WGI Contribution to the IPCC Sixth Assessment Report
Third Lead Author Meeting

CONTENT

WELCOME AND INTRODUCTION

MEETING AGENDA

PRACTICAL DETAILS
✓ Room assignment
✓ Maps
✓ Practical information

FACEBOOK

RESOURCES
✓ Code of conduct for meetings and events of the Intergovernmental Panel on Climate Change
✓ Guidance note on Confidentiality
✓ AR6 Schedule
✓ Inclusive practices, collaboration and participatory group dynamics at the IPCC WG I Third Lead Author Meeting: August 2019
WGI Contribution to the IPCC Sixth Assessment Report

Third Lead Author Meeting
Toulouse, France, 26-30 August 2019

WELCOME AND INTRODUCTION

We are delighted to welcome you to the Third Lead Author Meeting (LAM3) in Toulouse, France, which is hosted by the kind invitation of Météo France.

Since the Second Lead Author Meeting held last January in Vancouver, Canada, an important milestone has been passed with the completion of the First Order Draft (FOD). The FOD was made widely available for formal review by experts and this resulted in a total of 23 462 comments from 750 experts. There is a lot of work to be done here in Toulouse as the Authors of each chapter will discuss the review comments and how to respond to these in preparing the next draft. The Review Editors are here to assist the Authors in their task; their role is to ensure that the review comments are addressed appropriately and to advise Lead Authors on how to handle contentious or controversial issues arising from the comments.

The work on the chapters is a crucial component at this Third Lead Author Meeting so the majority of the time available will be allocated to chapter meetings. A key priority for the meeting will be addressing cross-chapter coordination. The meeting includes break out group sessions and time for more focused chapter-chapter meetings. Meetings will also take place in support of the preparation of different aspects of the report (e.g. Chapter Scientists, Review Editors, Glossary, FAQs) and for training (e.g. asessment and use of uncertainty language, visual aspects, diversity and inclusive practices).

The Second Order Draft (SOD) is due to the WGI TSU by 22 January 2020. This will be followed by an intense drafting period of the Technical Summary and Summary for Policy Makers, before being made available for review by governments and by experts over an eight-week period in March and April 2020. The results of those reviews will be considered at the Fourth Lead Author meeting in June 2020.

We are pleased to welcome you all to this Third Lead Author Meeting and look forward to working with you here in Toulouse!

Thank you in advance for your fruitful contribution.

Valérie Masson-Delmotte
Co-Chair
Working Group I

Panmao Zhai
Co-Chair
Working Group I
MEETING AGENDA
Working Group I Contribution to the IPCC Sixth Assessment Report

Third Lead Author Meeting
Toulouse, France
26–31 August 2019

MEETING AGENDA

<table>
<thead>
<tr>
<th>Sunday, 25 August 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>16:00–22:00</td>
</tr>
<tr>
<td>13:00–15:30</td>
</tr>
<tr>
<td>15:00–16:00</td>
</tr>
<tr>
<td>16:00–17:00</td>
</tr>
</tbody>
</table>
# Monday, 26 August 2019

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>07:15</td>
<td>Shuttle departures for WGI Bureau Members, CLAs, REs and TSU</td>
</tr>
</tbody>
</table>
| 08:00-09:00 | CLAM1: Joint CLA, RE, Bureau meeting *(Plenary Room - CIC Building, Ground Floor)*  
  *Chair: Valérie Masson-Delmotte, Panmao Zhai* |
| 08:15 | Shuttle departures for all other participants                         |

## OPENING PLENARY *(Plenary Room - CIC Building, Ground Floor)*

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
</table>
| 09:00-10:00 | Welcome and Opening Ceremony  
  *Master of Ceremony: Marc Pontaud, Science Director, Météo France*  
  Eric Brun, French IPCC Focal Point, Ministry of Environment  
  Anne Debar, Deputy General Manager, Météo-France  
  City of Toulouse Representative *(TBC)*  
  Youba Sokona, IPCC Vice-Chair |
| 10:00-10:30 | Press Briefing *(Room Prud'homme - CIC Building, 1st Floor)* |
| 10:00-10:30 | Break *(Foyer - CIC Building)* |

## PLENARY SESSION I *(Plenary Room - CIC Building, Ground Floor)*

*Chair: Panmao Zhai*

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
</table>
| 10:30-10:50 | Introduction to LAM3 *(Objectives and Milestones, feedback from First Order Draft review)*  
  Valérie Masson-Delmotte, Panmao Zhai |
| 10:50-12:10 | Chapter Presentations *(5 min stocktake presentations from CLA(s) of each chapter)*  
  10:50–10:55 Chapter 1  
  *Large Scale Climate Change [CLAs form a Panel]*  
  10:55–11:00 Chapter 2  
  11:00–11:05 Chapter 3  
  11:05–11:10 Chapter 4  
  11:10–11:15 Clarifying questions  
  *Climate Processes [CLAs form a Panel]*  
  11:15–11:20 Chapter 5  
  11:20–11:25 Chapter 6  
  11:25–11:30 Chapter 7  
  11:30–11:35 Chapter 8  
  11:35–11:40 Chapter 9  
  11:40–11:45 Clarifying questions  
  *Regional Climate Information [CLAs form a Panel]*  
  11:45–11:50 Chapter 10  
  11:50–11:55 Chapter 11  
  11:55–12:00 Chapter 12  
  12:00–12:05 Atlas  
  12:05–12:10 Clarifying questions |
| 12:10-12:25 | TSU: meeting logistics, agenda explanation, incl. sessions to look out for  
  Sarah Connors, Clotilde Péan |
12:25-12:40  Guest talk: Consensus building & inclusive practices  
Stacy Barter, Michelle Colussi

12:45  Group Photo *(in front of the CIC Building)*

12:45-14:00  Lunch *(Cafeteria)*

**CHAPTER SESSION I**

14:00-15:30  Chapter Meetings *(all Chapter rooms are located in the ENM Building)*
- Chapter 1 *(Room C155, 1st Floor)*  
- Chapter 2 *(Room D170, 1st Floor)*  
- Chapter 3 *(Room D171, Ground Floor)*  
- Chapter 4 *(Room D172, 1st Floor)*  
- Chapter 5 *(Room D173, 1st Floor)*  
- Chapter 6 *(Room C159, 1st Floor)*  
- Chapter 7 *(Room C157, 1st Floor)*  
- Chapter 8 *(Room D178, 1st Floor)*  
- Chapter 9 *(Room D174, 1st Floor)*  
- Chapter 10 *(Room D070, Ground Floor)*  
- Chapter 11 *(Room D072, Ground Floor)*  
- Chapter 12 *(Room D074, Ground Floor)*  
- Atlas *(Room B041, Ground Floor)*

15:30-16:00  Break *(Foyer, ENM Building)*

16:00-17:30  Chapter Meetings *(all Chapter rooms are located in the ENM Building)*
- Chapter 1 *(Room C155, 1st Floor)*  
- Chapter 2 *(Room D170, 1st Floor)*  
- Chapter 3 *(Room D171, Ground Floor)*  
- Chapter 4 *(Room D172, 1st Floor)*  
- Chapter 5 *(Room D173, 1st Floor)*  
- Chapter 6 *(Room C159, 1st Floor)*  
- Chapter 7 *(Room C157, 1st Floor)*  
- Chapter 8 *(Room D178, 1st Floor)*  
- Chapter 9 *(Room D174, 1st Floor)*  
- Chapter 10 *(Room D070, Ground Floor)*  
- Chapter 11 *(Room D072, Ground Floor)*  
- Chapter 12 *(Room D074, Ground Floor)*  
- Atlas *(Room B041, Ground Floor)*

