

**PCC EXECUTIVE COMMITTEE – ONE HUNDRED AND THIRTEENTH MEETING**  
**Teleconference, 1 February 2022**

**CONCLUSIONS & DECISIONS**

Participants

*Chair:*

Hoesung Lee

*Members:*

Ko Barrett (IPCC Vice-Chair), Thelma Krug (IPCC Vice-Chair), Panmao Zhai (WG I Co-Chair), Kiyoto Tanabe (TFI Co-Chair), Eduardo Calvo (TFI Co-Chair), Jim Skea (WG III Co-Chair), Debra Roberts (WG II Co-Chair), Hans-Otto Pörtner (WG II Co-Chair), Priydarshi Shukla (WG III Co-Chair), Joy Pereira (WGII Vice-Chair).

*Advisory members:*

Anna Pirani (WG I TSU Head), Melinda Tignor (WG II TSU Head), Raphael Slade (WG III TSU Head of Science), Sandro Federici (TFI TSU Head), José Romero (SYR TSU Head), Abdalah Mokssit (IPCC Secretary).

IPCC Secretariat:

Erмира Fida (Deputy Secretary), Andrej Mahecic (Head of Communications), Jennifer Lew Schneider (Legal Officer), Mxolisi Shongwe, Jesbin Baidya, Laura Biagioni, Joelle Fernandez, Melissa Walsh.

Invited:

Elvira Poloczanska (TSU WG II), Roger Fradera (WG III TSU Head).

Apologies:

Youba Sokona (IPCC Vice-Chair), Valérie Masson-Delmotte (WG I Co-Chair).

**1. ADOPTION OF THE AGENDA**

The provisional agenda (EXCOM-CXIII/Doc.1) as attached in Annex 1 was adopted with the addition of five agenda items. Three agenda items requested by Working Group I Co-Chair namely: The preparation of Synthesis Report (SYR) Approval added under Agenda Item 5.1; Lessons Learned added under Agenda 5.2 and the Amendment to the Contract with Cambridge University added under Agenda Item 6. Two items requested by Working Group III Co-Chair namely: Outreach event hosted by the Asian Institute of Technology (AIT) in Bangkok and the Memorandum of Understanding between IRENA and IPCC signed at COP27 on partnering on renewable energy were added to Agenda Item 3.1 and Agenda Item 6, respectively.

**2. URGENT ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK THAT REQUIRE PROMPT ATTENTION BY THE IPCC BETWEEN PANEL SESSIONS**

There were no activities to report in this agenda item.

### **3. COMMUNICATIONS AND OUTREACH ACTIVITIES**

#### **3.1 Ongoing and planned activities**

The Head of Communications and Media Relations informed the ExCom on Communications activities relevant to the Synthesis Report approval session and the respective press conference as well as the outreach event held in Cuba on 26-27 January 2023 for the Caribbean region with participation of all three Working Groups and the Task Force on National Greenhouse Gas Inventories (TFI).

The Working Group III Co-Chair informed the ExCom on an outreach event with focus on all IPCC reports from the sixth assessment cycle, hosted by the Asian Institute of Technology (AIT) in Bangkok on 28 April 2023 back-to-back with Scenarios workshop (Bangkok, 25 to 27 April 2023).

The ExCom took note of the report.

### **4. RESPONSE TO POSSIBLE ERRORS IN COMPLETED ASSESSMENTS AND OTHER IPCC PRODUCTS**

#### **4.1 Update on the implementation of the Error Protocol and follow-up**

The Secretariat informed the ExCom that since the last reporting to ExCom-112, four new error claims have been registered, seven cases have been processed but not yet closed and there are 14 cases which have not yet been processed. The Secretariat requested the relevant Technical Support Units (TSUs) to work towards the closure of the claims.

The Chair thanked the Working Group and TFI Co-Chairs and Technical Support Units for addressing the pending cases.

The ExCom took note of the Error Protocol report.

### **5. COORDINATION BETWEEN WORKING GROUPS AND TASK FORCES ON ACTIVITIES AND ISSUES PERTAINING TO THE PRODUCTION OF ASSESSMENTS AND OTHER RELEVANT IPCC PRODUCTS**

#### **5.1 Progress of the Synthesis Report development**

The SYR TSU Head updated the ExCom on the Synthesis Report (SYR). Following the completion of the final government review on 15 January, over 6000 comments were received, of those over 3700 comments were dedicated to the Summary for Policymakers (SPM). Plans for holding an author meeting (10-11 March 2023) to prepare for the SYR approval were shared.

