KENYA EVISA APPLICATION PROCEDURE:

Kenya evisa application process through the secure site of: https://evisa.go.ke/

<u>Please take note that this is the only site for the Kenyan</u> <u>visa application</u>

Step1:

EVISA APPLICANT

A. eVisa Applicant

• Section 1: Adult (Select Adult at This Stage)

A) NATIONALITY AND RESIDENCE (Use The Drop Box to Correctly State Your particulars)

B. Nationality at Birth (Original Nationality)

C. Present Nationality, if Different (Current Nationality)

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D. Applicants Continent of Residence (Continent Where You Live)

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E. Applicants Country of Residence (Country Where You Live)



F. Applicants Physical address (Type and Indicate Your Correct Address)



G. Applicants Phone Number <u>(Type and Indicate Your Correct phone</u> <u>number)</u>

H. Applicants City / Town (Type and Indicate Your Correct city)

I. Applicants Email (Type and Indicate Your Correct email Address)

Section 2: PASSPORT INFORMATION (This Section Is About the Applicant's Passport. Make Sure to Type and Use the Drop Box for The Required Details)

J. Travel Document

National Passport

Passports issued to citizens by its government

K. Passport Number (Type Your Passport Number)

L. Passport Place of issue (Type The Place Where the Passport Was Issued)

M. Passport Date of Issue (Use The Drop Box to Correctly Fill the Date of Issue)

N. Passport Expiry date (Use The Drop Box to Correctly Fill the Expiry Date)

O. Passport Issued by (Type The Passport Issuing Authority or Country)

TRAVELLING INFORMATION

P. Previous visits to Kenya <u>(Indicate If You Have Previously Visited Kenya</u> and Use the Spaces Provided to Indicate the Period)

Q. Previous visits to Kenya

Date	Duration	eVisa Number
	< 2 Weeks	
	< 3 Weeks	
	< 1 Week	

R. Are you Travelling with a Minor (Correctly Select the Option)

No

 Section 3: VISA DETAILS (Use Both the Drop Boxes and Spaces <u>Provided to Fill in The Details</u>)

S. Type of Visa

Single Entry Visa (Select Single Entry Visa Only)

• Section 3: APPLICANTS INFORMATION

T. Applicants Surname / Family Name (<u>Type in Your Surname According to</u> <u>Your Passport Details</u>)

U. Applicants Given Names (Type in Your Other Names According to Your Passport Details)

V. Applicants Gender (Use The Drop Box to Correctly Select the Gender)

W. Applicants Marital Status <u>(Use The Drop Box to Correctly Select the Status)</u>

X. Applicant Date of Birth <u>(Use The Drop Box Calendar to Correctly Indicate</u> the Date of Birth)

Y. Applicants Place of Birth <u>(Type The Place of Birth as Indicated On Your Passport)</u>

Z. Applicants Country of Birth <u>(Use The Drop Box to Correctly Select the</u> <u>Country of Birth)</u>

[. Applicants Current Occupation/Profession <u>(Type Your Occupation in The</u> <u>Space Provided)</u>

APPLICANTS FATHER DETAILS

\. Applicants Father Details (Use The Drop Box and Spaces Provided to Indicate Correct Details)

]. Fathers Name

^. Fathers Phone Number

APPLICANTS MOTHERS DETAILS

_. Applicants Mothers Details <u>(Use The Drop Box and Spaces Provided to</u> <u>Indicate Correct Details)</u>

`. Mothers Name

a. Mothers Phone Number

APPLICANTS SPOUSE DETAILS

b. Spouse Name <u>(Use The Drop Box and Spaces Provided to Indicate Correct Details)</u>

c. Spouse Phone Number

APPLICANTS NEXT OF KIN DETAILS

d. Next of Kin Name <u>(Use The Drop Box and Spaces Provided to Indicate</u> <u>Correct Details)</u>

e. Next of Kin Phone Number

• Section 4: TRAVEL INFORMATION

f. Applicants Reason for Travel <u>(Select Meetings / Workshop / Seminars /</u> <u>Training / Retreat</u>)

Special Note

A VISA ONCE ISSUED IS VALID FOR TRAVEL WITHIN 90 DAYS

g. Applicants Proposed Date of Entry (Use The Drop Box to Select the Date)

h. Applicants Proposed Date of Departure from Kenya

i. Host Details (select company/organization/ firm)

k. Full names and Physical Address of the Host <u>(Indicate The following address: UN Environment Programme; United Nations Avenue, Gigiri ; P.O. Box 30552, 00100; Nairobi, Kenya.</u>



1. Host Telephone Number (Insert: +254 (0)20 762 1234)

m. Host Email: (Insert: <u>unep-executiveoffice@un.org</u>)

- n. Applicant Arrives by (Use The Drop Box to Select Air)
- o. Select Point of Entry (Select JKIA Nairobi from the drop box)
 - Section 5: TRAVEL HISTORY

p. Recent visits to Other countries in the last 3 months (Use The Drop Box to Select the Correct Information in this section)

q. Will you be returning to your Country of Residence?

- r. Have you been previously denied entry into Kenya?
- s. Have you been previously denied entry into another Country?
- t. Have you ever been convicted of any offence under any system of law
 - section 6: UPLOADS (the best way to capture images of your photo, passport cover page and biodata page, the secretariat letter and the generic invitation letter from the Government of Kenya, and upload is through Web WhatsApp. Take the photo with your phone and use web WhatsApp to save it to your PC then upload it to your application. This will ensure that it's the correct size. Should you experience technical difficulties, please contact Mr. Oyieri Buluma at email: bulumaf@gmail.com with copy to IPCC-Sec at email: ipccsec@wmo.int.)