**EXTRA CURRICULAR SESSIONS**

*Chapter Meeting rooms remain available during that time.*

17:30-18:30  **SHIFT workshop** *(BOG C Room - Room Prud’homme, CIC Building, 1st Floor)*  
Chair: Stacy Barter, Michelle Colussi  
**Figures** *(CLAM Room, CIC Building, 1st Floor)*  
Chairs: Melissa Gomis, Jordan Harold  
**Glossary** *(BOG A Room - Room E060, ENM Building, Ground Floor)*  
Chair: Robin Matthews  
**From review to assessment: use of IPCC confidence language**  
*(BOG B Room - Room E259, ENM Building, 2nd Floor)*  
Lead: WGI Bureau  
**Working Group I & II handshakes** *(Plenary room - CIC Building, Ground Floor)*  
Chair: Carolina Vera, Rodrigo Manzanas

18:30  Adjourn

18:30-20:30  Welcome Reception on the kind invitation of Meteo France  
*Météo France*

20:30  Buses back to town center
**Tuesday, 27 August 2019**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>07:15</td>
<td>Shuttle departures for WGI Bureau Members, SHIFT, CLAs, Chapter Scientists and TSU</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
</table>
| 08:00-09:00 | CLAM2 with SHIFT (CLAM Room - CIC Building, 1st Floor)  
*Chair: Valérie Masson-Delmotte, Panmao Zhai* |
| 08:00-09:00 | Chapter Scientist Meeting (BOG C Room - Room Prud'homme, CIC Building, 1st Floor)  
*Chair: Sarah Connors* |
| 08:30 | Shuttle departures for all other participants |

**BREAKOUT GROUPS SESSION I**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
</table>
| 09:15-10:30 | Breakout Groups  
*Topics and room assignment to be determined with input from chapters* |
| 10:30-11:00 | Break (Foyer, ENM Building) |
| 11:00-12:30 | Breakout groups Continued  
*Topics and room assignment to be determined with input from chapters* |
| 12:30-14:00 | Lunch (Cafeteria) |

**CHAPTER SESSION II & REVIEW EDITOR TRAINING (in parallel)**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
</table>
| 14:00-15:30 | Chapter Meetings  
Chapter 1 (Room C155, 1st Floor)  
Chapter 2 (Room D170, 1st Floor)  
Chapter 3 (Room D171, Ground Floor)  
Chapter 4 (Room D172, 1st Floor)  
Chapter 5 (Room D173, 1st Floor)  
Chapter 6 (Room C159, 1st Floor)  
Chapter 7 (Room C157, 1st Floor)  
Chapter 8 (Room D178, 1st Floor)  
Chapter 9 (Room D174, 1st Floor)  
Chapter 10 (Room D070, Ground Floor)  
Chapter 11 (Room D072, Ground Floor)  
Chapter 12 (Room D074, Ground Floor)  
Atlas (Room B041, Ground Floor) |
| 14:00-15:30 | Review Editor Training (BOG A Meeting Room - Room E060, ENM Building, Ground Floor)  
*Lead: Andreas Fischlin, Tim Waterfield, Robin Matthews, SHIFT* |
| 15:30-16:00 | Break (Foyer, ENM Building) |
| 16:00-17:30 | Chapter Meetings  
Chapter 1 (Room C155, 1st Floor)  
Chapter 2 (Room D170, 1st Floor)  
Chapter 3 (Room D171, Ground Floor)  
Chapter 4 (Room D172, 1st Floor)  
Chapter 5 (Room D173, 1st Floor)  
Chapter 6 (Room C159, 1st Floor)  
Chapter 7 (Room C157, 1st Floor)  
Chapter 8 (Room D178, 1st Floor)  
Chapter 9 (Room D174, 1st Floor)  
Chapter 10 (Room D070, Ground Floor)  
Chapter 11 (Room D072, Ground Floor)  
Chapter 12 (Room D074, Ground Floor)  
Atlas (Room B041, Ground Floor) |
### EXTRA CURRICULAR SESSIONS

Chapter Meeting rooms remain available during that time.

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
</table>
| 17:30-18:30 | **CLA coordination meeting** *(CLAM Room - Room Megreditchian, CIC Building, 1st Floor)*  
Lead: Sarah Connors |
| 17:30-18:30 | **SHIFT workshop** *(BOG C Room - Room Prud'homme, CIC Building, 1st Floor)*  
Lead: Stacy Barter, Michelle Colussi |
| 17:30-18:30 | **Glossary** *(BOG A Room - Room E060, ENM Building, Ground Floor)*  
Lead: Robin Matthews |
| 17:30-18:30 | **Bureau and TG-Data meeting** *(BOG B Room - Room E259, ENM Building, 2nd Floor)*  
Chair: Greg Flato, Anna Pirani |

18:30 Adjourn - Buses back to town center
07:15 Shuttle departures for WGI Bureau Members, CLAs and TSU

08:00–09:00 CLAM3 (CLAM Room - Room Megreditchian, CIC Building, 1st Floor)
Chair: Valérie Masson-Delmotte, Panmao Zhai

08:30 Shuttle departures for all other participants

PLENARY II (Plenary Room - CIC Building, Ground Floor)
Chairs: Bureau members TBD

09:15-11:00 Report back from BOGs
10:00-10:15 Presentation from WGII (Brian O'Neill)
10:15-10:30 Data management and the DDC (David Huarte (TG-Data), Anna Pirani)
10:30-11:00 Introduction to the Summary for Policymakers and Technical Summary (Anna Pirani, Leah Goldfarb)

11:00-11:30 Break (Foyer, CIC Building)

CHAPTER SESSION III

11:30-12:30 Chapter Meetings
Chapter 1 (Room C155, 1st Floor) Chapter 8 (Room D178, 1st Floor)
Chapter 2 (Room D170, 1st Floor) Chapter 9 (Room D174, 1st Floor)
Chapter 3 (Room D171, Ground Floor) Chapter 10 (Room D070, Ground Floor)
Chapter 4 (Room D172, 1st Floor) Chapter 11 (Room D072, Ground Floor)
Chapter 5 (Room D173, 1st Floor) Chapter 12 (Room D074, Ground Floor)
Chapter 6 (Room C159, 1st Floor) Atlas (Room B041, Ground Floor)
Chapter 7 (Room C157, 1st Floor)

12:30-14:00 Lunch (Cafeteria)

13:10-14:00 Bureau Meeting (Bureau & TSU Office - Room E260, ENM Building, 2nd Floor)

CHAPTER SESSION IV & CROSS-CHAPTER PARALLEL MEETINGS SESSION I (in parallel)

14:00-15:30 Chapter Meetings
Chapter 1 (Room C155, 1st Floor) Chapter 8 (Room D178, 1st Floor)
Chapter 2 (Room D170, 1st Floor) Chapter 9 (Room D174, 1st Floor)
Chapter 3 (Room D171, Ground Floor) Chapter 10 (Room D070, Ground Floor)
Chapter 4 (Room D172, 1st Floor) Chapter 11 (Room D072, Ground Floor)
Chapter 5 (Room D173, 1st Floor) Chapter 12 (Room D074, Ground Floor)
Chapter 6 (Room C159, 1st Floor) Atlas (Room B041, Ground Floor)
Chapter 7 (Room C157, 1st Floor)

14:00-15:30 Cross-chapter parallel meetings
Smaller meetings only involving a subset of chapters - in parallel with chapter meetings
Topics and room assignment to be determined with input from chapters during the week
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>15:30-16:00</td>
<td>Break (<em>Foyer, ENM Building</em>)</td>
</tr>
<tr>
<td>16:00-16:30</td>
<td>Chapter debrief (<em>In chapter rooms</em>)</td>
</tr>
<tr>
<td>16:30</td>
<td>Buses back to town center</td>
</tr>
</tbody>
</table>

