

IPCC EXECUTIVE COMMITTEE – SIXTY-FOURTH MEETING
Teleconference, Wednesday 5 September 2018 15.00-17.00 CET

CONCLUSIONS AND DECISIONS

Participants

Chair:

Hoesung Lee

Members:

Ko Barrett (IPCC Vice-Chair), Thelma Krug (IPCC Vice-Chair), Youba Sokona (IPCC Vice-Chair), Valérie Masson-Delmotte (WGI Co-Chair), Panmao Zhai (WGI Co-Chair), Debra Roberts (WGII Co-chair), Hans-Otto Pörtner (WGII Co-Chair), Jim Skea (WGIII Co-Chair), Priyadarshi Shukla (WGIII Co-Chair), Eduardo Calvo (TFI Co-Chair), Kiyoto Tanabe (TFI Co-Chair), Joy Pereira (WGIII Vice-Chair)

Advisory members:

Anna Pirani (WGI TSU Head), Melinda Tignor (WGII TSU Head), Elvira Poloczanska (WGII TSU Head of Science), Lizzie Huntley (WGIII TSU Head), Raphael Slade (WGIII TSU Head of Science), Andrej Kranjc (TFI TSU Head), Abdalah Mokssit (IPCC Secretary)

IPCC Secretariat:

Kerstin Stendahl (IPCC Deputy Secretary), Jonathan Lynn (IPCC Head of Communications)

1. ADOPTION OF THE AGENDA

The provisional agenda (EXCOM-LXIV/Doc.1), as attached in Annex 1, was adopted without changes.

2. URGENT ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK THAT REQUIRE PROMPT ATTENTION BY THE IPCC BETWEEN PANEL SESSIONS

No issues were discussed under this agenda item.

3. COMMUNICATION AND OUTREACH ACTIVITIES

3.1 Ongoing and planned activities

Jonathan Lynn informed the ExCom of recent outreach and future activities, as outlined in Annex 2. The ExCom discussed IPCC's participation at the 24th Conference of the Parties (COP24) to the United Nations Framework Convention on Climate Change (UNFCCC) noting the urgency of finalizing the plans for the two side-events already granted on the Special Report on Global Warming of 1.5°C and the Task Force on National Greenhouse Gas Inventories (TFI), respectively, as well as for other communication and outreach activities. ExCom members highlighted that the lateness of preparations had resulted in complex logistical challenges. The Secretary of the IPCC explained that the Secretariat has been in touch with the UNFCCC Secretariat in order to clarify the arrangements.

The ExCom took note of the report and the Chair requested that the Secretariat circulate a preliminary COP24/SBSTA/Other programme as soon as it is available and that ExCom members share their travel plans and COP24/SBSTA/Other commitments with the Secretariat and the ExCom.

3.2 Communications Governance and allocation of roles across the Secretariat and the TSUs

Jonathan Lynn presented the background document for the discussions that had been distributed in advance. The Chair thanked the Secretariat for a thoughtfully prepared document. In the ensuing discussions it was said that the note served as a good starting point for further discussions, but that there was a need to review the communications strategy, and create mechanisms for stronger links between science and communication. It was suggested that ExCom members meet three to four times a year with the Communications Action Team (CAT). It was deemed important to take stock and in so doing hear the views of the communications specialists and involve Technical Support Unit (TSU) and Working Group (WG) Co-Chairs.

Jonathan Lynn summarised the discussion by suggesting that a review of the communications strategy could be undertaken towards the end of the year with the Communications Action Team (CAT) and WG Co-Chairs involvement.

The ExCom took note of the suggestion.

4. RESPONSE TO POSSIBLE ERRORS IN COMPLETED ASSESSMENTS AND OTHER IPCC PRODUCTS

4.1 Update on the implementation of the Error Protocol and follow up

The Deputy Secretary of the IPCC informed the ExCom of closed and pending claims, as highlighted in the note sent to the ExCom members in advance.

The ExCom took note of the update.

5. COORDINATION BETWEEN WORKING GROUPS AND TASK FORCES ON ACTIVITIES AND ISSUES PERTAINING TO THE PRODUCTION OF ASSESSMENTS AND OTHER RELEVANT IPCC PRODUCTS

5.1 Scoping meeting of the AR6 Synthesis Report

The Chair of the IPCC presented the plans for the Scoping meeting of the Sixth Assessment Report (AR6) Synthesis Report (SYR) as outlined in the note sent in advance to ExCom members. The ExCom discussed the need for a Steering Committee for the meeting to engage in the design of the meeting and the timing of the meeting, which should be preferably in late 2019 to allow for the three special reports to have been finalised.

The Chair of the IPCC concluded that the Secretariat would consult with the Government of Singapore on the possibilities for rescheduling the AR6 SYR Scoping meeting and adjust the timeline for the synthesis report accordingly. The Chair informed that a global and transparent recruitment will be conducted for the selection of the Head of the SYR TSU.