We only accept JPEG Uploads up to 293kb.

v. Recent Passport Size Photo

PASSPORT COPY

- w. Passport Front Cover
- x. Passport Bio-Data Page
- y. invitation Letter from The Host (Upload The Letter from The Secretariat)

HOST IDENTIFICATION

z. Passport Bio-Data Page <u>(Upload The generic invitation letter from the</u> <u>Government of Kenya and Letter from The Secretariat</u>)

{. Passport immigration status page for foreigners <u>(Upload the generic</u> <u>invitation letter from the Government of Kenya and Letter from The</u> <u>Secretariat</u>)

Section 7: PAYMENT INSTRUCTIONS

- 1. Select Payment by Card Then Ensure That Your Credit Card Is a Visa Card
- 2. Click Complete Once the Payment Has Been Made
- 3. Then Download the Payment Invoice and Share with The Secretariat for Appropriate Follow-Up to Be Made
- 4. If There Is a Delay in Payment Reflecting You Can Try the Green Retry Icon Next to The Downloads. In case that doesn't work contact Mr. Oyieri Buluma at email: bulumaf@gmail.com and IPCC-Sec at email: ipcc-sec@wmo.int.) and inform of the delay
- 5. Once the visa has been issued download and print the visa
- 6. <u>NB. There is no need to go to our embassies for visa stamping and issuance. All visas are issued online and the downloaded evisa is sufficient to board the flight to Kenya. Kenya Immigration Administration will NOT call you regarding your visa application. Any calls or emails requesting you to pay additional fees regarding the visa are scams.</u>
- 7. <u>Annexed is a copy of the Kenya eVISA and the generic invitation</u> <u>letter for the delegates</u>



THE REPUBLIC OF KENYA

MINISTRY OF INTERIOR AND COORDINATION OF NATIONAL GOVERNMENT DIRECTORATE OF IMMIGRATION AND CITIZEN SERVICES



NYAYO HOUSE 9TH FLOOR, KENYATTA AVENUE/UHURU HIGHWAY | P.O BOX 30191,00100 NAIROBI. TEL: +254-20-2222022, +254-20-2217544, +254-20-2218833 | EMAIL; EVISA@IMMIGRATION.GO.KE

DIRECTORATE OF IMMIGRATION AND CITIZEN SERVICES

E-VISA SEV-5YS8LEJM





APPLICATION NUMBER: SEV-5YS8LEJM

DATE OF ISSUE 5 JANUARY 2023 EXPIRY DATE
5 APRIL 2023



APPLICANT'S INFORMATION

ULL NAME: DREEERRRE XXXXXXX		
DATE OF BIRTH: 11 JUNE 1987	GENDER: FEMALE	
PASSPORT NUMBER: 16000000	PASSPORT PLACE OF ISSUE: TUNIS	
PASSPORT DATE OF ISSUE: 21 DECEMBER 2022	PASSPORT EXPIRY DATE: 20 DECEMBER 2027	
ATIONALITY: TUNISIA	REASON FOR TRAVEL: MEETING/CONFERENCE	

CONTACT DETAILS

HOME PHONE NUMBER: 21628840526KENYAN PHONE NUMBER: 7200000EMAIL ADDRESS:
aya.chebbi@gmail.comHOME PHYSICAL ADDRESS:
C61 RESIDENCE INES CITE LES
PALMERAIES, EL AOUINA, AIN
ZAGHOUANNEXT OF KIN NAME: MOHAEEED OXXXXNEXT OF KIN PHONE NUMBER: 720000

THE HOLDER OF THIS EVISA DESIRES TO TRAVEL TO THE THE REPUBLIC OF KENYA FOR THE PURPOSE OF TOURISM.

Notes

- 1. The possession of a visa is not the final authority to enter the Republic of Kenya.
- 2. Engaging in any form of business or employment without a requisite permit or pass is an offense.
- 3. A visa to Kenya once approved and issued is valid for travel within 3 months.



THIS DOCUMENT IS ISSUED UNDER THE AUTHORITY OF THE DIRECTORATE OF IMMIGRATION AND CITIZEN SERVICES



REPUBLIC OF KENYA

MINISTRY OF ENVIRONMENT, CLIMATE CHANGE & FORESTRY State Department for Environment & Climate Change Office of the Principal Secretary

Telegrams: "NATURE", Nairobi Telephone: 254-20- 2730808/9 Fax: 254-20- 2734722 Email : <u>psoffice@environment.go.ke</u> N.H.I.F BUILDING RAGATI ROAD P. O. BOX 30126-00100 NAIROBI

When replying, please quote:

Ref. No. MEF/EMC/33/VOL.III

Date: 27th June, 2023

Dear DELEGATE

RE: INVITATION TO THE 59th SESSION OF THE INTERGOVERNMENTAL PANEL ON CLIMATE CHANGE (IPCC) ELECTION PANEL IN NAIROBI, KENYA

The 59th session of the Inter-Governmental Panel on Climate Change (IPCC) is scheduled to be held in Nairobi Kenya at the UN Office in Nairobi (UNON) from 24th to 27th July 2023. This will be an election panel of the IPCC bureau for the 7th assessment cycle following completion of the 6th cycle early this year. The Government of Kenya will co-host the election session with UN Environment Program.

It is with great pleasure that I extend an invitation to participate in the session, throughyou, to your Government.

The Kenya entry visa is processed and issued online. Login to **evisa.go.ke** to apply for the Kenyan visa. Upload this letter in support of your **evisa** application

Eng. Festus K Ng'eno

PRINCIPAL SECRETARY

Yours

Copy to: **Principal Secretary** Ministry of Interior & National Administration

> **Principal Secretary** State Department for Immigration and Citizen Services

Principal Secretary

Ministry of Foreign Affairs and Diaspora Affairs