

**IPCC EXECUTIVE COMMITTEE – ONE HUNDRED AND NINTH MEETING**  
**Teleconference, 14 September 2022**

**CONCLUSIONS & DECISIONS**

Participants

*Chair:*

Hoesung Lee

*Members:*

Ko Barrett (IPCC Vice-Chair), Thelma Krug (IPCC Vice-Chair), Youba Sokona (IPCC Vice-Chair), Panmao Zhai (WGI Co-Chair), Debra Roberts (WGII Co-Chair), Kiyoto Tanabe (TFI Co-Chair), Eduardo Calvo (TFI Co-Chair), Joy Pereira (WGII Vice-Chair).

*Advisory members:*

Anna Pirani (WGI TSU Head), Melinda Tignor (WG II TSU Head), Roger Fradera (WG III TSU Head), Sandro Federici (TFI TSU Head), José Romero (SYR TSU Head of Science), Abdalah Mokssit (IPCC Secretary).

IPCC Secretariat:

Erмира Fida (Deputy Secretary), Andrej Mahecic (Head of Communications), Jennifer Lew Schneider (Legal Officer), Mxolisi Shongwe, Laura Biagioni, Joelle Fernandez, Melissa Walsh.

Invited:

Elvira Poloczanska (TSU WGII).

Apologies:

Jim Skea (WGIII Co-Chair), Valérie Masson-Delmotte (WGI Co-Chair), Hans-Otto Pörtner (WGII Co-Chair), Priydarshi Shukla (WGIII Co-Chair).

**1. ADOPTION OF THE AGENDA**

The provisional agenda (EXCOM-CIX/Doc.1) as attached in Annex 1 was adopted.

**2. URGENT ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK THAT REQUIRE PROMPT ATTENTION BY THE IPCC BETWEEN PANEL SESSIONS**

**2.1 Synthesis Report of the Sixth Assessment Report**

The Head of the Synthesis Report (SYR) Technical Support Unit (TSU) updated the ExCom on the key dates for completion of the Synthesis Report such as the Final Government Distribution (21 November to 15 January 2023) and the dates for the approval session (13 to 17 March 2023). In addition, he referred to two internal deadlines: 3 October 2022 as the completion date of the draft Longer Report and 7 November 2022 as the date of completion of the whole draft Synthesis Report. He stated that authors are working in full operation and the section meetings are held every Thursday for two hours involving authors from all around the world. In addition to these meetings, authors are holding informal drafting meetings throughout the week.

A letter has been sent to the Scientific Steering Committee (SSC) with the view to updating them on the key dates and inviting them to contribute to the process.

ExCom took note of the update on the status of the SYR schedule.

### **3. COMMUNICATIONS AND OUTREACH ACTIVITIES**

#### **3.1 Ongoing and planned activities**

The Head of Communications updated the ExCom on ongoing and planned activities since the 108<sup>th</sup> Meeting of the ExCom (ExCom-108).

He updated the ExCom on outreach events held in Dakar, Senegal from 12-14 September in the margins of the African Environmental Ministers with the contribution and participation of IPCC Vice-Chair Youba Sokona and Working Group II Co-Chair Debra Roberts. He provided an update on the preparations for the 27<sup>th</sup> session of the Conference of the Parties (COP27), to the United Nations Framework Convention on Climate Change (UNFCCC) which included the deadline of 16 September for further input on the application for the IPCC side-event on the Summary for Urban Policymakers.

Other updates included a Media Advisory that has been issued on the SYR schedule the previous week.

The ExCom took note of the report.

### **4. RESPONSE TO POSSIBLE ERRORS IN COMPLETED ASSESSMENTS AND OTHER IPCC PRODUCTS**

#### **4.1 Update on the implementation of the Error Protocol and follow-up**

The Secretariat informed the ExCom that since the last reporting to ExCom-108, three new error claims have been received, one case has been closed and three cases have been processed but not yet closed. There are 13 pending error claims.

The Chair thanked the Working Group Co-Chairs and Technical Support Units for addressing the pending cases.

The ExCom took note of the Error Protocol report.

### **5. COORDINATION BETWEEN WORKING GROUPS AND TASK FORCES ON ACTIVITIES AND ISSUES PERTAINING TO THE PRODUCTION OF ASSESSMENTS AND OTHER RELEVANT IPCC PRODUCTS**

#### **5.1 Update on forthcoming meetings**

- **Update by the Secretariat on the preparations for the 57<sup>th</sup> Session of the IPCC**

The Secretary provided an update on the preparations for the 57<sup>th</sup> Session of the IPCC (IPCC-57). Documents have been posted online. IPCC-57 will be held in person with no possibility for virtual participation. Logistical aspects have been implemented with CICG. Additional agenda items requested by many delegates ahead of the session will either be added under Any Other Business or in the main agenda, depending on agreement from the Panel during the session.

The Secretary continued his update with the preparations for the 58<sup>th</sup> Session of the IPCC (IPCC-58). The host country has expressed preference for the meeting to be held in Interlaken, Switzerland. Technical, logistical and procurement aspects will commence shortly.

He updated the ExCom on the 63<sup>rd</sup> Session of the IPCC Bureau (BUR-63). BUR-63 will be held four weeks before IPCC-58 to allow enough time for Bureau Members to contribute to IPCC-58.

ExCom noted the update on the preparations for the forthcoming meetings.

## **6. ANY OTHER MATTERS**

- **The next meeting of the ExCom**

The Secretary confirmed a Doodle poll for the next meeting of the ExCom will be sent for the first Wednesday of October 2022.

The meeting concluded at 14:30.

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EXCOM-CIX/Doc. 1  
(12.IX.2022)  
Agenda Item: 1  
ENGLISH ONLY

**PROVISIONAL AGENDA**

- 1. ADOPTION OF THE AGENDA**
- 2. URGENT ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK THAT REQUIRE PROMPT ATTENTION BY THE IPCC BETWEEN PANEL SESSIONS**
  - 2.1 Synthesis Report of the Sixth Assessment Report
- 3. COMMUNICATIONS AND OUTREACH ACTIVITIES**
  - 3.1 Ongoing and planned activities
- 4. RESPONSE TO POSSIBLE ERRORS IN COMPLETED ASSESSMENTS AND OTHER IPCC PRODUCTS**
  - 4.1 Update on the implementation of the Error Protocol and follow-up
- 5. COORDINATION BETWEEN WORKING GROUPS AND TASK FORCES ON ACTIVITIES AND ISSUES PERTAINING TO THE PRODUCTION OF ASSESSMENTS AND OTHER RELEVANT IPCC PRODUCTS**
  - 5.1 Update on forthcoming meetings:
    - Update by the Secretariat on the preparations for the 57<sup>th</sup> Session of the IPCC
- 6. ANY OTHER MATTERS**