The ExCom asked questions regarding the contingency travel plans related to the SYR approval session and raised the issue of acknowledgment of the authorship of the former SYR TSU Head N. Leprince-Ringuet advising the Chair to include her name in the authorship of the Synthesis Report.

Regarding the contingency travel plans, the Secretary responded that he will advise accordingly.

Regarding the authorship of the former head of the TSU the Chair said that he takes full responsibility for the decision.

The ExCom took note of the information provided.

## **5.2 Update on forthcoming meetings:**

- **Update on the preparations for the 58<sup>th</sup> Session of the IPCC**

The IPCC Secretary updated the ExCom about the preparations of the 58<sup>th</sup> Session of the IPCC to be held from 13 to 17 March 2023 at the Interlaken Conference Centre, Interlaken, Switzerland stating that the preparations are running smoothly, that delegation registrations will close on 27 February, and it is hoped that all attending delegations will be registered by then.

- **Update on the preparations for the 64<sup>th</sup> Session of the IPCC Bureau**

The IPCC Secretary updated the ExCom on the preparations for the 64<sup>th</sup> Session of the IPCC Bureau stating that almost all the documents have been posted in PaperSmart. Recalling the decision of the Panel at the 57<sup>th</sup> Session of the IPCC on the Lessons Learned from the sixth assessment cycle, he informed the ExCom that the agenda of the 64<sup>th</sup> Session of the IPCC Bureau will mainly focus on the Lessons Learned. He noted that the agenda item related to a White Paper on Diversity, Equity and Inclusion can be added during the approval of the agenda.

ExCom noted the update on the preparations for the forthcoming meetings.

## **6. ANY OTHER MATTERS**

### **6.1 Memorandum of Understanding between IPCC and IRENA**

The Working Group III Co-Chair shared his concerns with ExCom about a press release from IRENA on a Memorandum of Understanding (MoU) signed by IPCC and IRENA at COP27 which makes reference to promoting renewable energy which is outside the remit of IPCC. He however noted that the MoU does not make the same reference.

The Chair noted that the MoU was not within the mandate of ExCom.

The Legal Officer clarified this is a framework agreement and was structured to protect the IPCC noting provision to have prior consultation on the press release, and this should have been reviewed by the IPCC and she stated there will need to be a follow up on that. With regard to any project, seminar, workshop or any activity, where it requires the Chair and the Working Groups to confirm that they are going to collaborate with IRENA has to go through the applicable procedural obligations that are set out specifically in Rule 7 7.2 of Appendix A to the Principles Governing IPCC Work.

The Secretary concluded that a list of MoUs and any relevant press releases will be added to the future Communications Report.

The ExCom took note of the information provided.

### **6.2 Amendment to Contract with Cambridge University Press (CUP)**

The Secretary noted the estimated number of pages increased stating that an amendment to the agreement was drawn under the strict rules of procurement. A meeting of the WMO Procurement and Contracts Committee (PCC) is scheduled to be held on 8 February 2023.

The ExCom took note of the information provided.

- **The next meeting of the ExCom**

The Chair confirmed that the Secretariat will send a Doodle poll for the next meeting of ExCom for the first Wednesday of March 2023.

The meeting concluded at 15:25.

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**Teleconference, 1<sup>st</sup> February 2023**

EXCOM-CXIII/Doc. 1  
(30.1.2023)  
Agenda Item: 1  
ENGLISH ONLY

**PROVISIONAL AGENDA**

- 1. ADOPTION OF THE AGENDA**
- 2. URGENT ISSUES RELATED TO IPCC PRODUCTS AND PROGRAMME OF WORK THAT REQUIRE PROMPT ATTENTION BY THE IPCC BETWEEN PANEL SESSIONS**
- 3. COMMUNICATIONS AND OUTREACH ACTIVITIES**
  - 3.1 Ongoing and planned activities
- 4. RESPONSE TO POSSIBLE ERRORS IN COMPLETED ASSESSMENTS AND OTHER IPCC PRODUCTS**
  - 4.1 Update on the implementation of the Error Protocol and follow-up
- 5. COORDINATION BETWEEN WORKING GROUPS AND TASK FORCES ON ACTIVITIES AND ISSUES PERTAINING TO THE PRODUCTION OF ASSESSMENTS AND OTHER RELEVANT IPCC PRODUCTS**
  - 5.1 Update on the Synthesis Report development
  - 5.2 Update on forthcoming meetings:
    - Update on the preparations for the 58<sup>th</sup> Session of the IPCC
    - Update on the 64<sup>th</sup> Session of the IPCC Bureau
- 6. ANY OTHER MATTERS**
  - 6.1 Memorandum of Understanding between IPCC and IRENA