**CHAPTER SOCIAL TIME**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
</table>
| 16:30-18:00 | Chapter Free Time - Photo Challenge  
*(Take at least one photo showing chapters welcoming their newest members. Please send to TSU to be shown at the closing Plenary)*  
*See section “Chapter Free time” in the Practical Details for trip/activity recommendations* |
Thursday, 29 August 2019

07:15 Shuttle departures for WGI Bureau Members, CLAs and TSU

08:00-09:00 CLAM4 (CLAM Room - Room Megreditchian, CIC Building, 1st Floor)
Chair: Valérie Masson-Delmotte, Panmao Zhai

08:30 Shuttle departures for all other participants

CHAPTER SESSION IV

09:15-10:30 Chapter Meetings
Chapter 1 (Room C155, 1st Floor) Chapter 8 (Room D178, 1st Floor)
Chapter 2 (Room D170, 1st Floor) Chapter 9 (Room D174, 1st Floor)
Chapter 3 (Room D171, Ground Floor) Chapter 10 (Room D070, Ground Floor)
Chapter 4 (Room D172, 1st Floor) Chapter 11 (Room D072, Ground Floor)
Chapter 5 (Room D173, 1st Floor) Chapter 12 (Room D074, Ground Floor)
Chapter 6 (Room C159, 1st Floor) Atlas (Room B041, Ground Floor)
Chapter 7 (Room C157, 1st Floor)

10:30-11:00 Break (Foyer, ENM Building)

CHAPTER SESSION IV cont. and BREAKOUT GROUPS SESSION II (in parallel)

11:00-12:30 Chapter Meetings
Chapter 1 (Room C155, 1st Floor) Chapter 8 (Room D178, 1st Floor)
Chapter 2 (Room D170, 1st Floor) Chapter 9 (Room D174, 1st Floor)
Chapter 3 (Room D171, Ground Floor) Chapter 10 (Room D070, Ground Floor)
Chapter 4 (Room D172, 1st Floor) Chapter 11 (Room D072, Ground Floor)
Chapter 5 (Room D173, 1st Floor) Chapter 12 (Room D074, Ground Floor)
Chapter 6 (Room C159, 1st Floor) Atlas (Room B041, Ground Floor)
Chapter 7 (Room C157, 1st Floor)

11:00-12:30 Breakout Groups
Topics and room assignment to be determined with input from chapters during the week

12:30-14:00 Lunch (Cafeteria)

13:00-14:00 Drop-in sessions
Mendeley, Review Editor Tool, Document Manager, Logistical information, Responding to review comments (CLAM Room - Room Megreditchian, CIC Building, 1st Floor)
Lead: TSU

CHAPTER SESSION IV cont. and BREAKOUT GROUP SESSION II (in parallel)

14:00-15:30 Chapter Meetings
Chapter 1 (Room C155, 1st Floor) Chapter 8 (Room D178, 1st Floor)
Chapter 2 (Room D170, 1st Floor) Chapter 9 (Room D174, 1st Floor)
Chapter 3 (Room D171, Ground Floor) Chapter 10 (Room D070, Ground Floor)
Chapter 4 (Room D172, 1st Floor) Chapter 11 (Room D072, Ground Floor)
Chapter 5 (Room D173, 1st Floor) Chapter 12 (Room D074, Ground Floor)
**Chapter 6 (Room C159, 1st Floor)**  
**Chapter 7 (Room C157, 1st Floor)**  

14:00-15:30  
**Breakout Groups**  
*Topics and room assignment to be determined with input from chapters during the week*  

15:30-16:00  
**Break (Foyer, ENM Building)**

### CHAPTER SESSION IV cont.

**16:00-17:30**  
**Chapter Meetings**

<table>
<thead>
<tr>
<th>Chapter 1 (Room C155, 1st Floor)</th>
<th>Chapter 2 (Room D170, 1st Floor)</th>
<th>Chapter 3 (Room D171, Ground Floor)</th>
<th>Chapter 4 (Room D172, 1st Floor)</th>
<th>Chapter 5 (Room D173, 1st Floor)</th>
<th>Chapter 6 (Room C159, 1st Floor)</th>
<th>Atlas (Room B041, Ground Floor)</th>
<th>Chapter 7 (Room C157, 1st Floor)</th>
</tr>
</thead>
</table>

### EXTRA CURRICULAR SESSIONS

*Chapter Meeting rooms remain available during that time.*

**17:30-18:30**  
**SHIFT workshop**  
(BOG C Room - Room Prud'homme, CIC Building, 1st Floor)  
*Lead: Stacy Barter, Michelle Colussi*

**FAQs**  
(BOG A Room - Room E060, ENM Building, Ground Floor)  
*Lead: Sarah Connors*

**FAIR WGI data and software development and curation**  
(BOG B Room - Room E259, ENM Building, 2nd Floor)  
*Lead: David Huarte, Rodri Manzanas, Anna Pirani*

**Figures**  
(CLAM Room - room Megreditchian, CIC Building, 1st Floor)  
*Lead: Melissa Gomis, Jordan Harold*

**18:30**  
**Adjourn, Buses back to town center**
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>07:15</td>
<td>Shuttle departures for WGI Bureau Members, CLAs, Chapter Scientists and TSU</td>
</tr>
<tr>
<td>08:00</td>
<td>Shuttle departures for all other participants</td>
</tr>
<tr>
<td>07:15</td>
<td>Shuttle departures for WGI Bureau Members, CLAs, Chapter Scientists and TSU</td>
</tr>
<tr>
<td>08:00</td>
<td>Shuttle departures for all other participants</td>
</tr>
<tr>
<td>08:00</td>
<td>CLAM5 (CLAM Room - Room Megreditchian, CIC Building, 1st Floor) Chair: Valérie Masson-Delmotte, Panmao Zhai</td>
</tr>
<tr>
<td>08:00</td>
<td>Chapter Scientist Meeting (BOG C Room - Room Prud'homme, CIC Building, 1st Floor) Chair: Sarah Connors</td>
</tr>
<tr>
<td>08:30</td>
<td>Chapter Meetings</td>
</tr>
<tr>
<td>08:30</td>
<td>Chapter 1 (Room C155, 1st Floor) Chapter 8 (Room D178, 1st Floor)</td>
</tr>
<tr>
<td>08:30</td>
<td>Chapter 2 (Room D170, 1st Floor) Chapter 9 (Room D174, 1st Floor)</td>
</tr>
<tr>
<td>08:30</td>
<td>Chapter 3 (Room D171, Ground Floor) Chapter 10 (Room D070, Ground Floor)</td>
</tr>
<tr>
<td>08:30</td>
<td>Chapter 4 (Room D172, 1st Floor) Chapter 11 (Room D072, Ground Floor)</td>
</tr>
<tr>
<td>08:30</td>
<td>Chapter 5 (Room D173, 1st Floor) Chapter 12 (Room D074, Ground Floor)</td>
</tr>
<tr>
<td>08:30</td>
<td>Chapter 6 (Room C159, 1st Floor) Atlas (Room B041, Ground Floor)</td>
</tr>
<tr>
<td>08:30</td>
<td>Chapter 7 (Room C157, 1st Floor)</td>
</tr>
<tr>
<td>09:15</td>
<td>Review Editor Debrief Meeting with Bureau (CLAM Room - Room Megreditchian, CIC Building, 1st Floor) Lead: Valérie Masson-Delmotte, Panmao Zhai, Anna Pirani</td>
</tr>
<tr>
<td>10:30</td>
<td>Break (Foyer, ENM Building)</td>
</tr>
<tr>
<td>11:00</td>
<td>Chapter Meetings</td>
</tr>
<tr>
<td>11:00</td>
<td>Chapter 1 (Room C155, 1st Floor) Chapter 8 (Room D178, 1st Floor)</td>
</tr>
<tr>
<td>11:00</td>
<td>Chapter 2 (Room D170, 1st Floor) Chapter 9 (Room D174, 1st Floor)</td>
</tr>
<tr>
<td>11:00</td>
<td>Chapter 3 (Room D171, Ground Floor) Chapter 10 (Room D070, Ground Floor)</td>
</tr>
<tr>
<td>11:00</td>
<td>Chapter 4 (Room D172, 1st Floor) Chapter 11 (Room D072, Ground Floor)</td>
</tr>
<tr>
<td>11:00</td>
<td>Chapter 5 (Room D173, 1st Floor) Chapter 12 (Room D074, Ground Floor)</td>
</tr>
<tr>
<td>11:00</td>
<td>Chapter 6 (Room C159, 1st Floor) Atlas (Room B041, Ground Floor)</td>
</tr>
<tr>
<td>11:00</td>
<td>Chapter 7 (Room C157, 1st Floor)</td>
</tr>
<tr>
<td>12:30</td>
<td>Lunch (Cafeteria)</td>
</tr>
<tr>
<td>13:10</td>
<td>Bureau Meeting (Bureau &amp; TSU Office - Room E260, ENM Building, 2nd Floor)</td>
</tr>
<tr>
<td>14:00</td>
<td>Chapter Presentations [5 min stocktake presentations from CLA(s) of each chapter]</td>
</tr>
<tr>
<td>14:00</td>
<td>Large Scale Climate Change [CLAs form a Panel]</td>
</tr>
<tr>
<td>14:00</td>
<td>Climate Processes [CLAs form a Panel]</td>
</tr>
<tr>
<td>14:00</td>
<td>(Chapter 1)</td>
</tr>
<tr>
<td>14:00</td>
<td>(Chapter 2)</td>
</tr>
<tr>
<td>14:00</td>
<td>(Chapter 3)</td>
</tr>
<tr>
<td>14:00</td>
<td>(Chapter 4)</td>
</tr>
<tr>
<td>14:00</td>
<td>Clarifying questions</td>
</tr>
<tr>
<td>14:00</td>
<td>(Chapter 5)</td>
</tr>
</tbody>
</table>
14:30–14:35  (Chapter 6)
14:35–14:40  (Chapter 7)
14:40–14:45  (Chapter 8)
14:45–14:50  (Chapter 9)
14:50–14:55  Clarifying questions
Regional Climate Information [CLAs form a Panel]
14:55–15:00  (Chapter 10)
15:00–15:05  (Chapter 11)
15:05–15:10  (Chapter 12)
15:10–15:15  (Atlas)
15:15–15:20  Clarifying questions