5.2 Information on the call for nominations for TG-DATA

The Secretary of the IPCC, Abdalah Mokssit presented the Task Group on Data Support for Climate Change Assessments (TG-Data) nomination and selection process as agreed during the 47th Session of the IPCC. The Chair of the IPCC stressed that the selection process will be under the authority of the IPCC Bureau and it would therefore be appropriate to ask Bureau members for suggestions as to process. A letter will be sent with this aim soliciting input from Bureau members. ExCom members said that balanced nominations will help coordinate across the three working groups. Gaps vis-a-vis regional representation should be avoided. The role of the WG TSUs in the designing of options for the process was discussed.

The Chair requested ExCom members to send suggestions to the Secretariat as to process to be proposed in the letter sent to the Bureau members.

6. ANY OTHER MATTERS

The ExCom discussed the document on Cities and Climate Change and noted information on the preparations for the 48th session of the IPCC.

The Secretariat will send a doodle poll to establish date and time for the next ExCom meeting.

**IPCC EXECUTIVE COMMITTEE – SIXTY FOURTH MEETING
Teleconference, 5 September 2018**

EXCOM-LXIV/Doc. 1
(31.8.2018)
Agenda Item: 1
ENGLISH ONLY

PROVISIONAL AGENDA

- 1. ADOPTION OF THE AGENDA**
- 2. URGENT ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK THAT REQUIRE PROMPT ATTENTION BY THE IPCC BETWEEN PANEL SESSIONS**
- 3. COMMUNICATIONS AND OUTREACH ACTIVITIES**
 - 3.1 Ongoing and planned activities
 - 3.2 Communications governance and allocation of roles
- 4. RESPONSE TO POSSIBLE ERRORS IN COMPLETED ASSESSMENTS AND OTHER IPCC PRODUCTS**
 - 4.1 Update on the implementation of the Error Protocol and follow-up
- 5. COORDINATION BETWEEN WORKING GROUPS AND TASK FORCES ON ACTIVITIES AND ISSUES PERTAINING TO THE PRODUCTION OF ASSESSMENTS AND OTHER RELEVANT IPCC PRODUCTS**
 - 5.1 Scoping meeting of the AR6 Synthesis Report
 - 5.2 Information on the call for nominations for TG-DATA
- 6. ANY OTHER MATTERS**

Communications and Outreach Activities

Ongoing and planned activities

Activities since ExCom 63 (26 July 2018)

1. 6 August, media advisory save the date for SR15 press conference
2. 12-13 August, Sudan outreach event in Khartoum with Vice-Chair Youba Sokona, WGI Vice-Chair Fatima Driouech, local authors, with press release 11 August
3. 28 August, talking points for UNSG speech on climate
4. 28-29 August, G20 climate and sustainability meeting, Iguazú, Argentina - keynote presentation by Vice-Chair Thelma Krug
5. 30 August, Irish 30th anniversary event with IPCC Chair Hoesung Lee, WGIII Co-Chair Jim Skea and author. Preceded by media briefing also covering SRCCL LAM3, with media advisory 26 August
6. 3 September, briefing on IPCC process for University of South Pacific students, head of communications Jonathan Lynn, delivered remotely

Special Report on Global Warming of 1.5°C (SR15) planning

1. September, further media advisories on SR15 media registration and interviews
2. 10 September, briefing for French Association of Environmental Journalists with WGI Co-Chair Valerie Masson-Delmotte and head of communications Jonathan Lynn
3. 18 September, media training for SR15 authors
4. 8 October, press conference and interviews to present SR15
5. 9 October, Dhaka workshop on IPCC with authors
6. 10 October, Vietnam outreach event, Hanoi, with IPCC Chair Hoesung Lee, WGI Co-Chair Panmao Zhai, WGIII Vice-Chair Diana Ürge-Vorsatz, IPCC Secretary Abdalah Mokssit, authors
7. 10 October, WWF Korea event on SR15 with authors
8. 11-12 October Climate Humanitarian Dialogue, Geneva with WGI Co-Chair Valerie Masson-Delmotte, WGII Co-Chair Debra Roberts, IPCC Secretary Abdalah Mokssit, authors
9. 15 October, UK event on SR15, with IPCC Chair Hoesung Lee, WGIII Co-Chair Jim Skea
10. 15 October, Delhi event on SR15 with Vice-Chair Youba Sokona, WGIII Co-Chair Shukla, authors
11. 17 October, SR15 presentation for EU institutions in Brussels tbc
12. 26 October, SR15 outreach event during Moroccan adaptation conference
13. 8 November, German pre-COP conference, Chair Hoesung Lee
14. 3 December, Festival of Earth in Italy, Vice-Chair Youba Sokona
15. 3-12 December, COP24

Other planned Activities

1. 15 October, Royal Society of Edinburgh lecture by IPCC Chair Hoesung Lee
2. 16 October, Briefing to International Maritime Organization working group, London by WGIII Co-Chair Jim Skea
3. 17-19 October, Italian Society for Climate Sciences, WGI Co-Chair Valerie Masson-Delmotte, WGIII Vice-Chair Carlo Carraro