attention of the ExCom members.

After an exchange of views among the ExCom members, the IPCC Chair concluded that the issue would be addressed by the Bureau at its 56th Session and the Panel at its 49th Session in 2019.

4. RESPONSE TO POSSIBLE ERRORS IN COMPLETED ASSESSMENTS AND OTHER IPCC PRODUCTS

4.1 Update on the implementation of the error protocol and follow up.

The Deputy Secretary of the IPCC informed the ExCom of the pending cases, noting that a full list had been sent to ExCom members in advance.

The ExCom took note of the update.

5. COORDINATION BETWEEN WORKING GROUPS AND TASK FORCES ON ACTIVITIES AND ISSUES PERTAINING TO THE PRODUCTION OF ASSESSMENTS AND OTHER RELEVANT IPCC PRODUCTS

5.1 Contact points for WG II and WG III bureaus and author teams for risk

The ExCom discussed the contact points for risk in the working groups, emphasising the importance of cross working group coordination on the matter.

The ExCom decided that the Working Group Co-chairs and Vice-chairs would discuss this further with a view to finding a working mechanism to address crosscutting matters across all reports.

5.2 Timeline and process for the selection of members of TG-DATA

The Secretary of the IPCC explained that a letter soliciting nominations from governments and observer organizations for members to the Task Group on Data Support for Climate Change Assessments (TG-DATA) had been sent on 12 June 2018. The deadline for nominations is 10 August 2018. The Bureau would then establish a committee to manage the selection process, facilitated by the IPCC Secretariat.

The ExCom discussed the importance of TG-Data members being aware of the needs of the working groups, as well as handling such needs in a balanced manner.

The Secretary of the IPCC noted that a selection process will be put in place that will allow for consultations across the working groups and the Task Force on National Greenhouse Gas Inventories (TFI).

5.3 Code of conduct for IPCC meetings, working in a multicultural environment

In presenting the item, the Deputy Secretary of the IPCC noted that the Working Group I 1st Lead Author Meeting (LAM1) had been the first IPCC meeting to apply a code of conduct based on a format discussed by the Operation Action Team. Working Group I Co-Chair Valerie Masson-Demotte noted that participants to IPCC author meetings would benefit from training on working in a multicultural environment as well as guidance on the ethics of authorship.

The ExCom considered the code of conduct a good first step and noted that induction and training would be additional useful tools for a continued harmonious and constructive working environment.

The IPCC Chair noted that the introduction of the code of conduct was timely and appropriate and that each of the working groups should consider how to apply such guidance to its meetings.

The ExCom took note of the information.

5.4 Report from WG I - AR6 1st Lead Author Meeting, Guangzhou, China

Working Group I (WGI) Co-Chair Valerie Masson Delmotte reported on a successful and well organised WGI Sixth Assessment Report (AR6) 1st Lead author meeting in Guangzhou, China.

The ExCom took note of the information.

5.5 Report from IPBES MEP and Bureau meeting, Bonn, Germany

The Deputy Secretary of the IPCC noted that the participation of Working Group II Co-Chair Hans Otto Pörtner and the Deputy Secretary to the Intergovernmental Science-Policy Platform on Biodiversity and Ecosystem Services (IPBES) Multidisciplinary Expert Panel (MEP) had been deemed of mutual benefit to IPBES and IPCC processes and that activities for information exchange would continue.

The ExCom took note of the information.

5.6 UNFCCC COP-24

The Secretary of the IPCC informed the ExCom that he expected around 20 participants from the IPCC to take part in COP-24, this would include also Coordinating Lead Authors (CLAs) and Lead Authors (LAs). The IPCC Secretariat will provide information on the arrangements on a continuous basis to ExCom members.

6. ANY OTHER MATTERS

The 63rd meeting of the ExCom will be held during the last week of July and the IPCC Secretariat will establish a suitable date and time via a doodle poll.

**IPCC EXECUTIVE COMMITTEE – SIXTY SECOND MEETING
Teleconference, 4 July 2018**

EXCOM-LXII/Doc. 1
(29.6 2018)
Agenda Item: 1
ENGLISH ONLY

PROVISIONAL AGENDA

- 1. ADOPTION OF THE AGENDA**
- 2. URGENT ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK THAT REQUIRE PROMPT ATTENTION BY THE IPCC BETWEEN PANEL SESSIONS**
- 3. COMMUNICATIONS AND OUTREACH ACTIVITIES**
 - 3.1 Ongoing and planned activities
 - 3.2 CAT recommendation on the publishing of drafts
- 4. RESPONSE TO POSSIBLE ERRORS IN COMPLETED ASSESSMENTS AND OTHER IPCC PRODUCTS**
 - 4.1 Update on the implementation of the Error Protocol and follow-up
- 5. COORDINATION BETWEEN WORKING GROUPS AND TASK FORCES ON ACTIVITIES AND ISSUES PERTAINING TO THE PRODUCTION OF ASSESSMENTS AND OTHER RELEVANT IPCC PRODUCTS**
 - 5.1 Contact points for WG II and WG III bureaus and author teams for risk
 - 5.2 Timeline and process for the selection of members of TG-DATA
 - 5.3 Code of conduct for IPCC meetings, working in a multicultural environment
 - 5.4 Report from WG I - AR6 1st Lead Author Meeting, Guangzhou, China
 - 5.5 Report from IPBES MEP and Bureau meeting, Bonn, Germany
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