

IPCC EXECUTIVE COMMITTEE – ONE HUNDRED AND EIGHTH MEETING
Teleconference, 3 August 2022

CONCLUSIONS AND DECISIONS

Participants

Chair:

Hoesung Lee

Members:

Ko Barrett (IPCC Vice-Chair), Thelma Krug (IPCC Vice-Chair), Youba Sokona (IPCC Vice-Chair), Valérie Masson-Delmotte (WGI Co-Chair), Panmao Zhai (WGI Co-Chair), Hans-Otto Pörtner (WGII Co-Chair), Priyadarshi Shukla (WGIII Co-Chair), Jim Skea (WGIII Co-Chair), Kiyoto Tanabe (TFI Co-Chair), Eduardo Calvo (TFI Co-Chair), Joy Pereira (WGII Vice-Chair).

Advisory members:

Anna Pirani (WGI TSU Head), Melinda Tignor (WGII TSU Head), Sandro Federici (TFI TSU Head), José Romero (SYR TSU Head of Science), Abdalah Mokssit (IPCC Secretary).

IPCC Secretariat:

Andrej Mahecic (Head of Communications), Jennifer Lew Schneider (Legal Officer), Mxolisi Shongwe, Jesbin Baidya, Joelle Fernandez, Melissa Walsh.

Invited:

Elvira Poloczanska (TSU WGII).

Apologies:

Debra Roberts (WGII Co-Chair).

1. ADOPTION OF THE AGENDA

The Secretary introduced an additional agenda item for the Gender Action Team to be discussed under Agenda item 6, Any Other Matters.

The provisional agenda (EXCOM-CVIII/Doc.1) as attached in Annex 1 was adopted.

2. URGENT ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK THAT REQUIRE PROMPT ATTENTION BY THE IPCC BETWEEN PANEL SESSIONS

2.1 Synthesis Report of the Sixth Assessment Report

The Chair introduced the item and thanked the Members of the ExCom, Section Facilitators, Authors, Scientific Steering Committee (SSC) and the High-level Consultative Group (HLCG) for reaching a consensus on the dates for the Synthesis Report (SYR) Final Government Review and the SYR Approval Session. He stated that this consensus led to the Secretariat writing letters to inform Bureau Members and Focal Points of the new dates.

The Secretary updated the ExCom on two letters sent to Bureau Members and Focal Points on the dates for the Final Government Distribution (FGD) and the SYR Approval Session, and informed the ExCom that no objections were received.

The Secretariat sent a letter on 28 July 2022 to IPCC Focal Points seeking their approval by 1 August on the new schedule of the SYR. The Secretariat received responses from the following Member countries: Australia, Burundi, Canada, China, Ethiopia, Finland, Germany, Grenada, Mauritius, Montenegro, Netherlands, Norway, St Kitts and Nevis, Switzerland, USA and Zambia. Of the responses received, three countries requested more time and expressed their views, which means all other Focal Points have agreed to the new dates. The Secretariat has spoken by phone to the Focal Points that sent letters, and subsequently the Secretariat has sent letters to Focal Points that needed further clarification.

The Secretary highlighted that his communication with Focal Points was to advise the key dates, i.e., FGD and the SYR Approval Session and that the authors have commenced work.

The Chair confirmed that the Secretariat provided the Panel with information about the dates of the FGD and SYR Approval Session.

ExCom took note of the status of the SYR development.

3. COMMUNICATIONS AND OUTREACH ACTIVITIES

3.1 Ongoing and planned activities

The Head of Communications updated the ExCom on ongoing and planned activities since the 107th Meeting of the ExCom.

He provided an update on the preparations for 27th session of the Conference of the Parties (COP27) to the United Nations Framework Convention on Climate Change (UNFCCC) and stated that IPCC will have a joint pavilion with the World Meteorological Organization and Foundation Meri. The Secretariat has also applied to the UNFCCC for a side event with the overarching title “Cities and Climate Change”.

The Communications Team is working with the Working Groups on two outreach events for a ministerial conference in Senegal.

The ExCom took note of the report.

4. RESPONSE TO POSSIBLE ERRORS IN COMPLETED ASSESSMENTS AND OTHER IPCC PRODUCTS

4.1 Update on the implementation of the Error Protocol and follow-up

The Secretariat informed the ExCom that since the last reporting to ExCom-107, 8 new error claims have been received, one of the new cases has already been closed as well as 5 new cases, three cases have been processed but not yet closed.

The Chair reminded the Working Group Co-Chairs and Technical Support Units (TSU) to address the pending cases.

The ExCom took note of the Error Protocol report.