15:30–16:00  Closing remarks

16:00–16:30  Break (Foyer, CIC Building)

CHAPTER SESSION VI

16:30–17:30  Chapter Meetings
  Chapter 1 (Room C155, 1st Floor)  Chapter 8 (Room D178, 1st Floor)
  Chapter 2 (Room D170, 1st Floor)  Chapter 9 (Room D174, 1st Floor)
  Chapter 3 (Room D171, Ground Floor)  Chapter 10 (Room D070, Ground Floor)
  Chapter 4 (Room D172, 1st Floor)  Chapter 11 (Room D072, Ground Floor)
  Chapter 5 (Room D173, 1st Floor)  Chapter 12 (Room D074, Ground Floor)
  Chapter 6 (Room C159, 1st Floor)  Atlas (Room B041, Ground Floor)
  Chapter 7 (Room C157, 1st Floor)

17:30  Adjourn, buses back to town center

End of LAM3
**Summary for Policymakers Session - CLAs and Bureau only**  
**Pullman Hotel - Room Paris-Bruxelles-Barcelone on 1st Floor**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>09:00-10:30</td>
<td>Introduction to the SPM and the results of the key messages webinars</td>
</tr>
<tr>
<td></td>
<td>Introduction to SPM co-design figure development process</td>
</tr>
<tr>
<td></td>
<td>Presentation on the Technical Summary (TS): Integrating the report key findings</td>
</tr>
<tr>
<td></td>
<td>Discussion: Fit for purpose of SPM Storyline Strawman, integration and robust synthesis of report, incl. the TS</td>
</tr>
<tr>
<td>10:30-11:00</td>
<td>Break</td>
</tr>
<tr>
<td>11:00-12:30</td>
<td>BOG discussions on SPM sections</td>
</tr>
<tr>
<td>12:30-14:00</td>
<td>Lunch <em>(self organized)</em></td>
</tr>
<tr>
<td>14:00-15:30</td>
<td>Report back and discussion of process, timeline, and allocation of roles</td>
</tr>
<tr>
<td>15:30-16:00</td>
<td>Break</td>
</tr>
<tr>
<td>16:00</td>
<td>CLAs adjourn</td>
</tr>
<tr>
<td>16:00-17:00</td>
<td>Bureau Meeting</td>
</tr>
<tr>
<td>17:00</td>
<td>Adjourn</td>
</tr>
</tbody>
</table>
PRACTICAL DETAILS

▷ Room assignment
▷ Maps of the venue
▷ Practical information
## ROOM ASSIGNMENT

<table>
<thead>
<tr>
<th>Activity</th>
<th>Building</th>
<th>Room</th>
<th>Floor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plenary</td>
<td>CIC</td>
<td>Amphithéâtre</td>
<td>Ground</td>
</tr>
<tr>
<td>CLA / Co Chair meetings (CLAM)</td>
<td>CIC</td>
<td>Megreditchian</td>
<td>1</td>
</tr>
<tr>
<td>Chapter 1 meetings</td>
<td>ENM</td>
<td>C155</td>
<td>1</td>
</tr>
<tr>
<td>Chapter 2 meetings</td>
<td>ENM</td>
<td>D170</td>
<td>1</td>
</tr>
<tr>
<td>Chapter 3 meetings</td>
<td>ENM</td>
<td>D171</td>
<td>1</td>
</tr>
<tr>
<td>Chapter 4 meetings</td>
<td>ENM</td>
<td>D172</td>
<td>1</td>
</tr>
<tr>
<td>Chapter 5 meetings</td>
<td>ENM</td>
<td>D173</td>
<td>1</td>
</tr>
<tr>
<td>Chapter 6 meetings</td>
<td>ENM</td>
<td>C159</td>
<td>1</td>
</tr>
<tr>
<td>Chapter 7 meetings</td>
<td>ENM</td>
<td>C157</td>
<td>1</td>
</tr>
<tr>
<td>Chapter 8 meetings</td>
<td>ENM</td>
<td>D178</td>
<td>1</td>
</tr>
<tr>
<td>Chapter 9 meetings</td>
<td>ENM</td>
<td>D174</td>
<td>1</td>
</tr>
<tr>
<td>Chapter 10 meetings</td>
<td>ENM</td>
<td>D070</td>
<td>Ground</td>
</tr>
<tr>
<td>Chapter 11 meetings</td>
<td>ENM</td>
<td>D072</td>
<td>Ground</td>
</tr>
<tr>
<td>Chapter 12 meetings</td>
<td>ENM</td>
<td>D074</td>
<td>Ground</td>
</tr>
<tr>
<td>Atlas meetings</td>
<td>ENM</td>
<td>B041</td>
<td>Ground</td>
</tr>
<tr>
<td>BOG A</td>
<td>ENM</td>
<td>E060</td>
<td>Ground</td>
</tr>
<tr>
<td>BOG B</td>
<td>ENM</td>
<td>E259</td>
<td>2</td>
</tr>
<tr>
<td>BOG C</td>
<td>CIC</td>
<td>Prud’homme</td>
<td>1</td>
</tr>
<tr>
<td>Bureau and TSU Office</td>
<td>ENM/CIC</td>
<td>CIC entrance when Plenary meetings and ENM Foyer the rest of the time. Check meeting agenda</td>
<td>2</td>
</tr>
<tr>
<td>TSU Help Desk</td>
<td>ENM/CIC</td>
<td>CIC Foyer when Plenary meetings and ENM Foyer the rest of the time. Check meeting agenda</td>
<td>Ground</td>
</tr>
<tr>
<td>Coffee breaks</td>
<td>ENM/CIC</td>
<td>CIC Foyer when Plenary meetings and ENM Foyer the rest of the time. Check meeting agenda</td>
<td>Ground</td>
</tr>
</tbody>
</table>
Working Group I Contribution to the IPCC Sixth Assessment Report
Third Lead Author Meeting