5. COORDINATION BETWEEN WORKING GROUPS AND TASK FORCES ON ACTIVITIES AND ISSUES PERTAINING TO THE PRODUCTION OF ASSESSMENTS AND OTHER RELEVANT IPCC PRODUCTS

5.1 Update on forthcoming meetings

- **Update by the Secretariat on the preparations for the 57th Session of the IPCC**

The Secretary provided an update on the preparations for the 57th Session of the IPCC (IPCC-57), summarized as follows:

- IPCC-57 is scheduled to take place in-person from 27 to 30 September 2022 at CICG, in Geneva, Switzerland.
- The invitation letters were sent on 8 July 2022.
- The provisional Agenda for the 57th Session has been finalized.
- The IPCC Trust Fund Programme and Budget document was posted on 26 July 2022.
- Other documents are under preparation.
- Work has commenced on procuring various items for the Session (including Security, medical services etc). As well as identifying and securing additional resources for the Session, which are generally provided by the host country.
- Rooms are being identified and allocated, based on the Conference Requirements Checklist (CRC) and the availability.

The Secretary also informed the ExCom on the preparations for the 58th Session of the IPCC (IPCC-58):

- The Scientific Steering Committee (SSC) and the High-Level Consultative Group (HLCG) reached an agreement on the date of the approval session for SYR of the Sixth Assessment Report and it is scheduled to take place from 13 to 17 March 2023.
- A letter has been sent to Bureau members on 27 July 2022.
- A letter has been sent to Focal Points on 28 July 2022 seeking their approval by Monday 1 August 2022.

The Chair noted that the members of the IPCC Scholarship Programme Board of Trustees have been invited to IPCC-57, and their participation in the plenary session will be meaningful for them as well as for the IPCC. The Chair informed ExCom that the HLCG will operate throughout the process of the SYR up to the approval and play an important role in providing guidance and expertise.

The Co-Chair of the Task Force on National Greenhouse Gas Inventories (TFI) highlighted that the current Strategic Planning Schedule includes the election plenary planned for late September 2023, which would have implications for the TFI work plan.

The Secretary responded that there are two upcoming plenary sessions, IPCC-57 in September 2022 and IPCC-58 in March 2023 for the approval of the SYR. Shortly after the SYR Approval Session, the Secretariat will send invitations to Focal Points, inviting them to send their nominations for the election of the IPCC Bureau and Task Force Bureau. He noted they would strictly observe the time for nominations. The current primary objective is the SYR Approval and then the election process.

ExCom noted the update on the preparations for the next IPCC Plenary.

6. ANY OTHER MATTERS

6.1 Gender Action Team (GAT)

The IPCC Vice Chair updated the ExCom on the meetings and activities of the Gender Action Team (GAT).

She explained that the GAT are proceeding on three fronts to further enhance attention on gender issues in the next assessment cycle:

1. A budget has been approved to survey AR6 participants to determine best practices, including identifying gender issues, diversity and gender inclusion. Nominations have been received from the TSUs for a Steering Committee comprised of colleagues engaged in the AR6 that will evaluate the results. They are currently working with WMO on procurement to get the tender out and assess the incoming proposals. The contract award should be made by the end of the year.
2. The Code of Conduct presently being used is not officially sanctioned. The GAT is working on modifying and refining the Working Group II Code of Conduct. The plan is for the GAT to submit a Code of Conduct for approval by the Panel.
3. The GAT are in the process of developing an official complaints procedure. For instance, there could be a need for an Ombudsman. The GAT will introduce a policy at IPCC-57 with a view to adopt it at the Plenary Session in March 2023.

The Chair noted that the Secretariat provides a facilitative role to the GAT. The Chair thanked the IPCC Vice-Chair and the GAT.

The ExCom took note of the report.

6.2 Intervention from the Working Group II TSU Head

The Working Group II Head of Operations noted that the full report has been published on the IPCC website and sent to Cambridge University Press for printing.

The Chair congratulated and thanked the Working Group II Technical Support Unit for their hard work.

- **The next meeting of the ExCom**

The Secretary confirmed a Doodle poll for the next meeting of ExCom will be sent for the first Wednesday of September 2022.

The meeting concluded at 14:46.

**IPCC EXECUTIVE COMMITTEE – ONE HUNDRED AND EIGHTH MEETING
Teleconference, 3 August 2022**

EXCOM-CVIII/Doc. 1
(29.VII.2022)
Agenda Item: 1
ENGLISH ONLY

PROVISIONAL AGENDA

- 1. ADOPTION OF THE AGENDA**
- 2. URGENT ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK THAT REQUIRE PROMPT ATTENTION BY THE IPCC BETWEEN PANEL SESSIONS**
 - 2.1 Synthesis Report of the Sixth Assessment Report
- 3. COMMUNICATIONS AND OUTREACH ACTIVITIES**
 - 3.1 Ongoing and planned activities
- 4. RESPONSE TO POSSIBLE ERRORS IN COMPLETED ASSESSMENTS AND OTHER IPCC PRODUCTS**
 - 4.1 Update on the implementation of the Error Protocol and follow-up
- 5. COORDINATION BETWEEN WORKING GROUPS AND TASK FORCES ON ACTIVITIES AND ISSUES PERTAINING TO THE PRODUCTION OF ASSESSMENTS AND OTHER RELEVANT IPCC PRODUCTS**
 - 5.1 Update on forthcoming meetings:
 - Update by the Secretariat on the preparations for the 57th Session of the IPCC
- 6. ANY OTHER MATTERS**
 - 6.1 Gender Action Team