PRACTICAL INFORMATION

Registration
Registration to the meeting will be available in the main lobby of the Pullman hotel on **Sunday 25 August from 4.00 pm to 10.00 pm.** Due to security constraints, **registration will not be possible on Monday morning.**

Upon registration, you will receive your badge along with your Participant kit. You will also be able to **buy lunch tickets** for the week: the cost for the week (5 lunches – see details in Lunch section) is **55€ to be paid cash** (no credit cards) upon registration. A receipt will be available upon request. Please make sure you have the change.

Address of the hotel:
Pullman Hotel
84 allées Jean Jaures – 31000 Toulouse
(see map on next page)

Security and use of the meeting badge
You will receive your personal badge upon registration. We ask you to wear this badge as you will get on the bus in the morning and at all time during the meeting. **Access to Météo France will not be possible without the badge.**

In case you lose your badge during the week, please contact the TSU as soon as possible either by visiting the Help Desk or by sending an email to ar6@ipcc-wg1.fr

Meeting rooms will not be locked during lunch time so please do not leave your personal belongings in the rooms.

Shuttles to the meeting venue and back to the city center
Bus transportation from and to the city center will be available on a daily basis.
Pick up and drop off will be at the intersection of boulevard de Strasbourg and Allées du Président Franklin Roosevelt, at the bottom of Allées Jean-Jaures (550 meters from the Pullman hotel and 170 meters from the Novotel Wilson) in front of the Burger King Restaurant. See map on next page.

There will be two pickups in the morning: a first one for participants attending the 8.00 am meeting and a second one, later, for all other participants. In the evening, all buses will depart at the same time, after the meetings adjourn. As we are constrained by the number of seats available in the buses, **please make sure you get on the bus you have been assigned to.** Please check the details below.
Detailed shuttle schedule: please make sure you are on time!

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Who</th>
<th>Departure from city Center</th>
<th>Departure from Météo France</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday 26/08</td>
<td>Morning</td>
<td>CLAs, REs, WGI Bureau, TSU</td>
<td>7h15</td>
<td></td>
</tr>
<tr>
<td>Monday 26/08</td>
<td>Morning</td>
<td>All other participants</td>
<td>8h15</td>
<td></td>
</tr>
<tr>
<td>Monday 26/08</td>
<td>Evening</td>
<td>All</td>
<td></td>
<td>20h30</td>
</tr>
<tr>
<td>Tuesday 27/08</td>
<td>Morning</td>
<td>CLAs, WGI Bureau, SHIFT, CSs, TSU</td>
<td>7h15</td>
<td></td>
</tr>
<tr>
<td>Tuesday 27/08</td>
<td>Morning</td>
<td>All other participants</td>
<td>8h30</td>
<td></td>
</tr>
<tr>
<td>Tuesday 27/08</td>
<td>Evening</td>
<td>All</td>
<td></td>
<td>18h30</td>
</tr>
<tr>
<td>Wednesday 28/08</td>
<td>Morning</td>
<td>CLAs, WGI Bureau, TSU</td>
<td>7h15</td>
<td></td>
</tr>
<tr>
<td>Wednesday 28/08</td>
<td>Morning</td>
<td>All other participants</td>
<td>8h30</td>
<td></td>
</tr>
<tr>
<td>Wednesday 28/08</td>
<td>Evening</td>
<td>All</td>
<td></td>
<td>16h30</td>
</tr>
<tr>
<td>Thursday 29/08</td>
<td>Morning</td>
<td>CLAs, WGI Bureau, TSU</td>
<td>7h15</td>
<td></td>
</tr>
<tr>
<td>Thursday 29/08</td>
<td>Morning</td>
<td>All other participants</td>
<td>8h30</td>
<td></td>
</tr>
<tr>
<td>Thursday 29/08</td>
<td>Evening</td>
<td>All</td>
<td></td>
<td>18h30</td>
</tr>
<tr>
<td>Friday 30/08</td>
<td>Morning</td>
<td>CLAs, WGI Bureau, TSU, CSs</td>
<td>7h15</td>
<td></td>
</tr>
<tr>
<td>Friday 30/08</td>
<td>Morning</td>
<td>All other participants</td>
<td>8h30</td>
<td></td>
</tr>
<tr>
<td>Friday 30/08</td>
<td>Evening</td>
<td>All</td>
<td></td>
<td>17h30</td>
</tr>
</tbody>
</table>
Location of the shuttle pick up and drop off

- Toulouse Matabiau Station
- Hotel Pullman
- Hôtel Novotel Toulouse Centre Wilson
- Hôtel Ibis Toulouse Centre
- Hôtel Mercure Wilson Capitole
- Hôtel Mercure Saint-Georges
- Shuttle pick up and drop off
In case you miss the bus, you can use public transportation to reach Météo France:

- You will first need to get on the metro, using line A to station Basso Cambo (last station)
- Then you will need to take bus n°18 and get off at station Météo France.

The journey will take about 30mns.

In case you want to use a taxi, the address is:

Météo France
Centre International de Conférence
42, avenue Coriolis
31000 Toulouse

Help Desk
A Help Desk, located in the CIC main entrance when plenary sessions are scheduled and in the ENM Foyer the rest of the time, will be available during coffee breaks, chapter sessions and in the morning before the meetings start. Do not hesitate to visit us for any logistical or technical assistance.

Wifi
Free wi-fi is provided in all meeting rooms.
The log in details are the following everywhere in CIC and ENM buildings:
Network: IPCC
Password: IPCCar6LAM3

Coffee breaks
Coffee breaks (one in the morning and one in the afternoon) will be kindly provided by our hosts on each day from Monday through Friday afternoon included. They will be served either in the CIC Foyer (after plenary sessions) or in the ENM Foyer (rest of the time). Please check the meeting agenda for the exact timing and location.
Drinking water will be available all day long. The locations of the different water fountains are spotted on the map of the buildings

Lunches
Lunches will be served in the Météo France cafeteria, at participant cost. Lunch tickets will be available for sale on Sunday 25 August during registration. The cost is 11€ per lunch, including a starter, a main course, a cheese or a dessert, a roll of bread, a soft drink and a coffee/tea. The cafeteria offers each day a selection of different main dishes, including one vegetarian dish at least. Salad and fruit bars are also available.
Please be aware the lunch tickets will be sold as a pack of 5 tickets for a total cost of 55€. Cash will be needed to purchase the tickets and a receipt will be available upon request.
For your information, there are no other lunch facilities available around the meeting venue.

Welcome Reception
Météo France invites all participants to attend a welcome reception on Monday 26 August from 6.30 pm to 8.30 pm.
The reception, including a cocktail-dinner, will take place at Météo-France.
Buses back to the city center will depart after the reception at 8.30 pm.

Video recordings and photographs
Video recordings and photographs will be taken by the TSU during LAM3 for outreach purposes (see details here: www.ipcc.ch/site/assets/uploads/2019/07/WGI_LAM3_Communication_activities.pdf )

By attending the LAM, you grant IPCC full rights to use the images resulting from the photography/video filming. The shots/photos will be available to WGI TSU and IPCC secretariat only. Those videos may be used on IPCC website and
AR6 WGI microsite as well as IPCC social media, youtube and vimeo channels only to publicize IPCC’s organization and related activities.

The shots/photos will be stored securely until the end of the cycle by WGI TSU, after which they will be permanently deleted from the TSU side and transferred to the IPCC Secretariat’s repository. You can ask at any time to see your filmed interview, to get the original file or to have it deleted.

If you have any questions or comments, or if you do not wish you or your chapter sessions to be filmed please contact melissa.gomis@universite-paris-saclay.fr.

**Chapter free time: suggested options**

Chapter free time (photo challenge) is scheduled on Wednesday afternoon and shuttles will depart from Météo France at 4.30 pm. Below a selection of attractions in Toulouse.

**Couvent des Jacobins** - https://www.jacobins.toulouse.fr/anglais
- *Place des Jacobins (entry through the church)*
- Abbey visit – closes at 6 pm - free except for some specific areas (5€)

**Espace EDF Bazacle**
- 11 quai Saint-Pierre
- Temporary exhibitions and terrace overhanging the Garonne river – closes at 7 pm - free

**Fondation Bemberg** - http://www.fondation-bemberg.fr/fr/assezat/index.html
- *Hôtel d'Assézat, Place d'Assézat*
- Exhibition art Renaissance and Impressionism in a monument – closes at 6pm - max 10€

- *Rond-point Boulingrin*
- Garden – closes at 9pm - free

**Jardin du musée Georges Labit**
- 17, rue du Japon
- Exotic garden – 6pm – free

**Jardin Raymond VI** - https://www.toulouse-visit.com/jardin-raymond-vi/toulouse/pcumid031fs0007c
- *Allées de Fitte*
- Garden with a footbridge and medicinal plants – 9pm - free

**La Basilique Saint-Sernin** - http://www.basilique-saint-sermin.fr/
- *Place Saint-Sernin*
- Basilica – closes at 6pm -free to 2,50€

**La guinguette de Saint Cyprien**
- Esplanade du Parc Raymond VI - Behind "Les abattoirs"
- To take a drink – closes at 9pm

**La Guinguette, terrasse flottante**
- 5 rue pont de Tounis - +33 5 31 61 61 04
Musical gastronomy on a floating terrace - closes at 11.30pm

La Halle de la Machine - https://www.halledelamachine.fr/
3, Avenue de l'Aérodrome de Montaudran
Machines exhibition (1h), travel with the Minotaure (30mn) – closes at 7pm (last entry 6.15pm) - 9€ to 16€

Le Capitole - https://www.toulouse-visit.com/le-capitole-hotel-de-ville/toulouse/pcumid031fs000a3
Place du Capitole
Art and monument – closes at 7pm - free

1 place Laganne
Photos exhibition in a monument – closes at 7pm – 4€

Les abattoirs - https://www.lesabattoirs.org/en
76 allées Charles-de-Fitte
Modern art exhibition – closes at 6pm (last entry 5.30pm) – 8€

Les pêcheurs de sable
https://www.toulouse-tourisme.com/les-pecheurs-de-sable-ginguette/toulouse/fmamid031v50etgw
Quai de la Daurade
Musical gastronomy – closes at 10pm

Les trains touristiques de Toulouse
https://www.toulouse-visit.com/les-trains-touristiques-de-toulouse/toulouse/pcumid031fs0096e
Place du Capitole
35mn town visit by train with guide and translation in English – closes at 6pm (every 20mn) – 7€

Musée du vieux Toulouse - https://toulousainsdetoulouse.fr/
Hôtel Dumay, 7 rue du May
History exhibition – closes at 6pm – 4€

Musée Saint Raymond - https://saintraymond.toulouse.fr/
Place Saint-Sernin
Archeology – closes at 6pm – 5€

The prices indicated are for adults, you may find a better price options for groups.
For some activities a pre-booking may be required and/or tickets can be bought online.
You can find detailed information on the tourism office website: https://www.toulouse-visit.com/see-do

The Guide on the link below proposes maps for pedestrian visits. It's in French but the maps provided are easy to understand: https://www.tse-fr.eu/sites/default/files/TSE/documents/doc/itinaires.pdf
FACEBOOK
Chapter 1
Chapter 2
Chapter 4
Chapter 5

Josep CANADELL
Australia
Commonwealth Scientific and Industrial Organization (CLA)

Pedro SCHEEL MONTEIRO
South Africa
CSIR (CLA)

Victor BROVKN
Germany/Russian Federation
Max Planck Institute for Meteorology (RE)

Richard FEELY
United States of America
NOAA Pacific Marine Environmental Laboratory (RE)

Jose LARA LARA
Mexico
Ensenada Center for Scientific Research and Higher Education (RE)

Marcos COSTA
Brazil
The Federal University of Viçosa

Leticia COTRIM DA CUNHA
Brazil
Universidade do Estado do Rio de Janeiro

Peter COX
UK
University of Exeter

Alexey V. ELISEEV
Russian Federation
Moscow State University

Stephanie HENSON
UK
National Oceanography Centre

Masao ISHII
Japan
Japan Meteorological Agency

Samuel JACCARD
Switzerland
University of Bern

Charles KOVEN
United States of America
Lawrence Berkeley National Laboratory

Annalea LOHLA
Finland
Finnish Meteorological Institute

Prabir PATRA
Japan/India
Japan Agency for Marine-Earth Science and Technology

Shilong PIAO
China
Peking University

Joeri ROGELU
Austria/Belgium
International Institute for Applied Systems Analysis

Stephen SYMAPUNGANI
Zambia
Copperbelt University

Sönke ZAEHLE
Germany
Max Planck Institute for Biogeochemistry

Kirsten ZICKFELD
Canada/Germany
Simon Fraser University

Pedro SCHEEL MONTEIRO
South Africa
CSIR (CLA)

Richard FEELY
United States of America
NOAA Pacific Marine Environmental Laboratory (RE)

Jose LARA LARA
Mexico
Ensenada Center for Scientific Research and Higher Education (RE)

Marcos COSTA
Brazil
The Federal University of Viçosa

Leticia COTRIM DA CUNHA
Brazil
Universidade do Estado do Rio de Janeiro

Peter COX
UK
University of Exeter

Alexey V. ELISEEV
Russian Federation
Moscow State University

Stephanie HENSON
UK
National Oceanography Centre

Masao ISHII
Japan
Japan Meteorological Agency

Samuel JACCARD
Switzerland
University of Bern

Charles KOVEN
United States of America
Lawrence Berkeley National Laboratory

Annalea LOHLA
Finland
Finnish Meteorological Institute

Prabir PATRA
Japan/India
Japan Agency for Marine-Earth Science and Technology

Shilong PIAO
China
Peking University

Joeri ROGELU
Austria/Belgium
International Institute for Applied Systems Analysis

Stephen SYMAPUNGANI
Zambia
Copperbelt University

Sönke ZAEHLE
Germany
Max Planck Institute for Biogeochemistry

Kirsten ZICKFELD
Canada/Germany
Simon Fraser University
Chapter 7
### Chapter 8

| Hervé DOUVILLE  
| France  
| Météo-France  
| (CLA) |
| Krishnan RAGHAVAN  
| India  
| Indian Institute of Tropical Meteorology  
| (CLA) |
| James RENWICK  
| New Zealand  
| Victoria University of Wellington  
| (CLA) |
| Pascale BRACONNOT  
| France  
| Laboratoire des Sciences du Climat et de l'Environnement  
| (RE) |
| Arona DIEDHIOU  
| Côte d’Ivoire/Senegal  
| Université Félix Houphouët Boigny  
| (RE) |
| Richard ALLAN  
| UK  
| University of Reading |
| Paola A. ARIAS  
| Colombia  
| Universidad de Antioquia |
| Mathew BARLOW  
| United States of America  
| University of Massachusetts Lowell |
| Ruth CEREZO MOTA  
| Mexico  
| UNAM / Laboratory of Engineering and Coastal Processes |
| Annalisa CHERCHI  
| Italy  
| Fondazione CMCC/INGV |
| Thian Yew GAN  
| Canada/Malaysia  
| University of Alberta |
| Joelle GERGIS  
| Australia  
| The Australian National University |
| Dabang JIANG  
| China  
| Chinese Academy of Sciences |
| Asif KHAN  
| Pakistan  
| UET Peshawar and LUMS Lahore |
| Wilfried POKAM MBA  
| Cameroon  
| University of Yaounde 1 |
| Daniel ROSENFELD  
| Israel  
| The Hebrew University of Jerusalem |
| Jessica TIERNEY  
| United States of America  
| University of Arizona |
| Olga ZOLINA  
| Russian Federation  
| P.P. Shirshov Institute of Oceanology RAS |
Chapter 11
IPCC Vice-Chairs

- Ko BARRETT  
  IPCC Vice-Chair
- Fatima DRIOUECH  
  WGI Vice-Chair
- Valérie MASSON DELMOTTE  
  Co-Chair
- Edwin ALDRIAN  
  WGI Vice-Chair
- Panmao ZHAI  
  Co-Chair
- Thelma KRUG  
  IPCC Vice-Chair
- Greg FLATO  
  WGI Vice-Chair
- Jan FUGLESTEVDT  
  WGI Vice-Chair
- Youba SOKONA  
  IPCC Vice-Chair
- Muhammad Irfan TARIQ  
  WGI Vice-Chair
- Carolina VERA  
  WGI Vice-Chair
- Ko BARRETT  
  IPCC Vice-Chair
- Fatima DRIOUECH  
  WGI Vice-Chair
- Valérie MASSON DELMOTTE  
  Co-Chair
- Edwin ALDRIAN  
  WGI Vice-Chair
- Panmao ZHAI  
  Co-Chair
- Thelma KRUG  
  IPCC Vice-Chair
- Greg FLATO  
  WGI Vice-Chair
- Jan FUGLESTEVDT  
  WGI Vice-Chair
- Youba SOKONA  
  IPCC Vice-Chair
- Muhammad Irfan TARIQ  
  WGI Vice-Chair
- Carolina VERA  
  WGI Vice-Chair
- Nourredine YASSA  
  WGI Vice-Chair

Working Group I Bureau
TSU Working Group I

Anna PIRANI
Head of TSU

Clotilde PEAN
TSU Head of Operations

Elisabeth LONNOY
TSU Project Assistant

Tim WATERFIELD
TSU IT Officer

Tom MAYCOCK
TSU Science Writer and Senior Editor

Ye YE
TSU Operations Assistant

Melissa GOMIS
TSU Graphics and Communication Officer

Jordan HAROLD
TSU Consultant

Angela MORELLI
TSU Consultant

Sue Escott
TSU Consultant

Yang CHEN
TSU Senior Science Officer

Sarah CONNORS
TSU Senior Science Officer

Leah GOLDFARB
TSU Senior Science Officer

Robin MATTHEWS
TSU Senior Science Officer

Mengtian HUANG
TSU Science Officer

Rodrigo MANZANAS
TSU Science Officer

Ozge YELEKCI
TSU Science Officer

Rong YU
TSU Science Officer

Baiquan ZHOU
TSU Science Officer

Xia ZHOU
TSU Science Assistant

Anna PIRANI
Head of TSU

Clotilde PEAN
TSU Head of Operations

Elisabeth LONNOY
TSU Project Assistant

Tim WATERFIELD
TSU IT Officer

Tom MAYCOCK
TSU Science Writer and Senior Editor

Ye YE
TSU Operations Assistant

Melissa GOMIS
TSU Graphics and Communication Officer

Jordan HAROLD
TSU Consultant

Angela MORELLI
TSU Consultant

Sue Escott
TSU Consultant

Yang CHEN
TSU Senior Science Officer

Sarah CONNORS
TSU Senior Science Officer

Leah GOLDFARB
TSU Senior Science Officer

Robin MATTHEWS
TSU Senior Science Officer

Mengtian HUANG
TSU Science Officer

Rodrigo MANZANAS
TSU Science Officer

Ozge YELEKCI
TSU Science Officer

Rong YU
TSU Science Officer

Baiquan ZHOU
TSU Science Officer

Xia ZHOU
TSU Science Assistant
RESOURCES

- Code of conduct for meetings and events of the Intergovernmental Panel on Climate Change
- Guidance note on Confidentiality
- AR6 Schedule
- Inclusive practices, collaboration and participatory group dynamics at the IPCC WG I Third Lead Author Meeting
Code of conduct for meetings and events of the Intergovernmental Panel on Climate Change

The code of conduct for meetings and events of the Intergovernmental Panel on Climate Change (IPCC) is informed by the United Nations and World Meteorological Organization (WMO) guidance and instructions as contained in the Charter of the United Nations¹, the UN Secretary-General Bulletin on Prohibition of discrimination, harassment, including sexual harassment, and abuse of authority² and the WMO Ethics Framework³.

It applies to all participants who are attending IPCC meetings and events, including Panel sessions, lead author meetings, expert meetings and workshops as well as outreach events organized by the IPCC Secretariat or the Working Group Technical Support Units.

IPCC meetings and events are professional, respectful and harassment-free environments for all participants. Participants are expected to conduct themselves with integrity and in a manner that is professional, respectful, tolerant and responsible. A zero-tolerance approach will be applied to any form of discrimination or harassment, including sexual harassment and bullying, at IPCC meetings and events.

Discrimination is any unfair treatment or arbitrary distinction based on a person’s race, sex, religion, nationality, ethnic origin, sexual orientation, disability, age, language, social origin or other status. Discrimination may be an isolated event affecting one person or a group of persons similarly situated or may manifest itself through harassment or abuse of authority.

Harassment is any improper and unwelcome conduct that might reasonably be expected or be perceived to cause offence or humiliation to another person because of, inter alia, an individual’s gender, gender identity and expression, sexual orientation, disability, physical appearance, ethnicity, national origin, age, or religion. Harassment may take the form of words, gestures or actions which tend to annoy, alarm, abuse, demean, intimidate, belittle, humiliate or embarrass another or which create an intimidating, hostile or offensive professional environment.

Sexual harassment is a specific type of prohibited conduct. It is any unwelcome conduct of a sexual nature. Sexual harassment may be any conduct of a verbal, including via electronic or telephonic means, nonverbal or physical nature and may occur between persons of the opposite or same sex.


WGI Technical Support Unit · c/o Université Paris-Saclay
Immeuble Discovery · Route de l’Orme des Merisiers · 91190 Saint-Aubin · France · +33 (0)1 69 33 77 23
tsu@ipcc-wg1.universite-paris-saclay.fr · www.ipcc-wg1.ipcc.ch
In the event that a participant feels like an issue has arisen regarding disrespectful treatment, harassment or discrimination, regardless of whether it rises to the level of a breach of this code of conduct, the participant is encouraged to speak or email about it, in confidence. A designated point of contact will be identified from the TSU, but if they feel more comfortable, participants could also discuss with a co-Chair or the IPCC Deputy Secretary.

In the event of a clear or perceived breach of the code of conduct, it may be reported either verbally or in writing to the Co-Chairs, TSU or IPCC Secretariat.

All reports and allegations of breaches to this code of conduct will be handled sensitively and in confidence. The immediate priority will be to protect the privacy of the person(s) exposed to the breach of conduct and the need for further action will be assessed carefully on a case-by-case basis. Note that this policy applies not only to in-person meetings, but also to teleconferences, e-mail exchanges and other interactions.
Confidentiality

Guidance Note for Coordinating Lead Authors, Lead Authors and Review Editors of IPCC Reports during the AR6 Assessment Cycle

This Guidance Note provides individuals, who serve as Coordinating Lead Authors (CLAs), Lead Authors (LAs) and Review Editors (REs) of IPCC Reports during the AR6 assessment cycle, with a set of recommendations on the issue of confidentiality to facilitate their work for IPCC, to ensure transparency and to avoid situations which could endanger the integrity of the work.

It is the IPCC practice that all drafts are confidential and should not be cited, quoted or distributed (refer to Section 4.2 of Appendix A to the Principles Governing IPCC Work at http://ipcc.ch/pdf/ipcc-principles/ipcc-principles-appendix-a-final.pdf). This principle, which must be adhered to, is clearly stated when report drafts are sent out for expert and government review and also applies to the review comments and author team responses. However, upon completion of the Report, the drafts provided for formal review, the review comments submitted on those drafts, and the chapter team responses are made publicly available and are retained in an open archive.

Lead Author Meetings (LAMs) are important steps towards the preparation and finalization of the assessment documents. They are therefore considered to be closed fora for discussions amongst the LAM invited participants only. As such, these discussions remain confidential and related documents including emails and preliminary versions of text or figures are not public; they should not be cited, quoted or distributed.

The TSU will provide chapter emailing lists and teleconferencing options to facilitate communication. We recommend that for IPCC-related email traffic you add to the signature of your email a note that declares the content of the mail to be confidential and intended only for the addressee. One example is:

This e-mail including any attachments is confidential and may be privileged. It is intended solely for the addressee. If you have received it by mistake, please notify the sender by e-mail and delete this message from your system. Any unauthorized use or dissemination of this e-mail in whole or in part is strictly prohibited.

You are encouraged to consult with the legal advisors of your institution as to whether this is compatible with prior and local regulations.
### IPCC AR6 WGI SCHEDULE (19 July 2018)

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>JUNE</td>
<td>25-29</td>
<td>First Lead Author Meeting (LAM1)</td>
</tr>
<tr>
<td>OCT</td>
<td>14 October</td>
<td>Submission of the Internal Draft to the TSU</td>
</tr>
<tr>
<td></td>
<td>15-28</td>
<td>TSU compile Internal Draft</td>
</tr>
<tr>
<td></td>
<td>29 October - 25 November</td>
<td>Internal Review of the Internal Draft</td>
</tr>
<tr>
<td>DEC</td>
<td>3 December</td>
<td>TSU sends compiled Review Comments to CLAs</td>
</tr>
<tr>
<td>JAN</td>
<td>7-12 January</td>
<td>Second Lead Author Meeting (LAM2)</td>
</tr>
<tr>
<td>APRIL</td>
<td>7 April</td>
<td>Submission of the First Order Draft (FOD) to TSU</td>
</tr>
<tr>
<td></td>
<td>8-21</td>
<td>TSU compiles FOD</td>
</tr>
<tr>
<td></td>
<td>29 April - 23 June</td>
<td>Expert Review of FOD</td>
</tr>
<tr>
<td>JULY</td>
<td>1 July</td>
<td>TSU sends compiled Review Comments to CLAs</td>
</tr>
<tr>
<td>AUG</td>
<td>26-31 August</td>
<td>Third Lead Author Meeting (LAM3)</td>
</tr>
<tr>
<td>OCT</td>
<td>7 October</td>
<td>Comment responses &amp; RE First interim report due to TSU</td>
</tr>
<tr>
<td>DEC</td>
<td>31 December</td>
<td>Literature submission cut off</td>
</tr>
<tr>
<td>JAN</td>
<td>12 January</td>
<td>Submission of the Second Order Draft (SOD) to TSU</td>
</tr>
<tr>
<td></td>
<td>13-26</td>
<td>TSU compile SOD</td>
</tr>
<tr>
<td>MAR</td>
<td>2 March - 26 April</td>
<td>Expert and Government Review of the SOD and of the FOD of the Summary for Policy Makers (SPM)</td>
</tr>
<tr>
<td>MAY</td>
<td>4 May</td>
<td>TSU send compiled Review Comments to CLAs</td>
</tr>
<tr>
<td>JUNE</td>
<td>1-6 June</td>
<td>Fourth Lead Author Meeting (LAM4)</td>
</tr>
<tr>
<td></td>
<td>29 June</td>
<td>RE second Interim report due to TSU</td>
</tr>
<tr>
<td>JULY</td>
<td>27 July</td>
<td>SOD Review Comments response due to TSU</td>
</tr>
<tr>
<td>SEPT</td>
<td>30 September</td>
<td>Literature acceptance cut off</td>
</tr>
<tr>
<td>OCT</td>
<td>18 October</td>
<td>Submission of the Final Draft (FGD) to TSU</td>
</tr>
<tr>
<td></td>
<td>19 October - 1 November</td>
<td>TSU compiles FGD</td>
</tr>
<tr>
<td>DEC</td>
<td>7 December - 31 January</td>
<td>Final Government Distribution</td>
</tr>
<tr>
<td>FEB</td>
<td>8 February</td>
<td>TSU send compiled Review Comments to SPM Drafting Team</td>
</tr>
<tr>
<td>APR</td>
<td>12-16 April</td>
<td>IPCC 54 - Approval Session</td>
</tr>
</tbody>
</table>
Inclusive practices, collaboration and participatory group dynamics at the IPCC WG I Third Lead Author Meeting: August 2019

The WGI TSU is supported again at LAM3 by experts from SHIFT Collaborative who will be present and available for further discussions and interactions with LAM3 participants throughout the week. During the LAM2 closing plenary, 82% of the authors attending indicated that the “inclusive practices” activities had resulted in an overall greater awareness about diversity, difference and power in WGI. 62% indicated they had adjusted their own thinking or practices and 57% felt that their chapter group was supporting greater inclusion. At LAM3 SHIFT will continue their work to co-create an inclusive culture and add a specific focus on tools and approaches to support participatory decision-making. The following facilitated activities are included in the meeting agenda:

Sunday August 25, 13:00-15:30  Training for CLAs: Participatory Decision Making
Monday August 26, 12:25-12:40  Opening Plenary Framing Presentation
Tuesday August 27, 14:00-14:30  Review Editor Meeting Introduction to Inclusive Practices
Mon, Tues, Thurs. 17:30 - 18:30  Mini-workshops for Authors: Topics To Be Announced

The inclusive practice activities within WGI build on the launch of the IPCC Code of Conduct at the LAM1 and the subsequent training, dialogues and resources to support “co-creating an inclusive, collaborative culture” at the Second Lead Author Meeting. The resources from LAM2 can be found here (DMS folder: Home / 01 - Meetings / 02 - LAM2 / SHIFT, https://wg1.ipcc.ch/apps/dm/filemanager.php?q=1855).

SHIFT Collaborative (www.shiftcollaborative.ca) is a registered cooperative based in Victoria, Canada that facilitates progress on both social and environmental challenges. They have a wealth of experience in designing and facilitating participatory engagement for systems change and multi-stakeholder collaboration. They have worked on issues ranging from social connectedness and inclusion to food security, climate change and public health, to name a few.

If you would like to request facilitation or other support from SHIFT Collaborative throughout the week then please contact them either by email or by text:

Stacy Barter, stacy@shiftcollaborative.ca  Mobile/text +1(250) 889-0179
Michelle Colussi, michelle@shiftcollaborative.ca  Mobile/text +1(250) 889-8397